

# CAREER CENTER BOOK LIST

## Spring, 2003

### **FOCUS GROUP CAREER INFORMATION**

#### **CAREER INFORMATION FOR PEOPLE WITH DISABILITIES:**

Career Success for People with Physical Disabilities	1997
Job Hunting For The So-Called Handicapped	2001
Job Search Handbook for People with Disabilities	2000
Successful Job Search Strategies for the Disabled	1994

#### **WOMEN'S CAREER INFORMATION:**

Careerpreneurs: Lessons from Leading Women Entrepreneurs	2000
Hard-Hatted Women	1988
If I Don't Do It Now...Career Makeovers For The Working Women	2001
Imagine Loving Your Work	1993
The Smart Women's Guide to Starting a Business	1994
We'll Call You If We Need You: Experiences of Women Working Construction	1998
Women in Career & Life Transitions	2000
Work, Sister, Work	1993

#### **MULTICULTURAL CAREER INFORMATION:**

The Big Book of Minority Opportunities	1995
The Minority Career Book	1993
The Minority Career Guide	1993
Career Success For The Color-Blind	2000

#### **MATURE WORKER CAREER INFORMATION:**

<b>50 Plus! Critical Career Decisions For The Rest of Your Life</b>	<b>2002</b>
Age Advantage: Making The Most Of Your Mid-Life Career Transition	2000
Change Your Job Change Your Life	2000
Don't Stop the Career Clock: Rejecting the Myths of Aging	1999
How to Find Your New Career Upon Retirement	1995
Second Careers: New Ways To Work After 50	1992
So What If I'm 50?	1996
Survive & Profit from a Mid-Career Change	1994

(Titles listed in bold print are new books)

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The Mid-Career Tune-Up	2000
The Over 40 Job Guide	1993

<b>RESUME / INTERVIEW PREPARATION INFORMATION</b>
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101 Best Dot Com Resumes and Cover Letters	2001
101 Dynamite Answers to Interview Questions	1999
101 Dynamite Questions to Ask at Your Job Interview	2000
101 Grade A Resumes for Teachers	1998
Ace the Technical Interview	1998
America's Top Resumes for America's Top Jobs	1998
Behavior-Based Interviewing	2000
Blue Collar & Beyond: Resumes for Skilled Trades and Services	1995
<b>Building Professionals Creating a Successful Portfolio</b>	<b>2003</b>
Complete Resume Job Search Book for College Students, The	1999
Conducting Better Job Interviews	1997
<b>Damn Good Resume Guide, The</b>	<b>2002</b>
<b>E Resumes</b>	<b>2002</b>
Electric Resume & Online Networking	2000
Everything Resume Book, The	2000
Everything Cover Letter Book, The	2000
Federal Resume Guidebook, The	2001
Federal Guidebook, The	1999
Five-Minute Interview, The	1998
Gallery of Best Resumes (by professional resume writers)	1994
Great Interview	2000
Haldane's Best Resumes for Professionals	2000
Internet Resumes	1998
Job Interviewing for College Students	1996
Job Interviews that Mean Business	1996
Majoring In the Rest of Your Life	1999
<b>Marketing Your Creative Portfolio</b>	<b>2003</b>
New 90-Minute Resume, The	1996
Perfect Follow-Up Method To Get The Job, The	1992
Proof of Performance	2001
Proven Resumes and Confidence Builders	1995
Resume Handbook: How to Write Resumes & Cover Letters For Every Situation	1996
<b>Resumes for Computer Careers (2<sup>nd</sup> edition)</b>	<b>2002</b>
Resumes for Engineering Careers	1994
<b>Resumes for Nursing Careers</b>	<b>2002</b>

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<b>Resumes for Re-Entering the Job Market (2<sup>nd</sup> edition)</b>	<b>2002</b>
Resumes In Cyberspace	1997
Resumes Really Do Count (published by AARP)	2000
<b>Resumes That Get Jobs</b>	<b>2002</b>
Resumes That Mean Business	1996
<b>Resume Writing Made Easy</b>	<b>2002</b>
Sweaty Palms, The Neglected Art of Being Interviewed	1992

### RESUME / INTERVIEW PREPARATION (continued)

Ultimate Job Hunter's Guidebook, The	2001
Winning Resumes for Computer Personnel	1998

