

# Clark College Board of Trustees

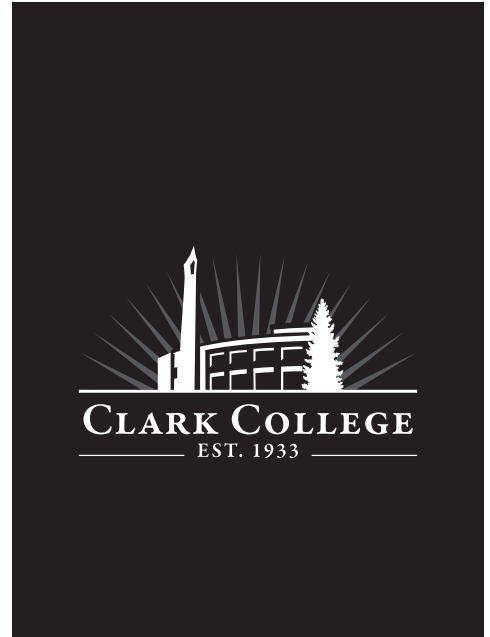


**March 12, 2014**

**Clark College**  

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*The Next Step*



# Vision Statement

Extraordinary Education ❖ Excellent Services ❖ Engaged Learners ❖ Enriched Community



# Mission Statement

Clark College provides opportunities for diverse learners to achieve their educational and professional goals, thereby enriching the social, cultural, and economic environment of our region and the global community.



## ***2013-2014 Institutional Goals***

### ***Focus on Learning***

- Engage in innovative teaching and learning strategies and services to support student success and retention. *Executive Cabinet (EC) Lead: Tim Cook*
- Increase the number of employees engaged in professional development opportunities. *EC Leads: Darcy Rourk and Tim Cook*
- Engage the college community in what it means to be a learning college to align continuous improvement activities with educational program assessment. *EC Leads: Shanda Diehl and Tim Cook*

### ***Foster a Diverse College Community***

- Increase the percentage of historically disadvantaged communities represented at each level of the hiring process. *EC Leads: Sirius Bonner and Darcy Rourk*
- Increase participation among all employees and students in educational opportunities related to power, privilege, and inequity to support student, staff and faculty retention and success. *EC Leads: Sirius Bonner, Darcy Rourk, and Tim Cook*

### ***Enhance College Systems***

- Monitor and ensure continued improvement with the advising plan. *EC Lead: Bill Belden*
- Evaluate and reorganize the committee structure to ensure effectiveness of committees in decision-making processes, greater collaboration institution-wide, and broader cross-section of representation. *EC Lead: Shanda Diehl*
- Consistent with the College's decision-making process<sup>1</sup>, gather input from and then communicate the decision rationale to faculty, staff, and students. *EC Leads: Bob Knight and Chato Hazelbaker*
- Develop an environmental sustainability plan. *EC Lead: Bob Williamson*
- Promote a culture of safety by addressing deficiencies identified by WISHA and developing a proactive safety and health compliance plan.<sup>2</sup> *EC Lead: Bob Williamson*

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<sup>1</sup> The College's decision-making process is outlined in the Shared Governance Subcommittee Report to the Clark College Council.

<sup>2</sup> The basis of this goal originated with the WISHA findings rather than the Scorecard.

**Clark College  
Board of Trustees Packet  
March 12, 2014**

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**CLARK COLLEGE BOARD OF TRUSTEES**  
**Wednesday, March 12, 2014**  
**Ellis Dunn Room, GHL 213**

**AGENDA**

All regular meetings of the Board are recorded.

**BOARD WORK SESSION, PUB 258C**

**4:00-5:00 p.m.**

- ♦ Fermentation/Restaurant/Maker Center (*Mr. Kussman*)

4:00-4:50

**BUSINESS MEETING**

**I. CALL TO ORDER**

**5:00 P.M.**

**II. BUSINESS MEETING**

A. Review of the Agenda

B. Statements from the Audience

*Members of the public are provided an opportunity to address the Board on any item of business. Groups and individuals are to submit their statements in writing to the President of the College whenever possible no less than two weeks prior to the meeting. The Board Chair reserves the right to determine time limits on statements and presentations.*

C. Constituent Reports

1. AHE
2. WPEA
3. ASCC
4. Foundation

D. Statements and Reports from Board Members

E. *President's Report*

*Introduction of Men's & Women's Basketball Teams*

*Bean to Bar Prof. Ian Titterton*

*Student Success Presentation: Nadia Martinez*

*Faculty Presentation: Teri Miller, "Math Academy"*

*Enrollment Report*

*Scorecard Update*

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**III. ACTION ITEMS**

**First Reading**

- ◆ Consideration of Tenure
- ◆ Proposed Code of Student Conduct

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Addendum A

**Consent Agenda**

- ◆ Minutes from February 26, 2014 Board of Trustees Meeting

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**IV.**

**FUTURE TOPICS**

**WATCH LIST**

- |                                                                                                                                                                                                                                                        |                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>◆ College Safety</li><li>◆ Facility Plan</li><li>◆ K-12</li><li>◆ PPI Certificates</li><li>◆ Review of College Policies</li><li>◆ Scorecard</li><li>◆ Service Learning</li><li>◆ Standard 2 Highlights</li></ul> | <ul style="list-style-type: none"><li>◆ Accreditation</li><li>◆ GISS Student Completion</li><li>◆ STEM</li></ul> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|

**V. DATE AND PLACE OF FUTURE MEETING**

*The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, April 23, 2014 in the Ellis Dunn Room.*

**VI. EXECUTIVE SESSION**

*An Executive Session may be held for any allowable topic under the Open Public Meetings Act.*

**VII. ADJOURNMENT**

*Time and order are approximate and subject to change.*

**PRESIDENT'S REPORT  
MARCH 2014**

**FOCUS ON LEARNING**

The College will focus on learning as the foundation for decision making with respect to planning, technology, location, instructional methods and successful outcomes. Learners will receive high-quality, innovative education and services that foster student success in achievement of their goals.

- Identify, offer, and support teaching and learning strategies that enhance student success.
- Increase the retention and progression of all students, with emphasis on first-generation students.
- Refine and implement continuous improvement planning consistent with the “learning college” model.
- Provide all employees with opportunities for professional development.

*Progress*

- The Culinary Arts, Baking program has begun manufacturing chocolate using the “bean to bar” equipment purchased last year through Andersen Funds. Students were spellbound by this three-day process, and many commented that they felt privileged to have participated in the first round of production. This is a first for Clark College and a first in culinary schools within the Washington/Oregon region. The addition of these skills also ultimately led to the very first internship of its kind for a baking student from Clark College, who is now learning from an artisanal bean to bar manufacturer in Seattle. (OOI)
- During the week of February 25, Career Pathways Coach Darren Fifarek completed thirty-eight presentations about I-BEST (Integrated Basic Education and Skills Training), IMR (Intensive Math Review), and Fast-Track (a cohort for advanced English as a Second Language students), in an effort to increase enrollment in each of these learning communities. (OOI)
- Four Adult Basic Education (ABE) instructors participated in a state-wide training focused on Contextualized Training in efforts to improve the Adult Basic Education curriculum. (OOI)
- English instructor Will Durden co-presented “Beyond Cutting & Pasting – Teaching Research Skills for the 21<sup>st</sup> Century” with two Everett Community College instructors in a well-attended state-wide webinar on February 20. (OOI)
- Fifty three students, faculty/staff, and community members attended Clark College’s February 13 Columbia Writers Series event, featuring author and screenwriter Jonathan Raymond. (OOI)
- The dental hygiene first year students celebrated their readiness to begin seeing their first actual patients during the February 20 First Year Induction Ceremony. Junior and senior students, faculty, and staff attended the event. Dr. Cook, President Knight, and Dean Bowers also greeted the students, who were presented with new name tags recognizing them as Student Dental Hygienists rather than dental hygiene students. (OOI)

## FOCUS ON LEARNING

- The SWW Dental Hygiene component conducted a Medical Emergencies continuing education course in the HSC classrooms on Wednesday, February 19. Dr. David Verschueren, DMD, MD presented the three-hour course, reviewing medical emergencies with local dental hygienists. Attendees were also given the opportunity to tour the newly remodeled clinic. (OOI)
- The Business Advisory Committee met and approved proposed changes to certificates and degrees within the Business Division. The next step is to present the changes to the Curriculum Committee and IPT (Instructional Planning Team). If approved, the new certificates and degrees would be reflected in the Summer 2015 catalog. (OOI)
- On February 15 and 16, Clark College competed in the National Model UN Conference that was held for the first time in Portland, Oregon. Participants came from more than 20 colleges and universities throughout the United States, Canada, and even Japan. The nine student delegates, led by Head Delegate Collin Mertens, did an outstanding job in resolving issues relating to access to clean water, disarmament in the Middle East, and the Rights of Indigenous Peoples. Model UN is an excellent tool for students to learn about the real UN, conflict resolution, debate, and networking. Thanks to Model UN Program director Joe Cavalli for his leadership of the Clark MUN program. (OOI)
- Math faculty members Paul Casillas and Murali Krishna (adjunct) and two Clark students - Josh Nehnevaj and Nathan Nulph - attended the eighth annual Western Washington Community College Student Math Conference on Saturday, February 22, at Bellevue College. Josh and Nathan gave a forty-minute presentation titled "Proofs without Words," in which they proved a number of theorems using only geometric figures. The talk was very well received. (OOI)
- Professor Debra Jenkins, Division Chair of Behavioral Sciences and Department Head of the Early Childhood Education Department, was the featured speaker at the Faculty Speakers Series on February 13. "Habari Gani 'What's Happening?'-- support for a diverse workforce through individual mentoring and communities of practice," highlighted Jenkins' dissertation research and her observations on the value of mentoring underrepresented employees to foster a healthy and diverse workplace. The event was attended by more than 40 students, faculty, staff, and community members. Audience engagement was high with interesting questions that went well beyond the scheduled program end time. (OOI)
- The tutoring plan implementation continues. A proposal has been put forth to the Tech Fee Committee to continue to fund the services in BHL 101, with a vote expected this month. Plans are also being drawn up to relocate all math/science tutoring to BHL 101, and to combine the language learning with English and writing in HKH 102/103. To create space, World Language faculty has helped purge BHL 101 of outdated materials. Website information has also been updated, and lab computers are also set for reformatting to better fit the space available. (OOI)
- A comprehensive training and evaluation plan for peer tutors has been developed in an effort to boost the quality and consistency of services in the tutoring centers. Most elements of the plan have been either fully or partially implemented this quarter. (OOI)



