



Clark College

## Board of Trustees Regular Meeting

Wednesday, January 26, 2022 at 5:00pm  
Via Zoom

Zoom Link: [Here](#)

Meeting ID: 826 2122 1196

Password: 603795

Call In (253) 215-8782

**Board of Trustees Regular Meeting Packet**  
**Wednesday, January 26, 2022 at 5:00pm via Zoom**

- I. Call to Order/Agenda Review - Chair Bennett**
- II. Action Items/Consent Agenda – Chair Bennett**
  - A. December 8, 2022 Regular Board Meeting Minutes
- III. Constituent Reports**
  - A. ASCC – Alexander Hawkins
  - B. AHE – Suzanne Southerland
  - C. WPEA – Courtney Braddock
  - D. Foundation – Lisa Gibert
- IV. Staff Presentation – Clark College Insight Dashboards – Ben Moll, Director of Assessment and Institutional Research**
- V. President’s Report – President Edwards**
- VI. Reports from Board Members – Chair Bennett**
- VII. Public Comment – Chair Bennett**

Public comment will be limited to two minutes each.
- VIII. Next Meeting**

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, February 23, 2022 at 5pm via Zoom.
- IX. Executive Session – Chair Bennett**

An Executive Session may be held for any allowable topic under the Open Public Meetings Act.
- X. Adjournment – Chair Bennett**

Clark College  
Minutes of the Regular Meeting of the Board of Trustees  
December 8, 2021  
Via Zoom

**In Attendance**

Jeanne Bennett, Chair  
Paul Speer, Vice Chair  
Rekah Strong, Trustee  
Cristhian Canseco Juarez, Trustee  
Denise Gideon, Trustee

**Absent**

None.

**Administrators**

Dr. Karin Edwards, President  
Galina Burley, Executive Vice President of Operations  
Dr. Michele Cruse, Vice President of Student Affairs  
Dr. Rashida Willard, Vice President of Diversity, Equity and Inclusion  
Paul Wickline, Vice President of Instruction  
Brad Avakian, Vice President of Human Resources  
Valerie Moreno, Chief Information Officer  
Miles Jackson, Interim Associate Vice President of Instruction

**Others**

Tsering Cornell, Assistant Attorney General  
Claudia Carrion, ASCC Vice President  
Angela Lawson, WPEA Steward  
Vanessa Bural, Human Resources Consultant  
Stephanie Weldy, Recorder

**I. Call to Order/Agenda Review**

Chair Bennett called the meeting to order at 5:01 pm. Chair Bennett welcomed Clark's newest trustee, Denise Gideon. Trustee Gideon shared that she was excited to be joining Clark and looking forward to working with the Board of Trustees.

**II. Action Items/Consent Agenda**

- A. November 17, 2021, Regular Board Meeting Minutes
- B. Clark College Foundation Memo of Understanding
- C. Boschma Farms: Request for Board support of City of Ridgefield's Right of Way

**MOTION:** Trustee Speer motioned to pull Agenda Item II B. Trustee Strong seconded the motion and Agenda Item II B was pulled from the Action Items/Consent Agenda. Trustee Strong motioned to approve Agenda Item II A and C, with a

friendly amendment and granting the City of Ridgefield a temporary easement. Trustee Canseco Juarez seconded the motion, and Agenda Item II A and C unanimously passed.

**MOTION:** Trustee Speer motioned to have a Board of Trustees Special Meeting in order to review Agenda Item II B in more detail. Trustee Strong seconded the motion and Agenda Item II B unanimously passed for a detailed review during a Board of Trustees Special Meeting and will be brought forward for consideration at a future Board of Trustees meeting.

### III. Action Item

#### A. Consideration of Tenure

**MOTION:** Trustee Speer motioned to approve Agenda Item III, granting tenure to Dianne Lucia (Nursing Program). Trustee Canseco Juarez seconded the motion and Agenda Item III, granting tenure to Dianne Lucia, unanimously passed.

### IV. Constituent Reports

#### A. ASCC

Claudia Carrion gave an ASCC update. Ms. Carrion shared that the Penguin Pantry distributed 4,500 pounds of food in November. Ms. Carrion shared that training is underway for the new ASCC members.

#### B. WPEA

Angela Dawson gave an update on WPEA and highlighted ongoing concerns the WPEA have regarding Executive Cabinet's communication and lack of transparency. Ms. Dawson shared that the WPEA seeks to have productive dialogue regarding these concerns.

#### C. Foundation

CEO Gibert shared that the Foundation is grateful for all the work that is being done on the Boschma Farms project. CEO Gibert shared the Foundation Board approved the City of Ridgefield's right away request. CEO Gibert shared that the Foundation Board approved the Operating Agreement and shared that that there will be supplemental materials provided to the Board of Trustees. CEO Gibert shared the Foundation has two new board members, Gabe Jacobsen and John Rose.