### JOB SEARCH INFORMATION

110 Best Job Search Sites on the Internet	1998
A Foot in the Door	2000
An Easier Way to Change Jobs	1993
Career Xroads	2001
Cyberspace Job Search Kit	2000
Dynamite Networking for Dynamite Jobs	1996
Electronic Job Search Almanac	1999
Electronic Job Search Revolution	1994
Everything Online Job Search Book, The	2000
Find the Bathrooms First! Starting a New Job on the Right Foot	1999
Finding A Job In The United States	1992
From Campus to Corporation	1993
Getting the Job You Really Want	1995
Guide to Internet Job Searching	1998
Hook Up, Get Hired!	1995
How To Get Your Dream Job Using The Internet	1998
Insider's Guide to Finding the Perfect Job	2000
Job Connection	1999
Job Doctor: The Job Hunter's Final Exam	1990
Job Hunting in the 21 <sup>st</sup> Century	1999
Job Search: Career Planning Guide	1996
Job Search Handbook for People with Disabilities	2000
Job Search - Your Guide to Success	1994
Mastering the Job Hunt	1994
National Business Employment Weekly Networking	1994

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Non-Profits & Education Job Finder	1997
Professional Job Finder	1997
Six Steps to Getting the Job You Want	2002
Test Your Own Job Aptitude: Exploring Your Career Potential	1990
<b>The Job Searcher's Handbook</b>	<b>2002</b>
The Perfect Job Search	1992
The Very Quick Job Search Book: Get A Better Job In Half The Time	1996
Using the Internet in Your Job Search	1995

### CAREER PLANNING / CHANGE / TRANSITION

An Easier Way to Change Jobs	1993
Beside Ourselves	1993
<b>Building Your Career A Guide to Your Future</b>	<b>2002</b>
Career Book (2)	1997
Career Change	1999
Career Choice, Change and Challenge	2000
Career Connection for College Education, The	1994
Career Directions (3 <sup>rd</sup> edition)	1997
<b>Career Development Interventions in the 21<sup>st</sup> Century</b>	<b>2002</b>
Coming Alive from Nine to Five	1996, 2000
<b>Cool Careers For Dummies</b>	<b>2001</b>
Discover the Career Within You	1991
Do What You Are	2001
Fired For Success	1990
Four Spiritualities	1996
Gifts Differing	1980
Guide To Your Career	2001
I Could Do Anything If I Only Knew What It Was	1994
I'm Not Crazy, I'm Just Not You	1997
It's Never Too Late	1993
Job Offer! A How-To Negotiation Guide	2000
Job Shift	1994
<b>Keys to Success in College, Career, and Life</b>	<b>2003</b>
Life Keys	1996
Majoring In The Rest Of Your Life	1999
Making a Living While Making a Difference	1999
Making Vocational Choices	1992, 1997
Mastering the Job Hunt	1994
Not Just Another Job	1992

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Out Of Uniform: A Career Transition Guide for Ex-Military Personnel	1995
Please Understand Me	1984
Please Understand Me II	1998
Quick Internet Guide To Career & Education Information	2001
Real People, Real Jobs	1995
Starting Out, Starting Over	1995
Successful Re-Careering	1993
Take Hold of Your Future	1991
Taking Charge of Your Career Direction	1996
<b>The Career Adventure</b>	<b>2002</b>
The "Double You": The Person You Are & The Person You Want To Be	2000
Three Boxes of Life, The	1981
Type Talk at Work	1994
<b>What Color is Your Parachute?</b>	<b>2001,2002,2003</b>

## CAREER PLANNING / CHANGE / TRANSITION: (continued)

When You Lose Your Job	1993
Whistle While You Work	2001
Who's Running Your Career?	1997
Why Can't I Get What I Want?	1998
Your Career: Coaching Yourself To Success	2001
<b>Your Career: How to Make It Happen</b>	<b>2000</b>

## TOP JOBS / FUTURE CAREER TRENDS

50 Cutting Edge Jobs	2000
100 Great Jobs and How to Get Them	1999
150 Great Tech Prep Careers	2001
<b>200 Best Jobs For College Graduates</b>	<b>2003</b>
<b>America's Top Computer and Technical Jobs</b>	<b>2003</b>
America's Top Jobs for College Graduates	1999
America's Top Jobs for People without a Four-Year Degree	1999
America's Top Medical, Education, and Human Services Jobs	1999
Best Jobs for the 21 <sup>st</sup> Century, The	1999
Career Guide to America's Top Industries	1999
Everything Hot Career Book (The)	2001
Great Careers In Two Years	2000
Guide To Your Career	2000
Jobscape: Career Survival in the New Global Economy	1998
<b>Quick Prep Careers: Good Jobs In One Year Or Less</b>	<b>2003</b>
Top 100 Fastest Growing Careers for the 21 <sup>st</sup> Century	2001