## FOCUS ON LEARNING

- After accounting for visits to multiple tutoring and help centers, there were 1,393 unique visitors across all centers combined. (OOI)

Winter Quarter Tutoring Usage, as of 2/20/14:

Location	Visits	# Students
HKH 102	1,264	366
AA4 106	629	141
BHL 101	1479	352
BHL 107	1754	381
BHL 013	453	153
CTC 336	21	13
Cannell Room	11	4
APH 101	683	351
TBG	283	75
TOTAL	6,577	1,836

- Between the tutoring centers and the iCommons at CTC (Columbia Tech Center), 54 tests have been proctored this quarter, with more currently in process. Test proctoring will be completely phased out of the tutoring centers by the end of spring quarter. The reason for the phase out is that the primary activities in these departments, tutoring and research, are incompatible with test proctoring. Additionally, since neither the Tutoring/Writing Center nor the iCommons were set-up to be testing locations there is concern about ensuring academic integrity. Overall, instructors have been responsive to the testing limitations and the phasing out of the services. In 2013-14 a work group reviewed the college-wide issues concerning the need for an expanded testing center. The group has recently reconvened to begin drafting a college-wide testing policy and evaluate resources to better accommodate test proctoring services at the college.
- The Counseling and Health Center hosted a Stress Awareness Day on February 13. The event was a definite outreach success with 147 students stopping in for free massages, hot tea, chocolate, and stress trivia. The activities and handouts included a two-minute stress test, proven stress buster techniques and highlights of “red flags” for serious stress-related health concerns. The counselors were also able to speak with students about counseling and health services available at Clark. (SA)
- Clark College recently received the revised Student Achievement Initiative (SAI) database for Clark College. Listed below is the trend of the past three years with the new SAI model applied historically. The number of points per student has increased over the past three years. (P&E)

## FOCUS ON LEARNING

	2010-2011	2011-2012	2012-2013
<b>Total Number of Students</b>	<b>22,409</b>	<b>21,489</b>	<b>19,669</b>
Basic Skills Gain	4,694	3,973	3,327
College Ready English	3,370	3,294	2,789
College Ready Math	5,703	5,689	5,332
College Ready Total	9,073	8,983	8,121
15 Credits	4,290	4,271	3,967
30 Credits	3,440	3,458	3,281
45 credits Transfer	1,087	1,030	1,531
45 credits Workforce	1,404	1,460	995
Quant Course	1,891	2,013	2,060
Retention	6,579	6,389	6,078
Completions	1,702	1,673	1,842
<b>Total Points Earned</b>	<b>34,141</b>	<b>33,226</b>	<b>31,178</b>
<b>Average Points per Student</b>	<b>1.52</b>	<b>1.55</b>	<b>1.59</b>

- The benchmarks within the Virtual Notebook were changed based on feedback from a subgroup of the Instructional Planning Team to more accurately reflect when a program should be identified as “needs review.” The Virtual Notebook is located on the college’s intranet at <https://apps.clark.edu/VirtualNotebook/Home.aspx>. (P&E)
- See the report, “Fall Fact Card Trends” included in this board packet from Planning and Effectiveness regarding select trend information from the Fall Fact Card. (P&E)
- On February 28, the Corporate & Continuing Education (CCE) team completed the second half of an eight-hour all staff training “Leading with Emotional Intelligence.” The training provided staff with the skill set to increase personal accountability, transparency, and empathy for others. In addition, Program Assistant Marian Choquer and Executive Assistant Janet Owens attended a series of Social Media classes to improve CCE marketing outreach. (CCE)
- Online registration for spring open enrollment Continuing Education classes began on March 3. The theme for spring is Invest in Yourself, Have Fun, Learn Something New. Walking tours continue to be popular with all age groups. Spring quarter there will be five walks, including Vancouver and Surrounding Area Historical Walk, Spring Photo Walk with Your Digital Camera, Ethno-Botany Guided Forest Walk: The Grocery Store in the Woods, Heart of the City Walking Tour and Birds of the Northwest Walkabout. Excursions are another popular area of interest, with trips planned in spring to Cape Disappointment, the Ape Caves, and the Gorge for a fish and flower habitat tour. *Explorations*, the quarterly spring schedule of open enrollment continuing education classes, will be delivered to 152,000 Southwest Washington residents on March 12, 2014. (CCE)

## **FOCUS ON LEARNING**

- The Special Advisor for Diversity and Equity provided diversity training for the Risk Assessment and Emergency Management team on February 24. The training focused on the role identity issues play in issues of Power, Privilege, and Inequity.
- On February 26, in partnership with the Teaching and Learning Center, the Office of Diversity and Equity provided a workshop on Power, Privilege, and Inequity to 15 faculty and staff members from across the college.
- The Diversity Outreach Coordinator attended and gave presentations at the Career Day on February 28 at McLoughlin Middle School. During the event, she explained what Diversity means, where the Diversity Center is located at Clark, and what this office does for students and the community. She encouraged middle school students to continue with school and graduate from the area that they like. She gave three presentations to students and their teachers; many Latino students attended the presentation and asked many questions in Spanish such as how to pay for college in general, how to choose a degree and resources for DREAMERS.

## EXPAND ACCESS

The college will offer programs and services that are affordable and accessible to students of the community. Students will be provided flexible options for learning in locations that are accessible and resources that help make their education affordable.

- Provide appropriate support services and reduce procedural barriers to help students enroll in college.
- Expand options to increase the overall affordability of education.
- Expand online services across the college.
- Expand learning options by offering courses and services in various modalities, timeframes, and locations.

### *Progress*

- The Culinary Arts, Food program hosted the annual Skills USA cooking and baking competition on February 13. High school students from Fort Vancouver and Woodland competed in cooking, baking, and dining room service. Twenty students competed to see who will go on to state competition later this spring. This event has been hosted by the Culinary Arts Department for over 16 years, and the department looks forward to continuing hosting this competition upon completion of the facility renovation. (OOI)
- The WorkFirst Office, has arranged to host a DSHS (Department of Social & Health Services) on-site Case Manager at the Clark College main campus two days a week starting in March. (OOI)
- On Wednesday, February 19, 19 students from local high schools came to Clark to participate in the American Mathematics Competitions (AMC). Eleven juniors and seniors took the AMC-12 test, while eight freshman and sophomores took the AMC-10 test. The AMC's are a series of contests conducted by the Mathematical Association of America that start with the AMC-8 and culminate in the International Mathematical Olympiad, the most prestigious and difficult secondary mathematics examination in the world. The main purpose of the AMC's is to spur interest in mathematics and to develop talent through the excitement of solving challenging problems in a timed multiple-choice format. A special purpose is to identify students with truly exceptional mathematical talent, and to give them some indication of how they stand relative to other students in the country and around the world. (OOI)
- On February 15, NERD (Not Even Remotely Dorky) Girls hosted their first 5K "The Walking NERDS" run/walk. Despite the rain, there were approximately 25 participants. In addition over 25 participants attended the Science Expo we held after the event. The Science Expo showcased the NASA robotics club, NERD Girls and Geeks, and other Science activities in STEM. (OOI)
- NERD Girls outreach to Harney Elementary STEM camp continues on Tuesdays from February 11 to March 18. There are currently 22 participating students learning about "The Engineering Design Process." (OOI)
- The Engineering department hosted the "Galactic Griddle Cakes" pancake breakfast on February 21, in celebration of Engineering Week. The event had over 100 well fed participants. They learned about the Physics of pancakes, the Science of Syrup, and the Pancake theorem. (OOI)

## EXPAND ACCESS

- March 22 is MESA (Mathematics, Engineering, Science Achievement) Day; NERD Girls and GEEKS (Gentlemen Engineering Enthusiasts and Kindred Spirits) will be volunteering. (OOI)
- The Faculty Learning Community for Open Educational Resources held its first monthly meeting February 21 to begin work on revising course curriculum to eliminate textbooks by incorporating open source learning materials. The project will conclude next fall with a study to determine the cost savings and efficacy of open educational resources. (OOI)
- The Bookstore's year-to-date sales through January 31, 2014 are down five percent when compared to the same period last year. This is in line with targeted expectations and enrollment trends. Year-to-date transactions are even with 2013's numbers. (AS)
- Clark had the highest participation rate of the 65 sites throughout the state that participated in the annual College Goal Washington event on January 25. Staff from Clark, WSUV, University of Portland, and Linfield assisted 240 families with their financial aid applications in the Scarpelli computer labs. College 101 and Scholarship presentations were also offered to those that wished to learn about general college entry practices and seek additional financial resources. (SA)
- The Student Ambassadors conducted five individual tours in February, assisting seven individuals. Student Ambassadors also assisted with the Dental Hygiene Applicant Advising Day on February 28. (SA)
- The Recruitment Office hosted two group visits to Clark College in February: Ilwaco High School visited with 15 students on February 11. This group received an admissions presentation, a DSS presentation, and a campus tour. Summit View High school brought 12 students to campus on February 18. This group received an admissions presentation and a campus tour. (SA)
- Six recruitment/outreach visits were made in February: Community College & Trades Fair and David Douglas High School, Hood River Valley recruitment visit, Ellsworth Elementary Pride Night, Camas High School, Battle Ground High School Welding Presentation, and GEAR-UP College Fair at McLoughlin Middle School. (SA)
- The Recruitment Office hosted its annual Professional Technical Day on February 27. This year approximately 300 high school students from Clark's service district attended the event. Each student attended two presentations that were offered by various Clark College professional technical programs. (SA)
- The Enrollment Services team, in collaboration with Information Technology Services, developed and implemented a method of notifying students by email that they have been added to a course from the waitlist. The application was developed to reduce the number of students dropped for non-payment when the students were unaware a waitlisted course was added to their class schedule. In addition, the notification is intended to decrease the number of duplicated classes on student schedules due to the former waitlist process. (SA)

## EXPAND ACCESS

- Planning and Effectiveness compared success rates in courses that required technology, such as web-enhanced, online, and hybrid because of the national research demonstrating that classes with interactive learning improves course success rates. In addition, the themes emerging from the 2015-2020 strategic planning discussions identify the importance of technology-enhanced education.

