



Evernote makes it easy to remember things in your life using your computer, phone, and the Web. Evernote is a free online tool that will let you store the websites, videos and images you find on the Web.

Sign up

To sign up for a free Evernote account, visit: www.evernote.com . All you need is an e-mail address to set up an account. The free account allows you to upload up to 60MB of data a month. A premium account (\$5/month or \$45/year) allows you to upload 1GB of data a month.

Notebooks

Notebooks are similar to file folders – you create them to hold “notes”.

Notes

Notes are similar to files or documents. If you want to save a website, image, video or online text, you’ll save them in a note. Notes are then filed into notebooks.

Searching

- Search box – you can search by keyword.
- Tags – you can search by tags that you have created and assigned to notes.
- Attributes – you can search by date created or type of file.

Trunk

The Evernote Trunk contains a number of applications you can download to use with Evernote. Some of the more popular applications to consider are:

- Web Clipper – adds an Evernote button to your browser so you can quickly save items to a notebook.
- Evernote for Windows or Mac – downloads Evernote onto your computer, so you have access to your notes and notebooks without an Internet connection.
- Evernote for your smart phone – adds an Evernote application to your smartphone, so you can quickly access your Evernote account on your phone.