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### ENTREPRENEURIAL / HOME-BASED BUSINESS

101 Best Freelance Careers	1999
101 Successful Businesses You Can Start On The Internet	1997
Buying Your Own Business	1995
Common Sense Guide to Running Your Own Business	1999
Franchise Opportunities Handbook	1999
Health Services Businesses On Your Home-Based PC	1997, 1993
How To Form Your Own Corporation	1998
How to Set Up Your Own Small Business (Volumes 1 & 2)	1999
Independent Medical Transcriptionist	1998
Independent Paralegal's Handbook	2001
Making Money In Cyberspace	1998
Making Money In Technical Writing	1998

### **ENTREPRENEURIAL / HOME-BASED BUSINESS: (continued)**

Owning & Managing A Desktop Publishing Service	1995
Pet Sitting for Profit	1997
Retail in Detail	1996
Restaurant Start-Up Guide	1997
Small Time Operator	1995
Start Up: An Entrepreneurs Guide to Launching	1994
The Complete Work-At-Home Companion	1994
The Small Business Start-Up Guide	1998
The Upstart Guide To Desktop Publishing Service	1995
The Washington Entrepreneur's Guide	1997
Work At Home Sourcebook	2002

### COLLEGE / EDUCATIONAL INFORMATION

Accredited Institutions of Postsecondary Education	1999
Barron's Profile of American Colleges	1998
<b>College Majors &amp; Careers</b>	<b>2002</b>
College Majors Handbook	1999
Higher Education Book, The (1999-2001)	
How to Write Term Papers & Reports	1992
Index of Majors and Graduate Degrees	2000

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## Spring, 2003

Major Exploration: A Search and Find Guide For College and Career Direction	1999
<b>The Princeton Review Guide to College Majors</b>	<b>2002</b>
Peterson's Colleges – West,	1999
Peterson's Colleges with Programs for Students with Learning Disabilities	1994
<b>Peterson's Four-Year Colleges</b>	2001, 2002, <b>2003</b>
<b>Peterson's Two-Year Colleges</b>	2001, 2002, <b>2003</b>
Peterson's Vocational & Technical Schools – West (5 <sup>th</sup> edition)	2001
Rugg's Recommendations On The Colleges	2000
What Can I Do With a Major In....?	1984

### INTERNSHIP/VOLUNTEER INFORMATION

<b>The Back Door Guide To Short-Term Job Adventures</b>	<b>2003</b>
Peterson's Internships 2000	2000
<b>Response 2002: Directory of Volunteer Opportunities</b>	<b>2002</b>

### SCHOLARSHIP / FINANCIAL AID INFORMATION

College Cost & Financial Aid Handbook	2000, 2001
College Money Handbook- (Peterson's)	1999
Scholarships, Grants, & Prizes (Peterson's)	2001
The Complete Scholarship Book	1998

### TESTING INFORMATION

Arco General Test Practice For 101 U.S Jobs	2000
Barron's How to Prepare for the Real-Estate Examinations	1995
Barron's How to Prepare for the TOEFL	1994
<b>Complete GED: Study Program for the H.S. Equivalency Exam</b>	<b>2002</b>
<b>GED Social Studies: Prep for High School Equivalency Exam</b>	<b>2002</b>

### SPECIFIC CAREER INFORMATION

#### ANIMALS:

(Titles listed in bold print are new books)

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## Spring, 2003

Animals - VGM Career Portraits	1995
Career Success With Pets	1996
Careers For Animal Lovers & Other Zoological Types	1997
<b>The Career Guide to the Horse Industry</b>	<b>2002</b>
Careers In Focus: Careers Animal Care	2001
Careers With Dogs	1998
Opportunities In Animal & Pet Care Careers	2001
Opportunities In Veterinary Medicine Careers	2001
Working With Wildlife: A Guide To Careers In The Animal World	1999

