



Science Olympiad Coach Information

2017 Southwest Regional Tournament at Clark College

Clark College and the Southwest Washington Science Olympiad Regional Board are busy preparing for your arrival and looking forward to welcoming you to the Southwest Washington Regional Science Olympiad Tournament on March 4, 2017! Here is information we hope you will find helpful in your preparations.

Our basic means of communication are these contacts. All contacts made through our board email will be forwarded to the appropriate person.

Our website: <http://www.clark.edu/campus-life/arts-events/scienceolympiad/>

Our board email: swwascioly@gmail.com

Tournament Director: Erin Harwood

Coaches' contact: Cheryl Kryger

Event questions, clarifications, and online signups: Rick Grote

WEBSITE

Information on the website (<http://www.clark.edu/campus-life/arts-events/scienceolympiad/>) will be updated frequently in the next few weeks, so please keep checking it. It will include:

- Tournament Schedule (Revisions will be dated and highlighted.)
- Coach Information (including this document)
- Event Questions and Clarifications
- Signup Event and Impound Information
- Team numbers and tournament rooms
- Roster & Code of Ethics Form (Bring completed form when you check-in.)
- Photo Release (Bring completed form when you check-in.)

SCHEDULE OVERVIEW

Saturday, March 4, 2017

7:00 – 9:00 AM	Scarpelli Hall (SHL 102)	Tournament Headquarters Coach check-in, information, lost & found
7:30 – 8:15 AM	SHL Lobby	Changes to online event signups
7:00 AM – 5:00 PM	SHL 103	Volunteers & scoring
8:30 AM – 3:30 PM	(See Master Schedule)	Events
3:00 – 4:00 PM	Team Rooms	Clean team rooms & pack up
4:00 – 5:00 PM	OSC – Main Gym	Pre-award activity
5:00 PM	OSC – Main Gym	Team cheers & awards ceremony

Changes in the schedule for individual events will be posted on the website.

ARRIVAL

Directions to Clark College may be found at <http://www.clark.edu/about/visitors-guide/getting-to-clark/index.php>. You may also find links to printable campus maps and floor plans of many buildings. Parking is free at Clark College all the time in spots not marked with F/S.

Team rooms should be opened between 7 and 7:30 AM on Saturday. Security officers are not allowed to open rooms unless someone is there to take responsibility for it. If your team room is still locked at 7:30 am, call security (360-992-2133 or 2133 from any campus phone). Tell them it's for Science Olympiad along with the building and room number. The officer will be around as soon as possible to open your door.

Clark College is very generous in the donation of its facilities. It is an open campus in a very public part of a metropolitan area. Coaches are responsible for their students, and we know that you all will treat their property with respect. Because of our notorious rainy climate, they request that we stay off the grassy areas if possible.

COACH CHECK-IN

Coaches should check in on Saturday, March 4, 2017, 7:00 – 9:00 AM, SHL 102. Student participants do not need to be with you to check-in.

At the time of check-in, coaches will need to turn in two completed documents with all the appropriate signatures. Please use the versions that are available on our website.

Roster & Code of Ethics (includes signatures of students, assistant and head coaches, and principal)
Photo Release

We also ask for a cell phone number in case we need to get a hold of you.

You will be given a coaches' packet with the following items:

Map of Clark College with schedule of events	Appeals Form
Signup event and impound information	Room check-out sheet
Coach ribbon and name tag	Garbage bag
Name tags for students	Security phone number
Certificate for Regional Competition	Notes on any last minute changes
Coaches' Tournament Evaluation	

SIGNUP EVENTS

We will post a document with all the information you will need for signup events and impounds. Signups will be done online via Google Docs. Your patience and flexibility is much appreciated as this is our first experience with this system.

Team coaches will be invited (via the e-mail address you provided with your registration) to a shared Google Docs address with which they may view (only) the signup system on Monday morning, February 27. If you do not receive this notification please contact swwascioly@gmail.com that afternoon.

On Tuesday morning, February 28th, this document will be opened up so that you can edit this document to sign up for the desired time block for your team. You will have until Friday noon, March 3rd, to enter or edit your choices. You will be allowed to continue to view (only) the sign up document after that time.