### V. Staff Presentation

Vanessa Bural shared a PowerPoint Presentation regarding Talent Development. Ms. Bural highlighted Talent Development programs and trainings (Power, Privilege and Inequity, New Employee Orientation and Supervisor Training Series). Ms. Bural shared the Talent Development offerings (Higher Ed Works Training, Classified Staff Excellence Awards, Professional Development Funds Request, LinkedIn Learning Licenses, Employee Assistance Program, Employee Resources Group, Equity in Hiring, Supervisory Trainings, Teaching and Learning Days, Wellness Sessions and activities). The Trustees shared their appreciation for Ms. Bural's presentation.

### VI. President's Report

President Edwards welcomed Trustee Gideon to the Board. President Edwards introduced Clark's new Vice President of Instruction, Paul Wickline. President Edwards shared that there are over 5,000 students currently enrolled at Clark (60% are online, 20% hybrid and 20% face-to-face). President Edwards shared that Dr. Raymond Lee, from PeaceHealth, will be sharing information about COVID in an upcoming Zoom meeting for Clark employees. President Edwards congratulated Dr. Rashida Willard on her recent doctorate accomplishment and invited her to share about an upcoming conference she is organizing. Dr. Willard shared that she is developing workshops and presentation for the NW Regional Equity Conference, scheduled for February 2022, and anticipates it being well attended.

## **VI. Reports from Board Members**

Trustee Strong shared that she has continued to have monthly meetings with President Edwards and shared her appreciation for President Edwards' leadership at Clark.

Trustee Canseco Juarez shared that he attended the remote Clark Winter Holiday Celebration and participated in an Association of Community Colleges Trustees Town Hall. Trustee Canseco Juarez updated the Board that he attended a briefing regarding an accountability audit and shared that the financial audit will begin next year. Trustee Canseco Juarez shared his appreciation for Clark Alumni and all the work they do in the community. Trustee Canseco Juarez congratulated Dr. Rashida Willard and her recent doctorate accomplishment.

Trustee Speer welcomed Trustee Gideon and Paul Wickline. Trustee Speer congratulated Dr. Rashida Willard and her recent doctorate accomplishment. Trustee Speer shared that he attended the Association of Community Colleges Trustees Town Hall. Trustee Speer shared that he will be attending a Boschma Farms meeting later in the week as well as a Washington Association of Community and Technical Colleges meeting.

Trustee Gideon shared that she is in the process of onboarding and reviewing materials to familiarize herself with Clark and her role as a trustee. Trustee Gideon shared that she attended the remote Clark Winter Holiday Celebration. Trustee Gideon shared that she has had a one-on-one meeting with Trustee Strong and looks forward to having her other one-on-one meetings with the other Trustees and President Edwards. Trustee Gideon shared her appreciation for the warm welcome to the Board of Trustees. Chair Bennett shared that she attended the remote Clark Winter Holiday Celebration. Chair Bennett highlighted the Penguin Pantry and expressed her appreciation for the food distribution in November. Chair Bennett expressed her appreciation for Clark employees and the way in which they continue to persevere during a very difficult and tiring time.

## **VII. Public Comment**

There was no public comment.

## **VIII. Next Meeting**

The next regular meeting of the Board of Trustees will be on Wednesday, January 26, 2022, at 5:00 pm via Zoom.

## **IX. Executive Session**

The Board did not go into Executive Session.

## **X. Adjournment**

There being no further business, the meeting adjourned at 6:09 pm.

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Jeanne Bennett, Chair

Stephanie Weldy, Recorder  
December 8, 2021



## **Clark College ASCC Board of Trustees Report**

**January 2022**

Presented by ASCC President Alexander Hawkins, on behalf of ASCC: Vice President Claudia Carrion, Club Coordinator Emma Bennett, Executive Assistant Olivia Volk, Finance Director Eric Hoth, and Student Relations and Promotions Coordinator Casey Figone.

### **Clark College Students Resource Access**

The ASCC Student Government worked to ease students return to campus by providing awareness of college resources such as clubs, leadership opportunities, the tutoring center, workshops, events and scholarships. Some specific activities include:

- Working with the Penguin Pantry throughout the months of November and December, bringing the total number of students and family members served throughout this academic year to 1,693, including 533 food boxes, totaling 16,133 pounds of food.
- Sent Winter Quarter mailer to 4,728 students, updated to include new information, including technology support, Bookstore, campus services, leadership opportunities, free bus passes, a campus map, and Wi-Fi access.

### **Clark College Campus Climate**

ASCC Student Government worked to reengage students on campus through the below activities:

- During Welcome Week, the ASCC setup greeting tables throughout the campus buildings to share college resources, snacks, gently used school supplies, as well as provide information and answer questions.
- Unfortunately, the planned Winter Quarter Involvement Fair was cancelled, due to rising cases of COVID-19 in Clark County. The event would have followed up on the successful Fall Quarter Involvement Fair, which saw roughly 100 students participate. The ASCC Student Government is working to find and create events online to compensate for the loss of physical interaction, and to continue to foster a sense of community among students, despite pandemic guidelines.
- An open forum with Dr. Karin Edwards and Dr. Michele Cruse was held virtually on January 12th as an opportunity to provide students with updates and answers to questions. Three students attended. Most questions centered around COVID-19 and some items like food and printing - specific to evening students.