### ART / MUSIC / GRAPHIC DESIGN:

100 Best Careers for Writers and Artists	1998
100 Careers In The Music Business	2001
<b>Becoming A Graphic Designer</b>	<b>2002, 1999</b>
Career Opportunities In The Music Industry	1995
<b>Career Opportunities In The Fashion Industry</b>	<b>2002</b>
Careers for Color Connoisseurs & Other Visual Types	1999
Careers for Crafty People & Other Dexterous Types	2000
Careers for Culture Lovers	1999
<b>Careers for Fashion Plates &amp; Other Trendsetters</b>	<b>2003</b>
Careers for Music Lovers & Other Tuneful Types	1997

### ART / MUSIC / GRAPHIC DESIGN: (continued)

<b>Careers for Shutter Bugs &amp; Other Candid Types</b>	<b>2003</b>
Careers In Art	2000
Careers In Focus: Arts & Entertainment	1999
Careers In Focus: Design	2002
Careers In Focus: Fashion	2001
Careers In Photography	1992
Careers In The Music Business	2001
Careers In The Visual Arts	1993
Computer Animator	2000
Creative Careers In Music	2000
Getting Ready For A Career As A Computer Animator	1998
Graphic Design: A Career Guide & Education Directory	1993
Graphic Design Career Guide	1992
Great Jobs For Music Majors	1998
How To Be A Successful Cartoonist (2)	1996

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<b>How To Get a Job In The Music and Recording Industry</b>	<b>2001</b>
How To Survive And Prosper As An Artist	1997
Opportunities In Animation and Cartooning Careers	2000
Opportunities In Commercial Art & Graphic Design	1998
Opportunities In Crafts Careers	1994
Opportunities In Interior Design & Decorating Careers	1995
<b>Opportunities In Music Careers</b>	<b>2002</b>
Opportunities In Photography Careers	1999

## BUSINESS / ACCOUNTING / MARKETING:

<b>Administrative &amp; Executive Assistant Career Starter</b>	<b>2002</b>
Breaking Into Advertising	1998
Career Guide to Investment Banking	2000
<b>Career Opportunities In Advertising &amp; Public Relations</b>	<b>2002</b>
<b>Career Opportunities In Banking, Finance &amp; Insurance</b>	<b>2002</b>
Career Opportunities In the Retail and Wholesale Industry	2001
Careers For Financial Mavens & Other Money Movers	1999
Careers For Number Crunchers & Other Quantitative Types	1993
Careers In Business	1998
Careers In Finance	1999
Careers In Focus: Business	2000
Careers In Focus: Financial Services	2001
<b>Careers In Focus: Retail</b>	<b>2002</b>
<b>Careers In Fundraising</b>	<b>2002</b>
Careers In International Business	1996
<b>Careers In Marketing</b>	<b>2002</b>

## BUSINESS / ACCOUNTING / MARKETING: (continued)

<b>Careers In Real Estate</b>	<b>2003</b>
<b>Career Opportunities In Advertising and Public Relations</b>	<b>2002</b>
<b>Career Opportunities In Banking, Finance, and Insurance</b>	<b>2002</b>
Great Jobs For Accounting Majors	1998
Great Jobs For Business Majors	1996
Great Jobs For Economics Majors	2000
<b>Making it in Public Relations</b>	<b>2002</b>
New Accountant Careers	1989
Opportunities In Advertising Careers	1995
<b>Opportunities In Data &amp; Word Processing Careers</b>	<b>2002</b>
Opportunities In Direct Marketing Careers	2000
Opportunities In Fund Raising Careers	2001
<b>Opportunities In Human Resource Management</b>	<b>2002</b>

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Opportunities In Insurance Careers	2000
Opportunities In Marketing Careers	1999
Opportunities In Property Management Careers	2000
Opportunities In Public Relations Careers	1995
Opportunities In Purchasing Careers	1998
<b>Opportunities In Real Estate</b>	<b>2002</b>
<b>Opportunities In Sales Careers</b>	<b>2002</b>
Opportunities In Secretarial Careers	1999
<b>Opportunities In Technical Sales Careers</b>	<b>2002</b>
Opportunities In Training and Development Careers	1997
Real Estate Career Starter	2001, 1998
Real People Working In Business	1999
Real People Working In Finance	1999
Real People Working In Sales & Marketing	1997
Retailing Career Starter	1998
Your First Year In Real Estate	2001
Your First Year In Sales	2001