The data presented below is from 2012-2013 and only includes the courses that are offered in both modalities that are compared. It is also important to note that, at Clark College, the courses that have an online option just so happen to be the courses that disproportionately have lower course success rates -- regardless of modality.

- **Web-enhanced face-to-face courses have a higher success rate than face-to-face classes that do not have a required internet component.** At Clark College, more students are successful in web-enhanced versions than face-to-face versions of the same course. (Web-enhanced classes are those where access to internet resources is required, but the class still meets face-to-face for all of the required contact hours.)

Success Rate			Enrollments			
Face-to-Face	Web-Enhanced	Difference	Face-to-Face	Web-Enhanced	Z	Sig
75%	78%	-3%	22,746	30,304	-8.82	*

\*The differences are statistically significant.

- **Students born after January 1, 1980, are more likely to be successful in online classes than those offered in traditional modalities.** Students born before 1980 are equally successful in both environments. In 2012-2013, 77% of the students enrolled in credit classes were born after January 1, 1980. Overall, at Clark College, students are successful in online classes at a higher rate than students enrolled in traditional learning environments. Moreover, students born after 1980 enrolled in the online section 43% of the time, compared to 26% for students born before 1980.

	Success Rate			Number of Enrollments			
	Online	Face-to-Face or Web-Enhanced	Difference	Online	Face-to-Face or Web-Enhanced	Z	Sig
<b>Born on or before 1/1/1980</b>	74%	74%	*1% *the difference is due to rounding	11,241	43,191	1.26	*
<b>Born after 1/1/1980</b>	82%	75%	7%	3,476	8,156	8.52	*
<b>College</b>	<b>76%</b>	<b>74%</b>	<b>2%</b>	<b>14,751</b>	<b>51,370</b>	<b>5.53</b>	<b>*</b>

\*The differences are statistically significant.

**EXPAND ACCESS**

- **Students born after January 1, 1980, are more likely to be successful in hybrid courses.** State and National data suggest that a hybrid learning environment is best for the new generation of students headed to college. At Clark College, students are as successful in hybrid classes as they are in traditional learning environments. However, those students born after January 1, 1980, are more successful in hybrid environments than traditional learning environments. Students born after 1980 are also more likely to choose hybrid courses (18% enrolled in a hybrid section when the course was available in both modalities, as compared to 10% of students born before 1980).

	Success Rate Face-to-Face or Web- Enhanced			Number of Enrollments Face-to-Face or Web- Enhanced			
	Hybrid	Enhanced	Difference	Hybrid	Enhanced	Z	Sig
<b>Born on or before 1/1/1980</b>	77%	78%	-1%	2,680	25,753	0.83	
<b>Born after 1/1/1980</b>	83%	79%	4%	985	5,213	2.58	*
<b>Total</b>	<b>79%</b>	<b>78%</b>	<b>1%</b>	<b>3,665</b>	<b>31,015</b>	<b>0.83</b>	

\*The differences are statistically significant.  
(P&E)

- The Diversity Outreach Coordinator was invited to attend to the signature of The Real Hope Act, SB 6523 bill on February 26. This bill will allow students who are in the process of obtaining their legal documents to get state college financial aid. The Senate proposed \$ 5 million dollars as a general fund to pay the state need grant. Texas, California, New Mexico, and Washington are the four states that have similar laws.

## FOSTER A DIVERSE COLLEGE COMMUNITY

The college will provide programs and services to support the needs of diverse populations.

- Recruit, retain, and support a diverse student population and college workforce.
- Provide comprehensive training and educational resources to help all members of the college community interact effectively in a diverse world.

### *Progress*

- Math faculty members Kanchan Mathur and Kelly Mercer joined student Emilio Ruiz-Idera to help judge the annual middle school MATHCOUNTS competition on Saturday, February 22. The competition, directed locally by Bert Peterson of Clark Public Utilities, drew over fifty middle school students from the area to compete in a series of individual and team contests. The Clark College mathematics division has assisted with this competition for over twenty-five years. (OOI)
- Professor Tina Barsotti has been selected as a participant in the 2014 NSF (National Science Foundation) Ideas Lab: Engineering (March 17-21). The Ideas Labs will bring together a diverse group of individuals who will focus on developing innovative methods for improving STEM education. The focus will be on leveling the playing field so that under-represented groups can excel in STEM education. Tina will also represent interests in improving STEM education for people with disabilities. (OOI)
- “Saudi Arabian Students: Implications of Culture on Behavior and Learning,” was presented by the Office of International Programs on February 20. The Teaching and Learning Center assisted with planning and marketing. Jane Walster, director of International Programs, led the presentation with contributions from Fadel Bader, ENL (English for Non-Native Learners) instructor, and international student Mohammed Almohammadi. They explained the cultural issues (Islam, family, food, funding, and communication patterns) that often impact Saudi students’ interactions and participation on U.S. campuses and suggested resources that can help address them. The event was attended by at least 36 faculty, staff, administration, student and community members (including Vancouver Chamber of Commerce Board Member Elie Kassab). (OOI)
- Two Clark College students have been chosen to attend the Study Abroad program in Prague, Czech Republic. This program is offered through WCCCSSA, the Washington State Community College Consortium for Study Abroad. Students will depart the U.S. on March 27 and return on June 6. (SA)
- The Multicultural Student Affairs Program hosted the winter Student of Color Luncheon on February 20. The guest speakers were Leon Anderson, Kimberly Bady, Betse Gree, Manuel Hall, Leann Johnson, and Jamie Montgomery from Black by Popular Demand Improv. This theater group uses audience suggestions to inspire stories about community. There were about 150 in attendance for the event.



## RESPOND TO WORKFORCE NEEDS

The college will provide educational services that facilitate the gainful and meaningful employment for students seeking training, retraining or continuing education. College programs and services will meet the economic needs of the community.

- Identify and support high-demand workforce needs.
- Identify and support emerging workforce needs, including technology training and green industry skills.
- Establish, maintain, and expand partnerships that support workforce needs.

### *Progress*

- Columbia Machine has hired two students from the Clark College Machining program, and Western Machine Works in Portland hopes to fill three additional positions from program graduates. (OOI)
- On February 5, Brenda Walstead and Dental Hygiene students Bethany Hammond (second year student) and Stacey Carney (first year student) were invited to join the reinstated Alliance Organization. The purpose of this organization is to unite all of the extensions of the Clark County Dental Society by providing leadership and support toward the society's mission and organized dentistry. The Alliance committee discussed an upcoming charitable community dental service safety net that they will be showcasing at the May Clark County Dental Society meeting. The Dental Hygiene program is endeavoring to work with the Dental Society to meet more of our community's needs. (OOI)
- On February 21, the Addiction Counselor Education Students (ACES) Club sponsored the 2014 Prevention Youth Summit in Gaiser Student Center. Over 230 teens from Clark County schools participated in workshops and activities designed to help prevent substance abuse. The event was organized in partnership with the Prevent! Coalition. For the first time in the history of the Youth Summit, the ACES President, LucyAnn Kendall, was selected to serve as Summit chair and coordinate the event. Thanks to LucyAnn and the ACES club for their efforts to prevent substance abuse among teens in our community. (OOI)
- A strong Clark College presence was felt at the 50<sup>th</sup> Annual Engineers Week High School Program in Portland on February 19. Faculty members Tina Barsotti, Carol Hsu, and Tim Kent attended with 10 Clark College students. They hosted two tables at an exhibit hall expo, one for Surveying and Geomatics, and one for Engineering and Computer Science. Dr. Peter G. Williams, Dean of STEM, was the invited college speaker for the Engineers Week High School Banquet. Dean Williams emphasized that engineering is a creative field, that anyone can be an engineer if they have the adequate desire, and that Clark College is an ideal environment for a student's first two years of an engineering degree. (OOI)
- Professor Keith Stansbury and student Taylor Silagy represented Clark College at Washington's Community and Technical Colleges Legislative Open House on Thursday, February 20, at the State Capitol Campus in Olympia. Professor Stansbury provided an interactive program demonstration on the NASA Rocket Program. Seven other Community and Technical Colleges were represented.

## RESPOND TO WORKFORCE NEEDS

- Afterwards, Representative Larry Seaquist, Chair, Higher Education Committee, wrote, “That was easily the most interesting, more informative such event of the session. It is great to see the creativity of all those high energy students, faculty, and leaders – they underscore just how important it is for the legislature to support them with full funding.” (OOI)
- Environmental Health and Safety staff conducted hearing conservation training for 20 employees at the day Facilities Services safety meeting. Ten ergonomic consultations were completed. During the week of February 18, hazardous waste pick up (used oil) was finished; fluorescent lamps were recycled; and bio-hazardous waste pick up for four departments was removed. (AS)
- Information about the College’s Continuity of Operations Plan (COOP) development process was delivered to 33 members of the Business and Health Sciences unit meeting on February 18. COOP plans are currently being written by each department. The FEMA compliant plans include components such as call trees, succession procedures, relocation plans, operational checklists, and a wide variety of supporting information to strengthen the College’s post-emergency resilience. Many potential delays in disaster recovery can be mitigated by this important preparedness work. (AS)
- As part of the College’s ongoing emergency management and response training plan, Director of Security and Safety Ken Pacheco provided a presentation on active shooter response to Office of Instruction staff on January 27. Director Pacheco also attended the FBI Portland Campus Liaison Conference on February 14, which included an Active Shooter presentation. (AS)
- Facilities Services submitted the College’s 2015-17 State Capital Budget request. The request included \$1.3 million for minor works repairs to address deficiencies identified during the state’s facilities condition survey conducted last November, \$932,000 in minor works program improvements, and the second design Project Request Report for the North County campus. (AS)
- Corporate & Continuing Education staff met with the following organizations and attended events to promote College corporate and community relations:
  - Met with Columbia Willamette Workforce Collaborative System to discuss support for the information technology sector in the region
  - Attended the Southwest Washington Society for Human Resources Association monthly meeting
  - Hosted a strategic planning session for the Board of Directors of the Southwest Washington Regional Health Alliance, with Kevin Kussman as a board member and Michelle Giovannozzi as the facilitator
  - Gave a presentation on Corporate & Continuing Education to the Salmon Creek Lions Club
  - Participated in meetings with City of Vancouver and Clark County companies in the IPZ (Innovation Partnership Zone) to create a statewide center of digital innovation
  - Attend the #next chapter meeting hosted by the City of Vancouver to promote a city-wide reading event
  - Conducted employer visits to SEH America and Kyocera Ceramics to discuss potential training projects. (CCE)

## ENHANCE COLLEGE SYSTEMS

The College will continually assess, evaluate, and improve college systems to facilitate student learning.

