Colleagues,

Five more days to GoLive! Oh my goodness, this has been more than a decade in the making and it is finally less than one week away! Go Clark!

Our official GoLive date is on Monday, October 28, as you know. However, only the Subject Matter Experts (SMEs) will be able to get into the ctcLink PeopleSoft system on October 28. The rest of us will receive access to the ctcLink PeopleSoft system on Tuesday, October 29. Tuesday morning, an email will be sent out to the college master list with the link and instructions on how to login to the system; please look for that email. When you get access to the system, <u>please do not input a financial transaction</u> once you get access to the system, e.g., requisition, travel, or expense, until you have received an email from Sabra Sand announcing it is okay to do so.

We will have resources to support your transition to ctcLink PeopleSoft next week. Please review the [employee resources](#) available to you next week. I do want to point out that APH 120 will be available 8 a.m. – 5 p.m. (plus additional hours) Monday, October 28 through Thursday, October 31 next week for you to stop by to ask questions or get help. Please review the [student resources](#) we have available for students next week and share with students. In addition, students will receive an [email](#) today announcing a ctcLink mobile app.

People from the State Board for Community and Technical Colleges (SBCTC) ctcLink project management team as well as people from other colleges will be here next week to support us in the GoLive transition. They will be wearing nametags with the ctcLink logo at the top of this email. If you meet one of them, please welcome them and thank them for supporting Clark College during this transition. I want you all to know that the entire state wants us to be successful in the transition and are working hard to make that happen.

As always, I am so encouraged by our collaboration, problem-solving, and perseverance. We have had a few hiccups, especially in accessibility, data access roles, and student financial data conversions. I cannot say everything is perfect. I can say each day we have overcome, made progress, and provided solutions because of the people on the state's and Clark's ctcLink implementation, steering, and project management teams. Thanks to each one of you who have served diligently on one or more of those teams!

I believe next week will be full of rewards and challenges as we learn to do our work differently. Please remember to have compassion and patience with yourself and those around you. We all do the best we can do.

Thank you!

Shanda Haluapo

Associate Vice President of Planning and Effectiveness
Clark College
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(360) 992-2421
shaluapo@clark.edu