#### COMMUNICATION / WRITING:

100 Jobs In Words	1996
Career Opportunities For Writers	1995
<b>Careers For Bookworms &amp; Other Literary Types</b>	<b>2003</b>
Careers In Communications and Entertainment	2000
Careers In Focus: Broadcasting	2001
Careers In Focus: Publishing	2001
<b>Careers In Focus: Writing (2<sup>nd</sup> edition)</b>	<b>2003</b>
Careers In Journalism	2000
<b>Careers In Publishing</b>	<b>2002</b>

#### COMMUNICATION / WRITING: (continued)

Careers In Writing	2001
<b>Great Jobs for Communications Majors</b>	<b>2002</b>

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Great Jobs for English Majors	2000
<b>Great Jobs for Liberal Arts Majors</b>	<b>2002</b>
Liberal Arts Jobs	1998
<b>Opportunities In Desktop Publishing</b>	<b>2002</b>
<b>Opportunities In Library &amp; Information Science</b>	<b>2002</b> , 1997
Opportunities In Printing Careers	1998
Opportunities In Publishing Careers	2001
Opportunities In Technical Writing Careers	2000
Opportunities In Writing Careers	1999
<b>Real People Working In Communications</b>	<b>1997</b>
Starting & Running a Successful Newsletter or Magazine	1998
Tech Writers Survival Guide	2001

### COMPUTERS:

<b>America's Top Computer and Technical Jobs</b>	<b>2003</b>
Career Opportunities In Computers and Cyberspace	1999
Careers for Computer Buffs & Other Technological Types	1999
Careers for Cybersurfers & Other Online Types	1998
<b>Careers In Computers</b>	<b>2002</b>
Careers In Focus: Computers	1999
Careers In Focus: Internet	2001
Computer Technician Career Starter	2001
Cyber-careers	1998
<b>Great Jobs for Computer Science Majors</b>	<b>2003</b>
<b>Opportunities In Computer Careers</b>	<b>2002</b>
Opportunities In Computer Maintenance Careers	1995
Opportunities In Computer Systems Careers	1996
Webmaster Career Starter	2001, 1999

### CULINARY ARTS:

Becoming A Chef	1995
<b>Career Opportunities In The Food &amp; Beverage Industry</b>	<b>2002</b>

### CULINARY ARTS: (continued)

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<b>Careers for Gourmets &amp; Others Who Relish Food</b>	<b>2002</b>
Careers In Focus: Food	2001
Culinary Arts Career Starter	1999
Opportunities In Culinary Careers	1998
Opportunities In Food Service Careers	2000
Opportunities In Restaurant Careers	1998

### EDUCATION:

<b>101 Career Alternatives for Teachers</b>	<b>2002</b>
Careers In Education	1998
<b>Career Starter: Early Childhood Education / Preschool Teacher</b>	<b>2002</b>
<b>Careers In Focus: Education</b>	<b>2002</b>
Educational Support Careers	2001
How to Get the Teaching Job You Want	2001
Opportunities In Adult Education Careers	2000
Opportunities In Special Education Careers	1995
Opportunities In Speech-Language Pathology Careers	1996
Opportunities In Teaching Careers	2000
Opportunities In Teaching English to Speakers of Other Languages	1995
Real People Working In Education	1997
Teacher Career Starter	1998
Teaching - VGM Career Portraits	1995
Your First Year As An Elementary School Teacher	2001
Your First Year As A High School Teacher	2001

### ENTERTAINMENT / FILM / MULTIMEDIA:

100 Best Careers In Entertainment	1995
<b>100 Careers in Film and Television</b>	<b>2003</b>
Career Opportunities In Television, Cable, Video, and Multimedia	1999
Career Opportunities In Theater and the Performing Arts	1999
Careers For Film Buffs & Other Hollywood Types	1993
<b>Careers In Focus: Performing Arts</b>	<b>2002</b>
Careers In Multimedia	1995
Careers for the Stagestruck & Other Dramatic Types	1997
Great Jobs for Theater Majors	1998
Opportunities In Entertainment Careers	1999
Opportunities In Film Careers	1998
Opportunities In Modeling Careers	1999
Opportunities In Television and Video Careers	1998

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Real People Working In Entertainment 1999