- Improve college infrastructure to support all functions of the college.
- Develop and implement an effective advising system to enhance student success.
- Seek alternate resources, such as grants, philanthropy, and partnerships to fulfill the college mission.
- Refine, communicate, and implement a shared governance system.
- Integrate environmental sustainability practices into all college systems.

### *Progress*

- A two-year I-DEA (Integrated-Digital English Acceleration) grant application was completed and submitted on Friday, February 21. If the grant is awarded, poverty-level ESL (English as a Second Language) students will have the opportunity to have additional technological access in addition to support and coaching from PIC (Partners in Careers). (OOI)
- The Teaching and Learning Advisory Committee proposal received final approval from College Council on February 19. Comprised of staff and faculty representatives from across departments and units – Human Resources, Instruction, Office of Diversity, Information Technology, Libraries, and eLearning -- the TLC Advisory Committee will provide expertise and direction for the professional development activities of all Clark college employees. (OOI)
- The Bookstore recently completed the transition to a new store website template. This change was long overdue, as the store site has not changed since its launch in the late 90's. The new clarkbookstore.com site is lean, prioritized to meet customer need, and is easily navigated. In addition, our new site includes a responsive mobile solution for ease of use on all sizes of screens by customers. (AS)
- A Health Occupations and Education Programs advisor provided a 30-minute question and answer session for a group of approximately 20 prospective students on February 4. The students are participating in a program through the Vancouver Housing Authority, and will be completing a nursing assistant certification course through an external agency; many of them intend to continue their education at Clark College. Students asked questions regarding program information, competitiveness, preliminary requirements, cost, and more about all of Clark's health occupations programs. (SA)
- Clark College has been working on a number of grant proposals to submit for various governmental grant opportunities. Many of these are listed in the table below. In addition, Clark is finalizing a grant agenda for the next two years. (P&E)

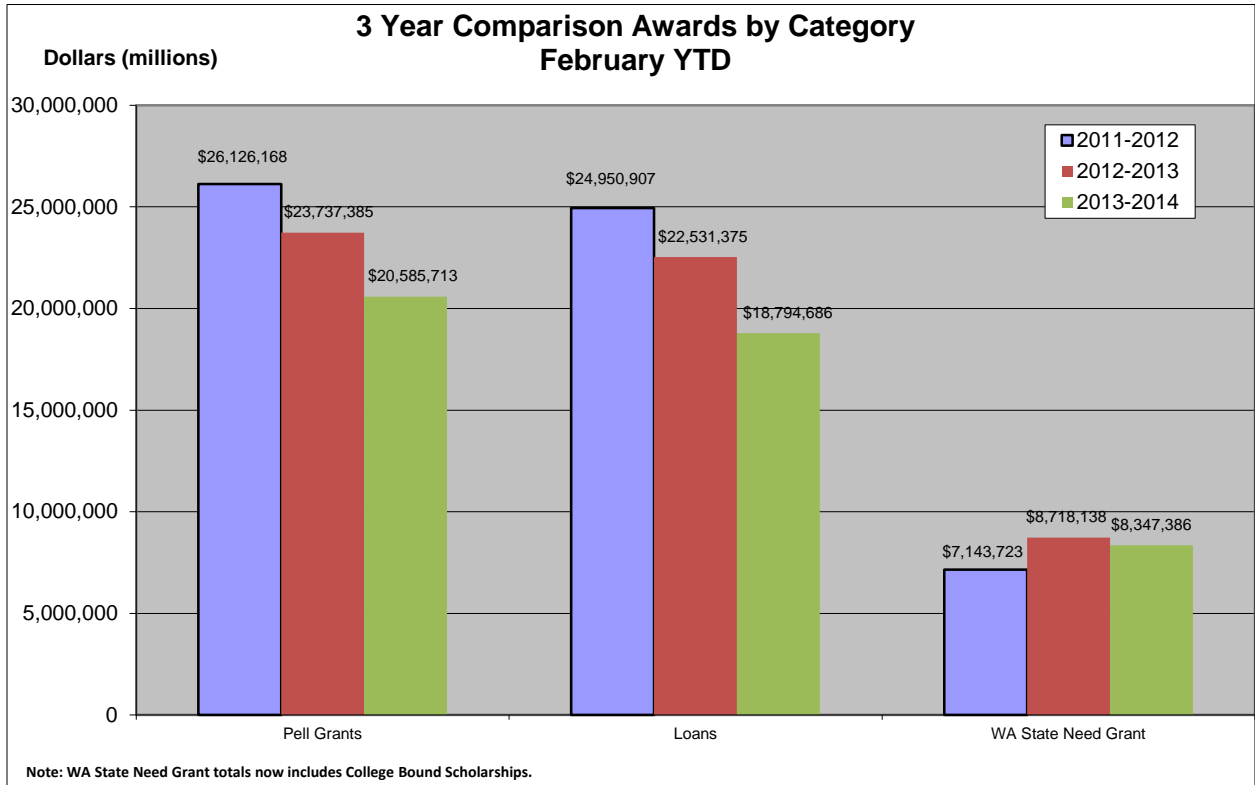
**ENHANCE COLLEGE SYSTEMS**

Grant	Agency	Program Focus	Lead Institution/ Clark Lead	Budget	Status
<b>Grants That Have Been Submitted and are Awaiting Review</b>					
Engineering Ideas Lab	National Science Foundation	Engineering (STEM) students with disabilities	Clark ENGR/ Tina Barsotti (Engineering)	Grant pays travel costs.	<b>Approved.</b> Tina Barsotti has been invited to participate in the NSF Ideas Lab: Engineering the week of March 17. Tina will represent the Clark STEM interest in improving STEM education for students with disabilities (especially blind and deaf students).
English as a Second Language - Integrated Digital English Acceleration (ESL I-DEA)	SBCTC	Technology for ESL students	Clark ESL/Sara Gallow	\$54,200 + \$42,235	<b>Approved</b> pending modifications
Working Families Success Network	Achieving the Dream	Low-income students	SBCTC/Armetta Burney and Edie Blakley	\$70,000 to \$100,000	<b>Mini-proposal approved.</b> ITV meeting with WA colleges on Mar. 6. Full proposal due Mar 28.
<b>Grants That Are in Preparation (not yet submitted)</b>					
Adult Basic Education – English Literacy (ABE-EL) Civics Grant	SBCTC	Adult Basic Ed/ ESL	Clark/Sara Gallow	\$250,000 to \$300,000	ABE-EL Civics grant is federal funding that has historically been more of an SBCTC allocation than a competitive grant. This year, SBCTC is offering this money through a competitive grant process. <b>LOI submitted Feb 24.</b> RFP will be issued Mar 5. Full proposal is due Apr 15.
STEM Higher Ed Partnership	National Institutes of Health, Building Infrastructure Leading to Diversity (NIH BUILD)	Faculty development and research infusion into STEM curricula	Portland State University/Peter Williams and Travis Kibota	\$24.2 million total (Clark portion is unclear)	Letter of intent due Mar 2. Full proposal due Apr 2. In very early stages of consideration (decision needs to happen quickly). Peter Williams attended initial meeting at PSU on Feb 11. Travis Kibota will attend a follow-up meeting at PSU on February 28.

