



Phlebotomy

Certificate of Completion



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About the Profession

A Phlebotomist performs skin and venipunctures, obtains suitable laboratory specimens, and functions as part of a medical laboratory team in a variety of health care facilities, including hospitals, clinics, physicians' offices and nursing homes.

Career Benefits

Certification as a Phlebotomist is an excellent skill to add to a professional resume for anyone seeking a career in health care, such as a Nursing Assistant (NAC) or a Medical Assistant or Registered Nurse.

About the Program

The Phlebotomy program includes a practicum which provides students with the opportunity to gain hands-on experience working with patients in a health care setting. Students who successfully complete the program earn a departmental certificate and are eligible to apply for certification through the National Credentialing Agency for Laboratory Personnel (NCA). (913) 438-5110/www.nca-info.org

Before You Apply

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We appreciate your interest in Clark College's Phlebotomy program. Please be aware that as a pre-Phlebotomy student, YOU are your own first advisor. It is your responsibility to read and understand all information regarding the Phlebotomy program. You must comply with the application process listed in this booklet and meet the entrance requirements to be eligible for selection into the program.

Please be aware that the Phlebotomy program does not qualify for some types of state and federal financial aid. Be sure to discuss your program choice with your funding source before applying.

Following is a list of *possible* funding sources:

- WorkSource (Cash for College)
(360) 735-5002
- Clark College Veterans Office
(360) 992-2112
- Free Tuition for Low Income Working Parent
(360) 992-2321
- Worker Retraining Funds
(360) 992-2274

For questions regarding the application process, contact the **Health Occupations Admissions Office** at (360) 992-2262

E-mail: heoc@clark.edu

FAX: (360) 992-2867*

For advising questions contact the **Advising Center** at (360) 992-2345.

For questions regarding transcript evaluation, course equivalency and file status, contact the **Health Occupations Credential Evaluations Office** at (360) 992-2805.

Admission criteria are subject to change. Refer to the Clark College website at www.clark.edu for updated application materials.

Note—students must be at least eighteen years of age to be eligible for the Phlebotomy program.

*When faxing information, please include your full name (and any previous names) and your Student Identification Number or Social Security Number.

Minimum Requirements

1. Complete and return the Clark College Application for Admission form to Clark College.
2. Complete and return the Phlebotomy Application to Clark College with the \$40 nonrefundable application fee. **Date of Phlebotomy Application (fee paid date) will be considered in the selection, so it is beneficial to apply early.** Students will be included in selection three times, provided they keep their files current.
3. New students are **encouraged** to take the Clark College Compass Test to determine placement levels in English and Math. For information on placement testing, call 360-992-2648.
4. Submit official college transcript(s) in sealed envelope(s) from ALL colleges you may have attended **if you have transfer credits you wish to apply to the program. Students who do not plan to apply transfer credits toward the Phlebotomy certificate are not required to submit official transcripts.**
5. Complete **HEOC 125 MEDICAL VOCABULARY** with a 2.0 or better grade. Must be 7 years current upon program entry.

Additional Requirements

The following requirements must be completed with a 2.0 or above prior to entrance into HEOC 197 (the clinical portion of the program).

BTEC 138	Legal Aspects of the Medical Office	2 cr
HEOC 120	Aids Education	1 cr
IFA 032	Industrial First Aid	1 cr
OR		
CPR 032	Healthcare Provider CPR	0 cr
HEOC 100	Basic Concepts of Anatomy and Physiology (or BIOL 160 or equivalent) Must be 7 years current.	3 cr

Final Program Selection

Upon successful completion of minimum requirements applicants will be ranked **by application date** (fee paid date) and notified in writing regarding acceptance into the program. Students may be included in selection 3 times, after which their file inactivates.

If a student does not successfully complete HEOC 115/115L, he or she will be directed to complete some type of remedial coursework prior to re-entry into the program. Students may repeat HEOC 115/115L only once.

Please note—completion of the Pre-Phlebotomy requirements does not guarantee entrance into the program. The Phlebotomy program has limited enrollment and Clark College reserves the right to determine admission status.

Phlebotomy Program

First Quarter

The Phlebotomy program starts twice a year, Summer and Winter quarters only. All students must successfully complete the required venipunctures and lab hours to progress into the clinical portion of the program. Students are allowed to repeat HEOC 115/115L one time only.

HEOC 115	Phlebotomy Education	3 cr
HEOC 115L	Phlebotomy Education Lab	0 cr

Second Quarter

Students must successfully complete HEOC 115 and 115L to be eligible for Phlebotomy Clinical Experience and Seminar.

HEOC 197	Phlebotomy Clinical Experience	4 cr
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Accepted Students

Accepted students will be sent information regarding the **mandatory** orientation for Phlebotomy. *Students who choose **not** to attend orientation will forfeit their spot in the program.* Please be aware that accepted students will have the following requirements to meet prior to entrance into HEOC 197, the clinical portion:

Required Courses

See Additional Requirements (p. 3) for coursework required prior to entrance into the clinical portion of the program.

Immunizations

Accepted students will be directed to make an appointment with a nurse practitioner in the Clark College Health Services Office to have their immunization records reviewed by a nurse practitioner. Be aware that proof of the following immunizations will be required:

1. Two MMR vaccinations after one year of age, at least 30 days apart
2. TB screening (must be within 6 months of first class of HEOC 197)
3. Entire series of three Hepatitis B vaccinations (two of the injections are required before the start of HEOC 197, one month is required between injections one and two)
4. Tetanus vaccination (within the last 10 years at the start of HEOC 197)
5. Chickenpox or chickenpox vaccine

Health Insurance

Proof of health insurance will be required prior to entrance into HEOC 197. You can obtain health insurance through Clark College by contacting the Health Services Office at (360) 992-2264. Keep in mind that you are responsible for your own health and testing requirements should an accident or injury occur.

Health History

Accepted students receive a Health History form at orientation and must complete and submit it to the Health Services Office.

Criminal Background Check

Accepted students will be required to complete an FBI Criminal Background check prior to entrance into HEOC 197. Information regarding the background check process will be provided during the mandatory orientation.

Quick Phone Reference

Health Occupations Admissions Office (360) 992-2262 Health Occupations Advising Office (360) 992-2345

Health Occupations Credential Evaluations Office (360) 992-2805 Health Occupations Fax Number (360) 992-2867

Financial Aid Office (360) 992-2153

Clark College Web Site
www.clark.edu

1800 E McLoughlin Blvd.
Vancouver WA 98663-3487
(360) 992-2000

Clark College does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation, creed, disabled veteran status, marital status, and Vietnam-era veteran status in its programs and activities. The following position has been designated to handle inquiries regarding the non-discrimination policies:

Director for Equity and Diversity
Human Resources
Baird Administration Building
(360) 992-2355
(360) 992-2835 (TTY)