### ENVIRONMENTAL:

100 Jobs in the Environment 1996  
**Careers for Environmental Types & Others Who Respect the Earth 2002**  
 Careers for Nature Lovers & Other Outdoor Types 2001  
**Careers In Focus: Earth Science 2002**  
 Careers In the Environment 2000  
 Education for the Earth: College Guide for Careers in the Environment 1995  
 Environmental Careers in the 21<sup>st</sup> Century 1999  
**Great Jobs for Environmental Studies Majors 2002**  
 Great Jobs for Geology Majors 2000  
 Nature - VGM's Career Portraits 1997  
**Opportunities In Environmental Careers 2002**  
 Opportunities In Forestry Careers 1998  
 Opportunities In Marine and Maritime Careers 1999  
 Outdoor Careers: Exploring Occupations in Outdoor Fields 1992

### FOREIGN LANGUAGES:

Careers For Foreign Language Aficionados & Other Multilingual Types 2001  
 Careers In Foreign Languages 2001  
 Great Jobs For Foreign Language Majors 2001

### HEALTH / NUTRITION / MEDICINE:

Allied Health Professions (Includes AHPAT test and answers) 1993  
 Becoming A Physician 1997  
**Career Opportunities In Health Care (2) 2002**  
 Careers In Focus: Alternative Health Care 1999  
 Careers In Focus: Medical Technicians 1999  
 Careers In Focus: Nursing 2001  
 Careers In Focus: Physicians 2000  
 Careers In Health Care 2000  
 Careers In Medicine 1997  
 Careers Without College - Health Care 1992  
 EMT Career Starter 2001  
**Exploring Health Care Careers 2002**

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Exploring Health Careers	1999
Guide To Careers In The Health Professions	2000
Handbook of Health Care Careers - VGM	1998
Health-Care Careers for the 21 <sup>st</sup> Century	2000
<b>Health Care Career Starter</b>	<b>2002</b>
Health Care Job Explosion	2001

#### HEALTH / NUTRITION / MEDICINE: (continued)

How to Become a Physical Therapist	1995
Introduction to Health Professions	1998
Keys to Nursing Success	2001
<b>Learning Express Pharmacy Technician Career Starter</b>	<b>2002</b>
<b>Learning Express Healthcare Career Starter</b>	<b>2002</b>
Majoring in Nursing: Prerequisites to Postgraduate Study & Beyond	1999
Massage: A Career At Your Fingertips	1995
Nursing - VGM's Career Portraits	1995
<b>Opportunities In Clinical Laboratory Science Careers</b>	<b>2002</b>
Opportunities In Dental Careers	2001
Opportunities In Eye Care Careers	1996
Opportunities In Health and Medical Careers	1998
Opportunities In Holistic Health Careers	1999
Opportunities In Medical Imaging Careers	2000
Opportunities In Nursing Assistant Careers	2000
Opportunities In Nutrition Careers	2000
Opportunities In Occupational Therapy Careers	2001
Opportunities In Osteopathic Medicine Careers	2001
Opportunities In Paramedical Careers	2000
Opportunities In Pharmacy Careers	1998
Opportunities In Physical Therapy Careers	2000
<b>Opportunities In Physician Assistant Careers</b>	<b>2002</b>
Opportunities In Physician Careers	2000
Pharmacy Career Opportunities	1994
Planning Your Career In Alternative Medicine	1997
Real People Working In Health Care	1997
Your First Year As A Nurse	2001

#### HORTICULTURE:

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Careers For Plant Lovers & Other Green Thumb Types	1995
Careers In Focus: Agriculture	2001
Careers In Horticulture & Botany	1997
Lawn Aeration: Turn Hard Soil into Cold Cash	1992
Lawn Care & Gardening	1994
Opportunities In Landscape Architecture, Botanical Gardens, & Arboreta	1999

#### LAW / GOVERNMENT / POLITICAL SCIENCE / PUBLIC SAFETY:

100 Best Careers In Crime Fighting	1998
Barron's Guide to Law Enforcement Careers	2001
Becoming A 9-1-1 Dispatcher	1997
<b>Book of U.S. Government Jobs, The</b>	<b>2002</b>
<b>Career Opportunities In Law and the Legal Industry</b>	<b>2002</b>
Careers In Criminal Justice	1999
Careers In Criminology	2000
Careers In Focus: Law	2001
Careers In Focus: Public Safety	2001
<b>Careers In Focus: Government</b>	<b>2002</b>
Careers Without College: Emergencies	1993
Civil Service Career Starter	2000
<b>FBI Careers</b>	<b>2002</b>
Federal Jobs In Law Enforcement	1996
Find a Federal Job Fast	1999
Firefighter Career Starter	2001
General Test Practice for 101 U.S. Jobs	2000
Government Job Finder	1997
Great Jobs For Criminal Justice Majors	2001
Great Jobs for Political Science Majors	1999
Guide To Careers In The FBI	1998
Law Enforcement Career Starter	2001
Military Advantage	2001
Opportunities In Fire Protection Services	1997
Opportunities In Government Careers	2001
<b>Opportunities In Law Enforcement and Criminal Justice Careers 2003</b>	
Opportunities In Law Careers	2001
Opportunities In Military Careers	1999