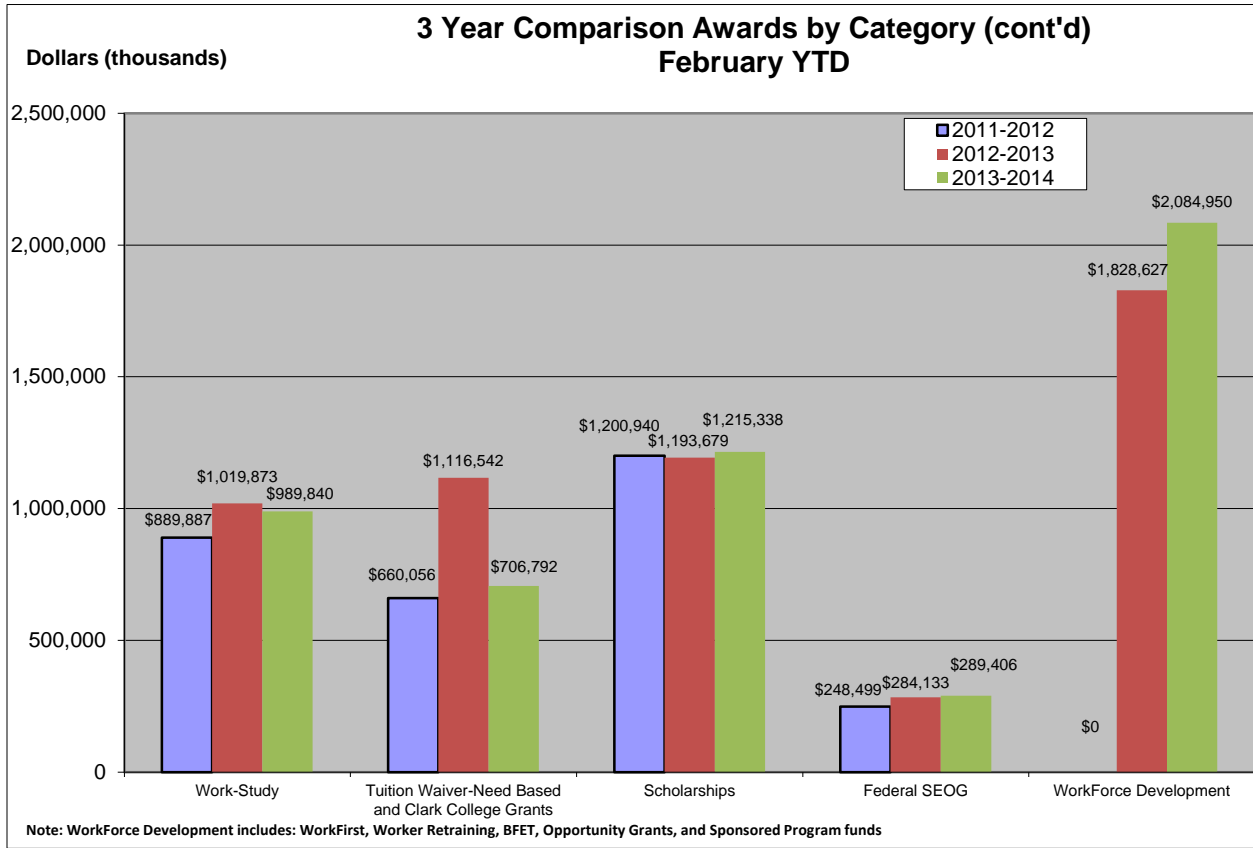
## ENHANCE COLLEGE SYSTEMS

- The Planning and Accreditation Committee completed the 2012-2013 Clark College Scorecard. College Council is working on developing the one-year institutional goals for the 2014-2015 academic year. As a reminder, the actual Scorecard is on pages 3-7 of the report, one page for each of the core themes. One benefit of the scorecard is to visually see how well we are progressing toward mission fulfillment. To find out the definition of the indicator and the trend information, please click on the indicator and it will take you to the description within the report. The 2012-2013 scorecard measured some significant improvements and declines. The scorecard is located on the intranet at [https://intranet.clark.edu/department\\_information/planning\\_effectiveness/planning/scorecard2012-2013.pdf](https://intranet.clark.edu/department_information/planning_effectiveness/planning/scorecard2012-2013.pdf). (P&E)