Note:

- Google Docs only lets one person at a time edit the document, it will let you open and view a document being edited but not allow you to edit any part of the document. Please make sure you close the document after making any edits so others may access it.

- All changes to this document are recorded! Any changes made to times for schools other than your own are subject to a DE penalty for all your teams for that event.

Any changes or additional signups to the draft schedule after Friday noon will have to be made 7:30-8:15 AM on tournament day in the lobby of SHL. We request that only middle school coaches (and not middle school students) sign up for or make changes to their team's time slots on Saturday morning. After 8:15, the schedules will be delivered to the event rooms where teams may continue to sign up or resolve conflicts at the discretion and under the supervision of the event supervisors. The exception to this is Towers B&C whose schedule will be delivered at 7:30 to the event room.

Because we are at capacity for teams, sign up times are limited. This can be very problematic for events that require all teams from the same school to sign up in the same time block. (These events are Fast Facts B, Game On C, Hovercraft B/C, Optics B/C, and LEAF Challenge B/C.) If during the online sign up phase, you cannot find enough acceptable time blocks for your team(s) to participate please send an email to swwascioly@gmail.com stating your team information and what time blocks you are trying to get into, and we will try to accommodate your team(s). On the day of the tournament you will have to resolve the issue with the event supervisor.

IMPOUNDS

Impounds are at each event site and generally one hour before the event begins. Specific details and exceptions will be posted on the website prior to the tournament and on the signup event sheets Saturday morning. Impounding devices can be done by students, coaches, parents, or other team supporters. Please pick up your devices before 4:00 PM or they may be thrown away.

PLEASE NOTE: In order to accommodate all the teams in the time allotted, Towers B&C WILL have impounds from 7:30-8:30 AM in the event room.

STUDENT EVENT SIGN-IN

When students report to each event, they sign in with the event supervisor on the provided sign-in sheet. Students must provide the team name, team number, and the names (first and last) of all students competing in that event for that team. Team numbers and names must match the roster turned in by the coach. If not, the participant will be disqualified. Many coaches find it useful to have students write their team name (including designation such as color, if applicable) and number on their name tags.

Event supervisors may collect students' cell phones during events, so it would be helpful to all if they are clearly labeled. Students are not allowed to ask event supervisors for event tests, even blank ones after the tournament.

Clark College policy requires that students wear long sleeves, long pants, and closed toed shoes for chemistry events. There are additional protocols listed in the Safety Requirements of the event rules. This will be strictly enforced.

TRIAL EVENTS

We will not be offering trial events in either Division B or C. However, the Washington State Board has added the LEAF (Lindbergh Electric Aircraft Flight) event as a 23rd event for Division B (in place of Mission Possible) and 24th event for Division C. Scores for this pilot event will figure into overall team results like all the other events in the NSO rules book. Rules for LEAF may be found at <http://washingtonscienceolympiad.com/coaches.html>. Note that the rules updated on 11/23/16 state that alternate motors can be used.

CEREMONIES AND ACTIVITIES

These will all begin or take place in O'Connell Sports Complex (OSC – Main Gym).

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| 4:00 PM | Pre-Award Activity (optional for teams) |
| 5:00 PM | Team Cheers - Bring your banners and school spirit! |
| | Awards Ceremony - Ribbons, medals, and trophies announced and presented! |

FOOD & SUPPLIES

Two locations on campus will offer lunches, snacks, and beverages.

- Chewy's Really Big Burritos & More (a food cart near the Chime Tower), 8 AM – 3 PM
- Hanna Hall Coffee Lounge (HHL/FHL), 7:30 AM – 3 PM

The Clark College Bookstore will be closed during the tournament. There are a few alternatives for your needs.

- The Cannell Library on campus will be open 1-5 PM and has two coin operated copy machines.
- The Bauer Hall (BHL) Lobby has one coin operated copy machine.
- There is a FedEx Office Print & Ship business at 303 E 15th Street (about one mile away to the west).
- Fred Meyer Grand Central can be found less than 2 miles away to the south at 2500 Columbia House Blvd. It offers one stop shopping with a supermarket, drug store, home improvement, electronics, sporting goods, clothing, and department store all under one roof.