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Paralegal: An Insider's Guide	1997
<b>Paralegal Career Starter</b>	<b>2002</b>
Paralegal Success: Going from Good to Great in the New Century	2000
Post Office Jobs	1996
Real People Working In Government	1998
Real People Working In Law	1997
So You Want To Be A Lawyer	1999

#### MISCELLANEOUS:

Adventure Careers	1995
Career Guide For Creative & Unconventional People	1995
Career Guide to Industries	1998
Careers for Aquatic Types & Others Who Want to Make a Splash	2000
Careers for Courageous People & Other Adventurous Types	1998
Careers For High Energy People & Other Go-Getters	1998
Careers For Introverts and Other Solitary Types	1999
Careers For Kids At Heart & Others Who Adore Children	2000
Careers For Mystery Buffs & Other Snoops & Sleuths	1997
Careers For New Agers & Other Cosmic Types	2001
<b>Careers For Night Owls &amp; Other Insomniacs</b>	<b>2003</b>
Careers for Non-Conformists	2000
Careers For Perfectionists & Other Types	1999
Careers for Persuasive Types & Others Who Don't Take No For An Answer	2000
<b>Careers for Puzzle Solvers &amp; Other Methodical Thinkers</b>	<b>2002</b>
Careers For Self-Starters & Other Entrepreneurial Types	1997
Careers In Child Care	2001
Careers In Focus: Cosmetology	1998
<b>Careers In Focus: Personal Services</b>	<b>2002</b>
Careers Without College – Kids	1993
<b>Cosmetology Career Starter</b>	<b>2002</b>
<b>Learning Express Early Childhood Education/Preschool Teacher</b>	<b>2002</b>
<b>Opportunities In Event Planning Careers</b>	<b>2003</b>
Opportunities In Museum Careers	1996

(Titles listed in bold print are new books)

# CAREER CENTER BOOK LIST

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Opportunities In Home Economics Careers	2000
Real People Working In Service Businesses	1997
Sunshine Jobs - Career Opportunities for Working Outdoors	1997
The Off -The-Beaten-Path Job Book	1995

### SCIENCE / MATH:

<b>Careers In Focus: Biology</b>	<b>2002</b>
Careers for Scientific Type & Others With Inquiring Minds	2000
Careers In Science	1996
Great Jobs For Math Majors	1999
Guide to Non-Traditional Careers in Science	1999
Jump Start Your Career in Bioscience	1998
<b>Opportunities In Biotechnology Careers</b>	<b>2001</b>
Opportunities In Forensic Science	2001
<b>Opportunities In Chemistry Careers</b>	<b>2002</b>
Opportunities In Research & Development Careers	1997
Opportunities In Science Technician Careers	1996
Real People Working In Science	1998

### SOCIAL SERVICES / SOCIAL SCIENCE:

100 Jobs In Social Change	1996
A Guide To Careers In Community Development	2001
Career Paths In Psychology	1997
Careers for Caring People & Other Sensitive Types	1996
<b>Careers for History Buffs &amp; Others Who Learn From the Past</b>	<b>2002</b>
<b>Careers In Focus: Geriatric Care</b>	<b>2002</b>
<b>Careers In Focus: Social Work</b>	<b>2002</b>
Careers In Sociology	1999
Careers In Social and Rehabilitation Services	2001
Careers In Social Work	1998
Great Jobs for Anthropology Majors	2000
Great Jobs for History Majors	2001
Great Jobs for Psychology Majors	2001
<b>Great Jobs For Sociology Majors</b>	<b>2003</b>
Majoring In Psych?	2001
Opportunities In Counseling and Development Careers	1997
<b>Opportunities In Gerontology and Aging Services Careers</b>	<b>2003</b>
Opportunities In Mental Health Careers	1996