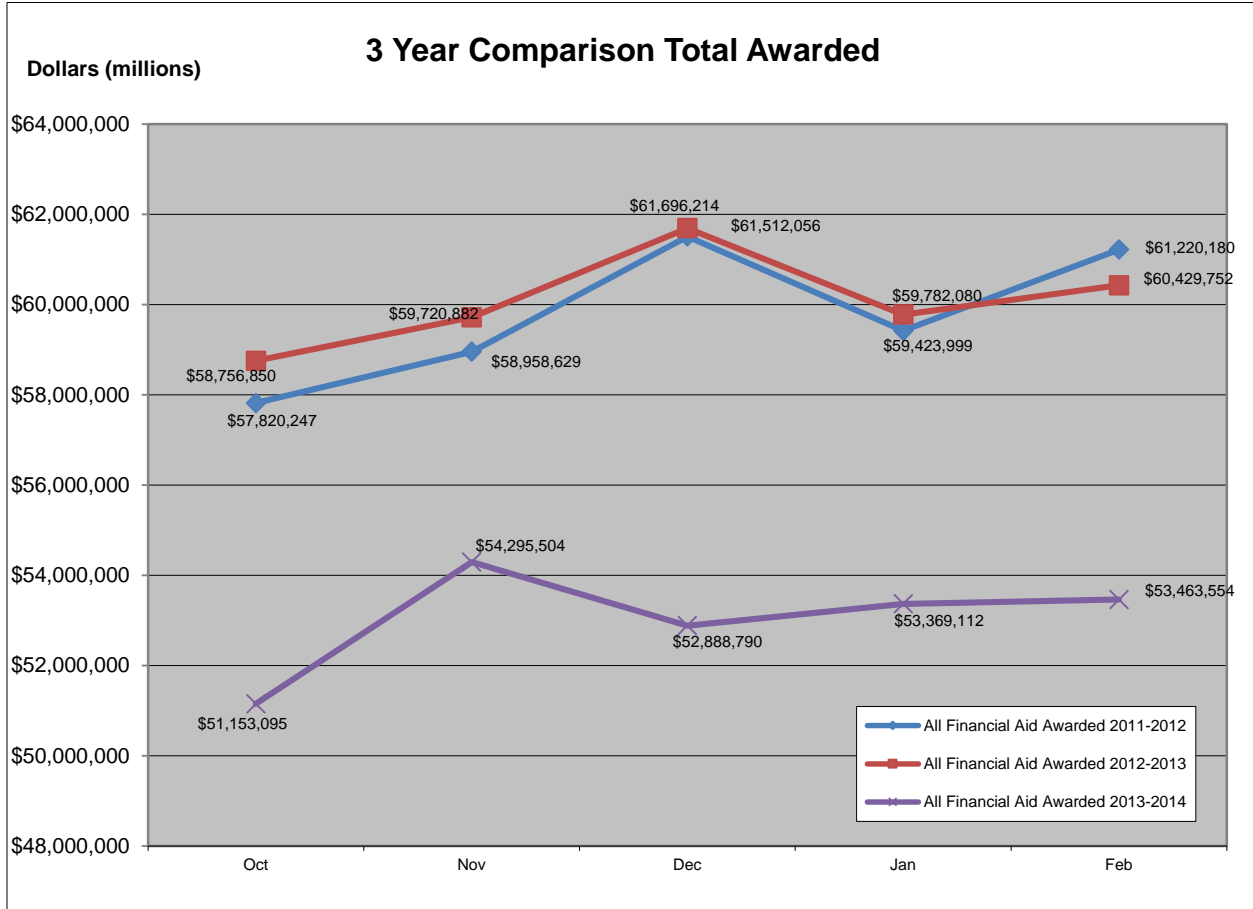
**FINANCIAL AID STATISTICS**



**FINANCIAL AID STATISTICS**

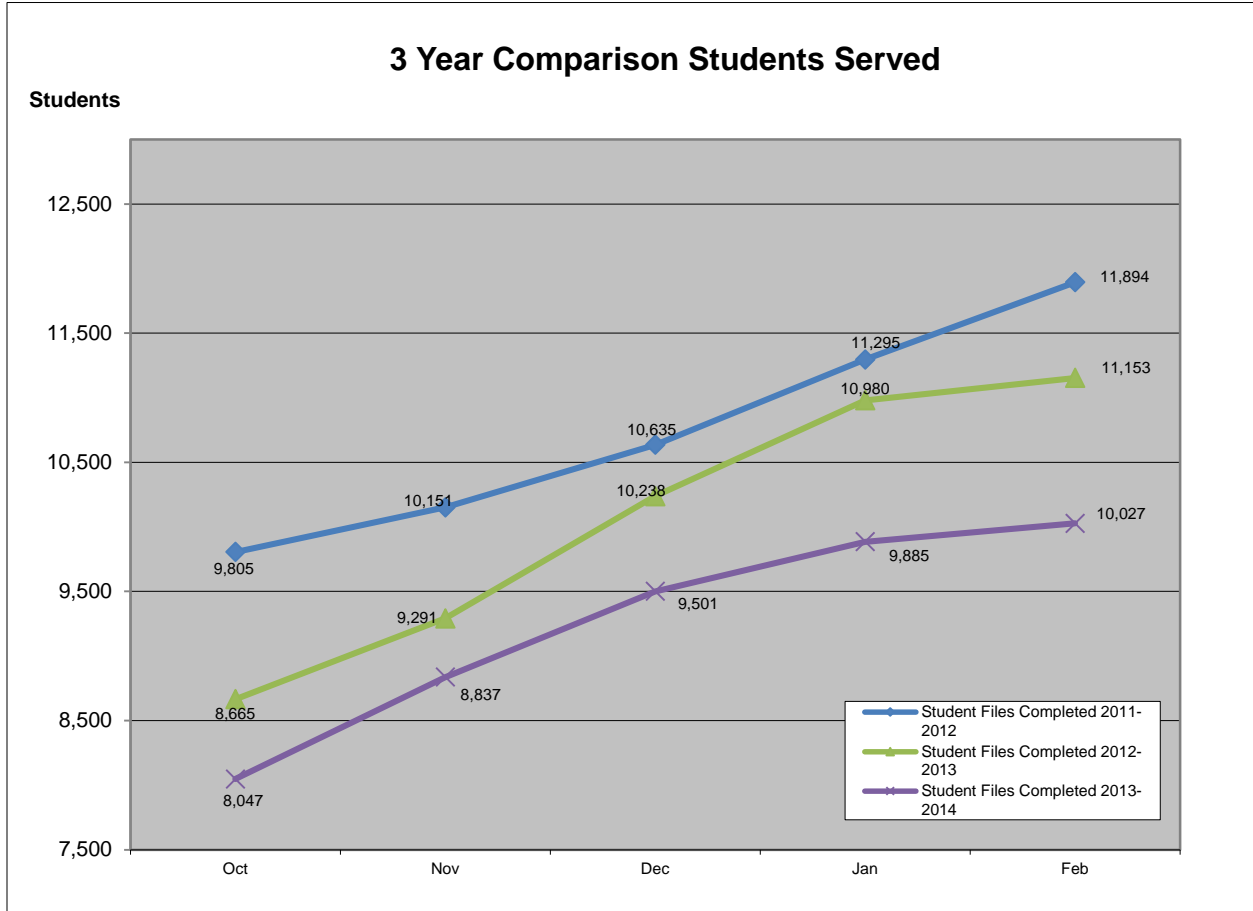


**FINANCIAL AID STATISTICS**





# FINANCIAL AID STATISTICS



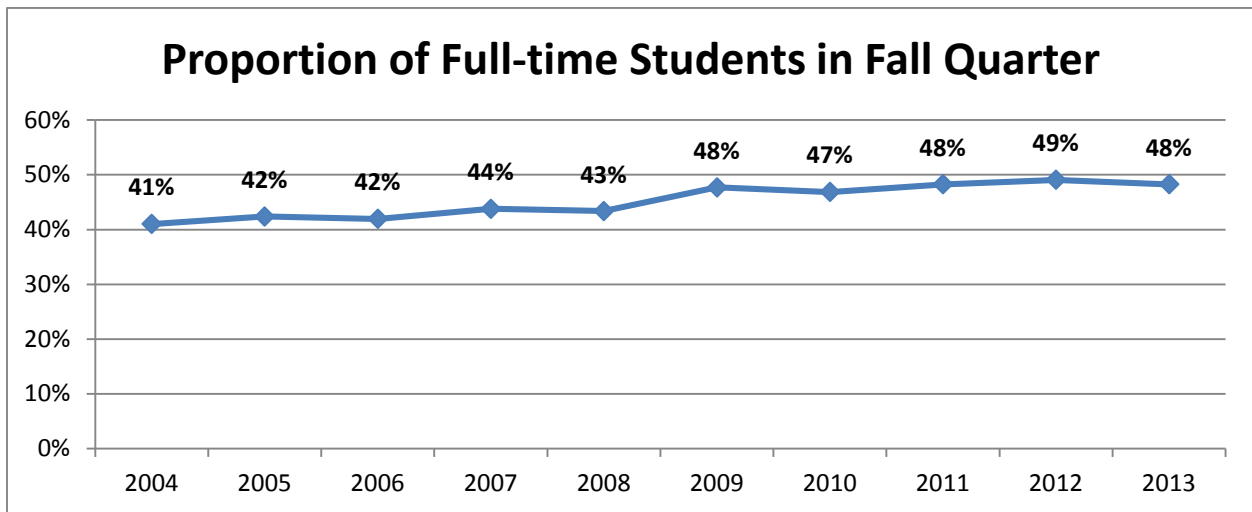
STATISTICS



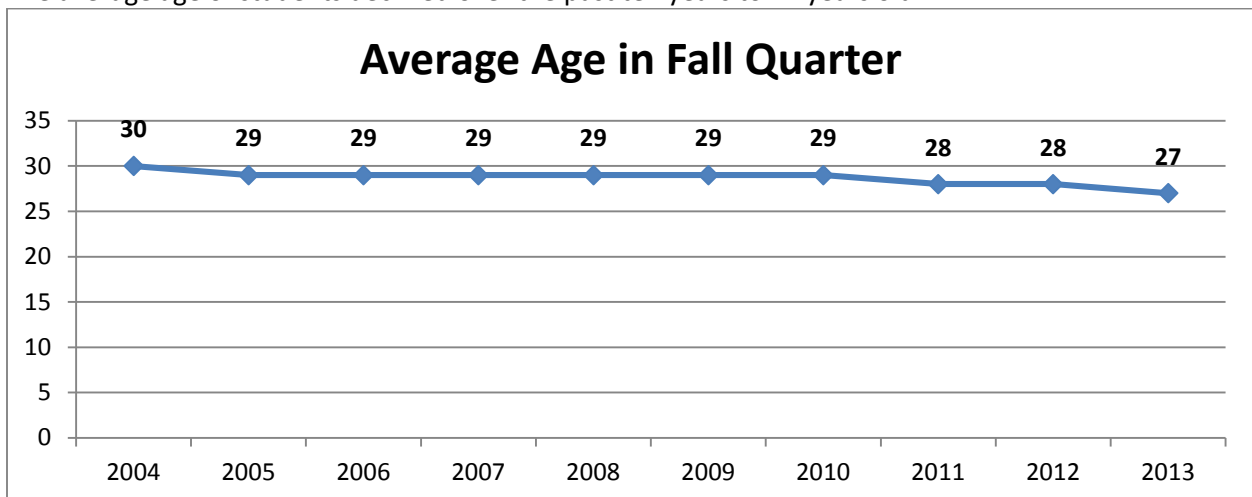
# Fall Fact Card Trends February 2014

The Office of Planning and Effectiveness annually produces college and student-level information on a pocket-sized fall fact card. Below are graphs with a ten-year trend for the student demographics of our credit student population.

The percentage of full-time students, those enrolled for 12 or more credits, increased in Fall 2009 from around 42% to 48%.

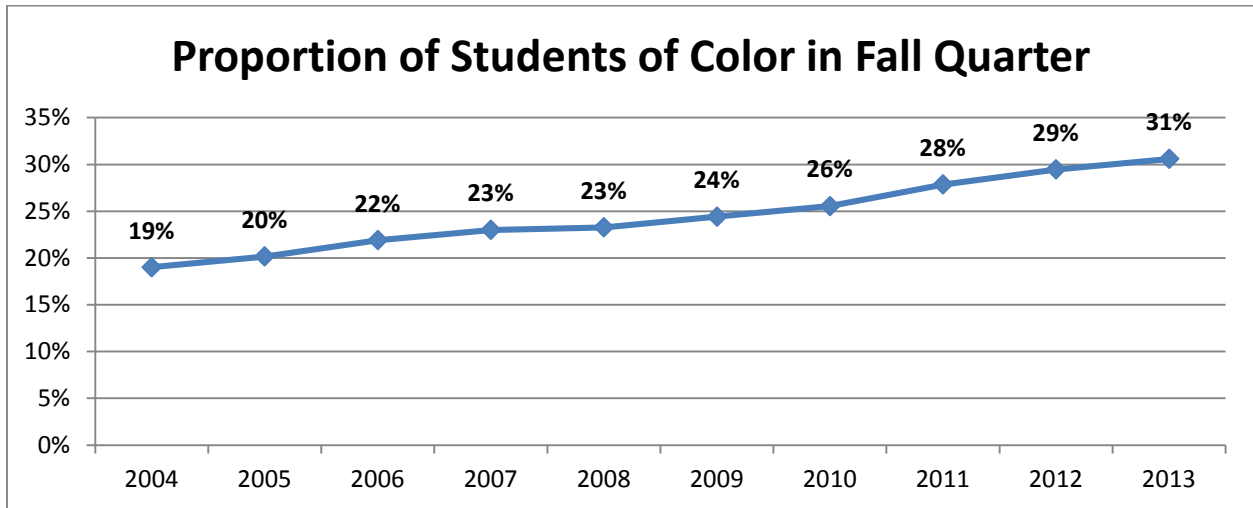


The average age of students declined over the past ten years to 27 years old.

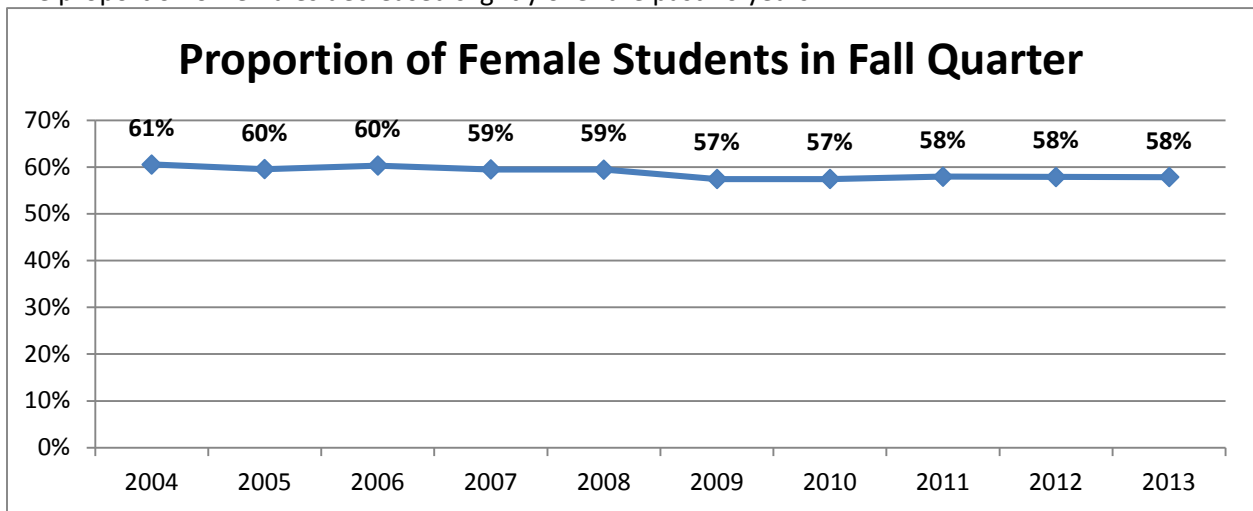


## STATISTICS

The proportion of the student population who are Students of Color increased over the past ten years by 63%.