## **Clark College Statewide Initiatives**

ASCC Student Government has continued partnerships with:

- The Washington Community and Technical Colleges Student Association (WACTCSA) through the Student Legislative Platform Development series.
- Communities for Our Colleges, working on a proposal for a bill to increase Washington College Grants.
- ASCC President, Executive Assistant and Finance Director participated in Clark College's Legislative Meet & Greet on Friday, January 7<sup>th</sup>. Student Involvement, COVID-19 closures & guidelines, and Running Start were main topics of discussion between ASCC and Legislators.

## **General Work Updates**

- ASCC President Xander Hawkins and Student Relations and Promotions Coordinator Casey Figone are working on a Discord server for the Student Government, to improve outreach and accessibility for students.
- ASCC Student Government is nearly a complete team, missing only the Civics and Sustainability Director. The position is still open for applications. Elsewise, all other roles are filled adequately.
- Four clubs- the Japanese Club, the Environmental Action Club, ACES, and the International Club are active virtually, and the ASCC Government is considering methods of encouraging involvement with the Clubs among students.



## Clark College - Budget Status Report December 31, 2021

Sources of Funds (Revenues)	2021-22 Budget	Revenues to Date	Difference	% Budget Received
<b><u>Operating Accounts</u></b>				
State Allocation	40,354,605	13,205,437	(27,149,168)	32.7%
Tuition & ABE/Cares lost revenue	14,337,358	13,853,063	(484,295)	96.6%
Running Start /Cares lost revenue	16,848,702	5,350,077	(11,498,625)	31.8%
Planned use of prior fund balance	472,187	-	(472,187)	0.0%
Dedicated, matriculation, tech, cont ed	4,863,054	3,111,664	(1,751,390)	64.0%
<b>Total Operating Accounts</b>	<b>76,875,906</b>	<b>35,520,242</b>	<b>(41,355,664)</b>	<b>46.2%</b>
<b><u>Other Accounts</u></b>				
Grants	11,234,053	1,586,171	(9,647,882)	14.1%
Contracts	930,019	563,645	(366,374)	60.6%
Internal Support & Agency Funds	536,719	506,980	(29,739)	94.5%
ASCC	2,017,028	1,117,624	(899,404)	55.4%
Bookstore	4,181,728	1,072,686	(3,109,042)	25.7%
Parking	477,524	226,450	(251,074)	47.4%
Auxilliary Services	2,340,930	1,066,599	(1,274,331)	45.6%
Financial Aid	20,180,780	11,559,133	(8,621,647)	57.3%
<b>Total Other Accounts</b>	<b>41,898,781</b>	<b>17,699,288</b>	<b>(24,199,494)</b>	<b>42.2%</b>
<b>Total Sources of Funds</b>	<b>118,774,687</b>	<b>53,219,530</b>	<b>(65,555,157)</b>	<b>44.8%</b>

Uses of Funds (Expenses)	2021-22 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b><u>Operating Accounts</u></b>				
President	1,242,350	379,144	863,206	30.5%
Vice President of Diversity, Equity & Inclusion	640,297	382,868	257,429	59.8%
Vice President of Instruction	48,289,656	18,326,119	29,963,537	38.0%
Executive VP of Operations	10,706,376	6,255,361	4,451,015	58.4%
Vice President of Student Affairs	9,015,487	4,096,580	4,918,907	45.4%
Chief Information Officer	5,381,863	2,324,072	3,057,791	43.2%
Vice President of Human Resources and Compliance	1,599,877	663,356	936,521	41.5%
Bank/CC Fees	-	108,438	(108,438)	0.0%
<b>Total Operating Accounts</b>	<b>76,875,906</b>	<b>32,535,937</b>	<b>44,339,969</b>	<b>42.3%</b>
<b><u>Other Accounts</u></b>				
Grants	11,234,053	1,582,476	9,651,578	14.1%
Contracts less Running Start	930,019	759,737	170,282	81.7%
Internal Support & Agency Funds	536,719	512,147	24,572	95.4%
ASCC	2,017,028	671,743	1,345,285	33.3%
Bookstore	4,181,728	1,254,650	2,927,078	30.0%
Parking	477,524	192,307	285,217	40.3%
Auxilliary Services	2,340,930	1,189,782	1,151,148	50.8%
Financial Aid	20,180,780	16,052,136	4,128,644	79.5%
<b>Total Other Accounts</b>	<b>41,898,781</b>	<b>22,214,977</b>	<b>19,683,804</b>	<b>53.0%</b>
<b>Total Uses of Funds</b>	<b>118,774,687</b>	<b>54,750,915</b>	<b>64,023,772</b>	<b>46.1%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>(1,531,385)</b>		

c. Dr. Karin Edwards, Sabra Sand, Stephanie Weldy

e. Michele Cruse, Andrea Sanchez-Turner, Galina Burley, Rashida Willard, Valerie Moreno, Brad Avakian, Paul Wickline  
Linda Tuve 1/13/22