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## Spring, 2003

Opportunities In Psychology Careers	2001
Opportunities In Religious Service Careers	1998
Opportunities In Social Science Careers	1997
<b>Opportunities In Social Work Careers</b>	<b>2003</b>
<b>Real People Working In Helping Professions</b>	<b>2002</b>

### SPORTS / RECREATION:

50 Coolest Jobs in Sports, The	1997
Career Opportunities In The Sports Industry	1999
Careers In Focus: Sports	1999
Careers Without College: Fitness	1992
Opportunities In Fitness Careers	1997
Opportunities In Recreation and Leisure Careers	2000
Sports - VGM Career Portraits	1995

### TECHNICAL / MANUFACTURING / ENGINEERING:

100 Jobs in Technology	1996
Careers For Car Buffs & Other Freewheeling Types	1997
Careers For Hard Hats & Other Constructive Types	2001
<b>Careers In Architecture</b>	<b>2002</b>
<b>Careers In Engineering</b>	<b>2003</b>
Careers In Focus: Construction	1999
<b>Careers In Focus: Energy</b>	<b>2002</b>
Careers In Focus: Engineering	1999
Careers In Focus: Manufacturing	2000
Careers In Focus: Mechanics	2001
Careers In Focus: Technicians	2001
Careers In High Tech	1997

(Titles listed in bold print are new books)

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### Spring, 2003

Careers Without College – Building	1994
Cars - VGM's Career Portraits	1995
Exploring Tech Careers (Volumes 1 & 2)	2001
<b>Great Jobs For Engineering Majors</b>	<b>2002</b>
<b>Is There An Engineer Inside You?</b>	<b>2002</b>
<b>Opportunities In Aerospace Careers</b>	<b>2003</b>
Opportunities In Architecture Careers	2001
Opportunities In Automotive Service Careers	1997
Opportunities In Carpentry Careers	2000
Opportunities In Civil Engineering Careers	1997
Opportunities In Electrical Trades	1997
Opportunities In Electronics Careers	1999
<b>Opportunities In Engineering Careers</b>	<b>2003</b>
Opportunities In Installation & Repair Careers	1994
Opportunities In Laser Technology Careers	2000
Opportunities In Metalworking Careers	2000
Opportunities In Telecommunications	1996
Opportunities In Welding Careers	1997
Oregon High Tech. Resource Guide of Oregon & SW Washington	2001
Real People Working in Building and Construction	1999
Real People Working In Engineering	1998
Space Publications Guide to Space Careers	1998
Women & Men On The Engineering Path	1998

### TRAVEL / HOSPITALITY / TRANSPORTATION:

100 Best Careers In Casinos & Casino Hotels	1997
Career Opportunities In Travel & Tourism	1995
<b>Careers For People On The Move &amp; Other Road Warriors</b>	<b>2002</b>
Careers For Travel Buffs & Other Restless Types	1992
Careers In Focus: Transportation	2000
<b>Careers In Focus: Travel &amp; Hospitality</b>	<b>2002, 2000</b>
Flight Attendant Job Finder & Career Guide	1999

(Titles listed in bold print are new books)

## CAREER CENTER BOOK LIST Spring, 2003

How To Get A Job With A Cruise Line	1997
Inside Secrets To Finding A Career In Travel	2001
Jobs for People Who Love to Travel	1999
Jobs In Paradise	1993
Learning Express Hotel/Restaurant Management	2002
Opportunities In Airline Careers	1997
Opportunities In Hotel and Motel Management Careers	2001
Opportunities In Trucking Careers	1999
Professional Pilot Career Guide	1999
Real People Working In Transportation	2000

### CAREER REFERENCE MATERIALS

#### Dictionary of Occupational Titles (D.O.T.):

VOLUMES 1 & 2 combined (20)

**(Titles listed in bold print are new books)**

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O\*NET Dictionary of Occupational Titles – 2002

**Guide To Occupational Exploration (G.O.E.):**

**Occupational Outlook Handbook (O.O.H.): (2002 – 2003)**

**Washington Occupational Information System (W.O.I.S.):**

OCCUPATIONAL VOLUMES

EDUCATIONAL VOLUMES

CROSSWALK

MILITARY CAREERS

**Dictionary of Holland Occupational Codes:**

**Occupational Briefs** (also available in software format)

**Encyclopedia of Careers (Volumes 1 through 4) (2003, 2000)**

**VGM Career Encyclopedia (2002)**

**Vocational Biographies**