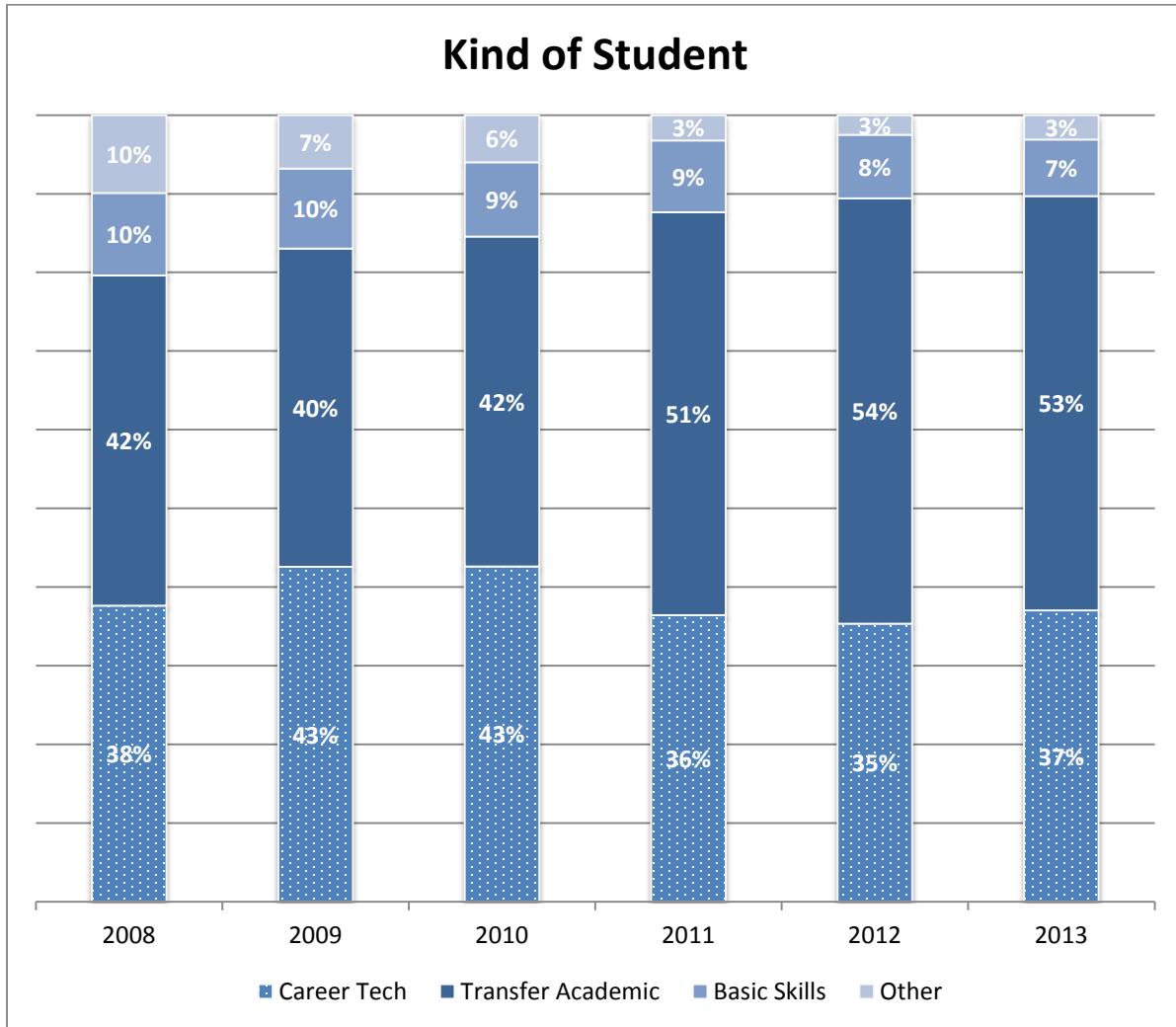


The proportion of females decreased slightly over the past 10 years.



The largest proportion of Clark College's students intends to earn an academic degree, e.g., associate of arts degree, or transfer to another college or university. While these numbers appear to fluctuate over time, almost all of the change can be accounted for due to improvements in coding accuracy. Based on other data and the condition of the local economy, Planning and Effectiveness asserts that there was a very slight, but, real increase in Career Technical Education (Career Tech) students in fall 2009 and 2010.

STATISTICS



STATISTICS

**THE BUDGET STATUS REPORT WILL BE AVAILABLE AT THE  
MARCH 12 BOARD MEETING**

**CLARK COLLEGE**  
**Fund and Cash Balances**  
as of July 1, 2013

	<b>Fund Balance</b> (minus non-cash assets) <b>6/30/13</b>	<b>Cash Balance</b> (minus dedicated cash) <b>6/30/13</b>	<b>Required Reserves</b>	<b>Prior Commitments</b> (prior to 7/1/13)	<b>New Commitments</b> (2013/14)	<b>Total Available Cash</b>
<b>145 Grants and Contracts*</b>	3,845,320	2,606,923		106,356	398,991	<b>2,101,576</b>
<b>147 Local Capital*</b>	389,184	-				-
<b>148 Dedicated Local</b>	4,033,301	62,779		65,229	293,903	<b>(296,353)</b>
<b>149 Operating Fee</b>	245,759	36,114				<b>36,114</b>
<b>440 Central Store (Catalog)</b>	52,107	52,107				<b>52,107</b>
<b>443 Data Processing*</b>	928,195	928,195			928,195	-
<b>448 Print/Copy Machine</b>	(23,824)	(23,824)				<b>(23,824)</b>
<b>460 Motor Pool</b>	47,148	47,148				<b>47,148</b>
<b>522 ASCC</b>	2,285,472					-
<b>524 Bookstore</b>	3,538,129	3,538,129				<b>3,538,129</b>
<b>528 Parking</b>	300,945	300,945				<b>300,945</b>
<b>570 Other Auxiliary Enterprise</b>	1,182,642	495,286		30,315		<b>464,971</b>
<b>790 Payroll (clearing)</b>	210,454					-
<b>840 Tuition/VPA</b>	3,699,586					-
<b>846 Grants - Fin Aid</b>	(1,535,778)					-
<b>849 Student Loans</b>	36,069					-
<b>850 Workstudy (off-campus)</b>	(3,793)					-
<b>860 Institutional Financial Aid Fur Reserves*</b>	635,418					-
			6,207,136			<b>(6,207,136)</b>
<b>Totals</b>	<b>19,866,334</b>	<b>8,043,802</b>	<b>6,207,136</b>	<b>201,900</b>	<b>1,621,089</b>	<b>13,677</b>

\* Fund balance moved after year end

## Fund Balance Less Commitments

<b>Available Fund Balance Before Commitments</b>	<b>8,043,802</b>
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### Prior Year Commitments

Date	as of July, 2013	Fund	Amount	Total
7/31/2012 SA	AACRAO Strategic Enrollment Management Consultant	145	50,000	
6/30/2013 SA	AACRAO Strategic Enrollment Management Consultant	145	23,410	
7/31/2012 Gen	SMART CLASSROOMS	145	7,544	
7/31/2012 AS	Facilities Carryforward	145	25,402	
				<b>106,356</b>
7/31/2012 AS	Emergency food and water supplies	148	9,800	
1/24/2012	LEAN Consultant	148	21,270	
2/7/2013	Hanna Lobby Furniture	148	29,000	
6/30/2013	Institutional Furniture	148	5,159	
				<b>65,229</b>
7/1/2011	Basic Events	570	18,535	
7/1/2011	Government Events	570	10,000	
11/27/2013	Basic Events	570	1,780	
				<b>30,315</b>
<b>Total Prior Commitments</b>				<b>201,900</b>

### New Commitments July 1, 2013 to present

Date		Fund	Amount	Fund Total
12/10/2013	IT Infrastructure	145	398,991	<b>398,991</b>
7/22/2013	STEM Grant	148	50,000	
7/22/2013	Bus Wrap	148	1,545	
8/13/2013	Sunday Streets Alive	148	1,000	
9/5/2013	Instructional Load Changes	148	75,000	
11/27/2013	Security Street Legal Carts - 2	148	26,000	
1/14/2014	Motion Detection Lights-Oliva Family Learning Center	148	6,500	
2/19/2014	Culinary Feasibility Study	148	29,378	
2/27/2014	Advocacy Contract	148	25,000	
2/4/2014	OU Campus and Salesforce	148	79,480	
				<b>293,903</b>
7/1/2013	CIS Funds	443	370,195	
12/10/2013	Fiber Optic Cable	443	133,000	
7/1/2013	Smart Classrooms	443	425,000	
				<b>928,195</b>
<b>Total New Commitments</b>				<b>1,222,098</b>

### Required Reserves

10% of \$62,071,364	6,207,136
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<b>Fund Balance After Commitments and Required Reserves</b>	<b>412,668</b>
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**ACTION ITEMS**



# MEMORANDUM

To: Board of Trustees

From: Robert K. Knight  
President

Date: March 12, 2014

Re: Consideration of Tenure

The following probationary faculty members are presented to the Board of Trustees for consideration of award or denial of tenure:

**Faculty**

Lisa Aepfelbacher  
Gene Biby  
Steven Clark  
Adam Coleman  
Amanda Crochet  
Elizabeth Donley  
Katie Laack  
Robert Schubert  
Suzanne Southerland  
Erin Staples

**RIF Unit**

Nursing  
Theatre  
Biology  
Computer Technology  
Chemistry  
English  
Nursing  
Anthropology  
Communication Studies  
Health Education

RKK/lk



**ACTION ITEMS**

**Minutes of the Business Meeting of the Board of Trustees  
Clark College, District No. 14  
February 26, 2014  
Ellis Dunn Room GH1 213**

**Trustees Present:** Mmes. Sherry Parker, Jada Rupley, and Rekah Strong; Messrs. Jack Burkman and Royce Pollard.

**Administrators:** Mr. Robert Knight, President, Dr. Tim Cook, Vice President of Instruction; Mr. Bob Williamson, Vice President of Administrative Services, Mr. Bill Belden, Vice President of Student Affairs; Dr. Darcy Rourk, Associate Vice President of Human Resources; Ms. Shanda Diehl, Associate Vice President of Planning & Effectiveness; Mr. Kevin Kussman, Associate Vice President of Corporate & Continuing Education; Mr. Chato Hazelbaker, Chief Communications Officer; Ms. Sirius Bonner, Special Advisor for Diversity & Equity; Ms. Jane Beatty, Director of Change Management; Ms. Leigh Kent, Executive Assistant to the President.

**Faculty:** Prof. Kathleen Perillo, Biology; Prof. April Duvic, Music.

**Others:** Ms. Lisa Gibert, CEO Clark College Foundation; Ms. Bonnie Terada, Assistant Attorney General; Ms. Dena Brill, ASCC President; Mr. Ryan Cunningham and Mr. Darren White, Students.

	TOPIC	DISCUSSION	ACTION
I.	<b>CALL TO ORDER</b>	<ul style="list-style-type: none"> <li>Chair Pollard called the meeting to order at 5:05 pm; all trustees were present.</li> </ul>	
II.	<b>BUSINESS MEETING</b>		
II. A	<b>Review of the Agenda</b>	<ul style="list-style-type: none"> <li>The agenda was accepted as presented.</li> <li>Trustee Pollard introduced the Ms. Kim Tanaka, TACTC Director. Ms. Tanaka visited the college today and met with each Executive Cabinet member. She also had a lunch with the trustees where they engaged in a discussion of general college topics.</li> </ul>	
II. B	<b>Statements from the Audience</b>	<ul style="list-style-type: none"> <li>Vivian Manning, Director of Annual Fund &amp; Alumni Relations at the Foundation, introduced Couvapalooza organizer, Mike Troxler. Mr. Troxler presented April Duvic through the Foundation with a donation of \$1,000 from last summer's Couvapalooza proceeds. The donation will support the Applied Music Scholarship Fund and will allow four music students to take their required private music lessons.</li> <li>Roberta Morgan, Program Director: Chemical Dependency Program of Western Psychological and Counseling Services spoke in support of the Addictions Counseling Education program.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
II. C.	<b>Constituent Reports</b> <b>1. WPEA</b>	<ul style="list-style-type: none"> <li>Ms. Waite was pleased to announce that the WPEA has completed the criteria and application process for this year's professional development fund.</li> <li>She expressed the union's disappointment that classified staff will not be receiving a COLA this year.</li> <li>There was some confusion around suspended operations during the weather related events in February, but the union was pleased with the way Human Resources and WPEA worked together to come to a mutually acceptable outcome on hours for everyone.</li> </ul>	<ul style="list-style-type: none"> <li>President Knight noted that the COLA increase was built into a revenue forecast at the state level and would trigger if a certain revenue level was met. When the actual revenue level was not attained, the COLA increase did not trigger. The increase would have affected all classes of employees at the college.</li> </ul>
	<b>2. ASCC</b>	<ul style="list-style-type: none"> <li>At the request of several students, ASCC is looking into building a recreation center with student funds. The feasibility study will continue into next year.</li> <li>The students are currently paying towards the PUB building fund and this will be paid by the end of 2014. Depending upon the wishes of the students, the fee could be continued and used towards a recreation center. The student body will need to vote on this proposal.</li> <li>ASCC bylaws are being updated.</li> </ul>	
	<b>D. Foundation</b>	<ul style="list-style-type: none"> <li>Ms. Gibert announced that the campaign has reached \$19.4 million out of their \$20 million goal. Momentum is kicking in and she expects the goal to be surpassed.</li> </ul>	
II. D.	<b>Statements &amp; Reports from Board Members</b>	<ul style="list-style-type: none"> <li>Trustee Burkman expressed his support for the men's and women's basketball teams, both of whom are heading to the NWAACC championships this weekend.</li> <li>He noted that the Student of Color luncheon was very well done this year and it was nice to see Leann Johnson again.</li> <li>The Shared Governance Committee continues its work. The committee recently began listing all of the committees at the college and are up to 400 now. The committee is tackling the question of whether to look for commonality among the groups or start over with all new ones.</li> <li>Vice Chair Strong taught two classes on inclusion and diversity at the Youth Summit last week. There were hundreds of young people from middle and high schools attending the various courses offered. The student attendees hold leadership positions in their schools and it was a great event.</li> <li>Chair Pollard announced he will be cheering on the Penguins this weekend.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
II. E.	President's Report	<p><b>STUDENT PRESENTATION</b></p> <ul style="list-style-type: none"> <li>Mr. Belden introduced Ryan Cunningham, this month's Student Success presenter. Mr. Cunningham works in the Career Services Department. He is passionate about working with at-risk youth through music and has spoken at several area schools. He thanked Ms. Blakely and Ms. Weinberger of Career Services for their support. Vice Chair Strong knows Mr. Cunningham personally and noted that he is an asset to our community and serves as a role model to our children.</li> </ul> <p><b>FACULTY PRESENTATION</b></p> <ul style="list-style-type: none"> <li>Prof. Kathleen Perillo, Biology and Environment Science, discussed students' experiential learning during field studies classes that take place twice per year.</li> </ul> <p><b>PRESIDENT'S REPORT</b></p> <ul style="list-style-type: none"> <li>Dean Genevieve Howard introduced Automotive Professor Mike Godson and Automotive Instructors Jason Crone and Tonya Haney who are leading the Toyota T-Ten Program. Two years ago, the college invested in a full-time, standalone T-Ten Program.</li> <li>Students spend a quarter in the classroom then a quarter in a Toyota shop. This way, the auto dealership always has a person in the shop available to work.</li> <li>Toyota visited Clark for an accreditation visit and the college received a glowing review. Toyota noted that Clark's is the best T-Ten program in the nation.</li> <li>Professor Godson expressed his appreciation for the support of faculty by the administration to implement the program.</li> <li>Dean Howard has received word from Honda that they, too, would like their own program at Clark.</li> <li>President Knight praised the automotive faculty for having such a wonderful program and said they bring much pride to Clark. All of the students are working while attending class and will have full-time positions when they graduate. He foresees dealerships from all over the Western US coming to visit Clark. The college is serving dealers now in the Portland Metro area, The Dalles, Salem, Astoria, and Chehalis. There are currently 40 open slots in the T-Ten program. Students can expect to earn up to \$40,000/year two years after graduation and up to \$75,000 after 10 years.</li> <li>Ms. Tanaka thanked the trustees for hosting her visit today. She is the TACTC director for all 34 community and technical colleges and works with 152 trustees. She is very impressed with Clark and saw that everyone here was passionate about the college and really loves what they do. She is a member of a national group of state directors and she has found that WA is by far the most innovative state and is far ahead of the curve on many issues. Some colleges are only talking about Applied Bachelor's Degrees; WA has 28 ready to be implemented. She invited Clark's trustees to become involved at the national level.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
II. E.	President's Report	<ul style="list-style-type: none"> <li>• President Knight recognized and congratulated Sirius Bonner, Special Advisor for Diversity &amp; Equity for receiving the Compass Award at this year's MLK breakfast in January. The award is presented to an "individual or organization that carves a new path for diversity and inclusion in education, in the workplace or through community engagement".</li> <li>• Mr. Belden discussed the IRS letter and penalty the college (and other colleges around the country) was notified about several months ago in connection with missing social security numbers of students. The SBCTC and IRS have notified Clark that the penalty is being waived from 2011 onward and no penalty fees will be collected from any school in the United States at this time. The college has reviewed all of its policies and procedures and will ensure compliance going forward should the IRS perform another audit in the future.</li> <li>• Mr. Hazelbaker invited the trustees to attend this year's Iris Awards which will be held in the Student Center on March 13 from 5:00-7:00 pm. The event is a partnership between Clark College, the Foundation, the Greater Vancouver Chamber of Commerce, and the Vancouver Business Journal. This year's recipients are Kris Henriksen, Program Coordinator at the Clark County Department of Community Services; Sherri McMillan, owner of Northwest Personal Training; and Kristy Weaver, Senior Vice President/Team Leader at Pacific Continental Bank.</li> <li>• Ms. Bonner announced that the board members will participate in the IDI assessment during their summer retreat. A facilitator from Bellevue College will work with the trustees.</li> <li>• Trustee Burkman recognized the outreach activities the NERD Girls are participating in. They provide a great way to reach out and invite youth in who don't see the sciences as fun and playful.</li> <li>• Over 1,000 people attended two Running Start Information Nights. Each session for the past three years has been standing room only. Applications received are ahead of last year already.</li> <li>• President Knight and Associate Vice President Kussman visited the ADX Makers Center in Portland in February. The board will see a presentation about a makers center during the March work session and the economic boost it can provide to the local community.</li> <li>• Ms. Parker asked about feedback received from LGBTQI student who participated on a Power, Privilege, and Inequality panel. Ms. Bonner said the forum provided students the opportunity to speak candidly about their experiences at Clark both positive and negative. Although there were concerns about allies and gender neutral facilities, they all expressed the desire to make Clark a better and more inviting place for all.</li> </ul>	

	TOPIC	DISCUSSION	ACTION
II. E.	President's Report	<ul style="list-style-type: none"> <li>Trustee Rupley concurred with Trustee Burkman's comments about the NERD Girls events. She also acknowledged Mr. Kussman for the Patient Advocate Program. Trustee Rupley reviewed tenure binders this afternoon and said that she continues to be amazed at the fine work that continues to be done at Clark. The results she saw clearly denote quality of learning here.</li> </ul>	
III.	<b>ACTION ITEMS</b>		
	<b>FIRST READING</b>		
	<ul style="list-style-type: none"> <li>Consideration of Tenure</li> <li>Proposed Revision of Code of Student Conduct</li> <li></li> </ul>		<ul style="list-style-type: none"> <li><b>MOTION:</b> Trustee Rupley made a motion to move Consideration of Tenure to March 2014. The motion was seconded by Trustee Burkman and unanimously approved.</li> <li><b>MOTION:</b> Trustee Rupley made a motion to move the Proposed Code of Student Conduct to March 2014. The motion was seconded by Trustee Burkman and unanimously approved.</li> </ul>
	<b>CONSENT AGENDA</b>		
	<ul style="list-style-type: none"> <li>Minutes from January 22, 2104 Board Meeting</li> </ul>		<ul style="list-style-type: none"> <li><b>MOTION:</b> Trustee Rupley made a motion to approve the Consent Agenda. The motion was seconded by Trustee Burkman and unanimously approved.</li> </ul>
IV.	<b>FUTURE TOPICS</b>		<b>WATCH LIST</b>
	College Safety Facility Plan K-12 PPI Certificates Review of College Policies Service Learning Standard 2 Highlights		Accreditation GISS Student Completion STEM
V.	<b>DATE AND PLACE OF FUTURE MEETING</b>		
	<ul style="list-style-type: none"> <li>The next regular meeting of the Board of Trustees is currently scheduled for March 12, 2014 in the Ellis Dunn Community Room, GHJ 213.</li> </ul>		
VI.	<b>EXECUTIVE SESSION</b>		
	<ul style="list-style-type: none"> <li>No Executive Session was held this evening.</li> </ul>		
VII.	<b>ADJOURNMENT</b>		
	<ul style="list-style-type: none"> <li>There being no further business, the meeting adjourned at pm.</li> </ul>		

Royce Pollard, Chair

Leigh Kent  
Recorder  
March 4, 2014