

myCLARK ctcLink

EFFICIENT, SIMPLE, SOLID

Colleagues,

With 44 days to GoLive with ctcLink, I wanted to provide you the definition of ctcLink and let you know what to expect.

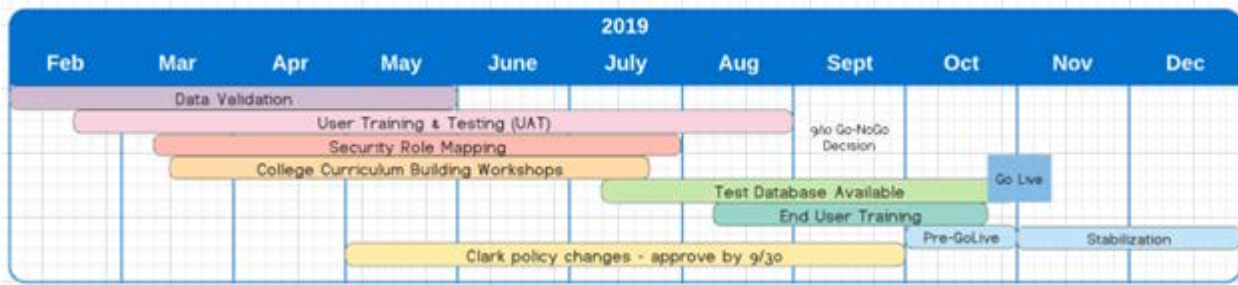
ctcLink is the project name for implementing multiple technology applications managed by the Washington State Board for Community and Technical Colleges. PeopleSoft is one of these applications—the most comprehensive of these technology applications. Clark College is preparing to GoLive on PeopleSoft on October 28, 2019.

- You will receive an email from **SBCTC Canvas**, titled “Course Invitation” inviting you to a self-paced course entitled, “PeopleSoft Fundamentals.” While all employees are able to take this course, it is not required. If you would like a summary or overview of the “PeopleSoft Fundamentals” course, you can attend an in-person training at one of the following times:
 - Tuesday September 17 at CCW; Room 102 from 2:30 to 4:00pm
 - Thursday September 19 at Main Campus; SHL Room 019 from 9:30 to 11:00am
 - Thursday September 19 at CTC; Room 206 from 11:30am to 1:00pm
 - If these don’t work and there is interest, we will schedule additional times. Please let Jennifer Ward (jward@clark.edu) know.

- Employees, based on the following classifications, will receive an email from **SBCTC Canvas** inviting them to the following courses once the course become available:
 - All **employees** of Clark College will receive an invitation to complete *ES100: Employee Self-Service* around September 30, 2019.
 - **Supervisors** (including supervisors of work-study students) will receive an invitation to complete *MS100: Manager Self-Service* around September 30, 2019.
 - **Faculty** members (any status, as long as you teach a class) will receive an invitation to complete *CF100: Faculty Self-Service* around September 30, 2019.
 - **Advisors / faculty advisors**, will receive an invitation to all of the following:
 - *CA100: Advisor Self-Service* around September 30, 2019,
 - *AA100: Academic Advisement Rules* around October 14, 2019, and
 - *SR105: Credentials Management - Evaluations & Transfer Credit* around October 14, 2019.
 - **Administrators** and those who are responsible for budgets, purchasing, and helping staff with travel and expense reports will receive an invitation to complete *EX100: Travel & Expenses* around October 7, 2019 and *PU100: Purchasing - Creating Requisition* around September 30, 2019.
 - Employees who work in **Economic and Community Development (ECD)**, will receive an invitation complete *CE100: Continuing Education* around October 7, 2019.

The myClark ctcLink Steering Team will be meeting with President Fowler-Hill next Wednesday (9/18) to make a recommendation regarding Clark's readiness to GoLive on October 28. Each steering team member will consult with their EC member and the module leads in their pillar or area to assess their level of readiness on a list of 31 criteria. If you have feedback, please provide it to a member of the Steering Team by next Tuesday. Steering Team members are [Shanda Haluapo](#) (Executive Sponsor), [Susan Maxwell](#) (Project Director), [Sabra Sand](#) (Finance pillar lead), [Mirranda Saari](#) (Campus Solutions pillar lead), [Guisela Eberle](#) (Human Capital Management pillar lead), [Andy Barsotti](#) (Security and Technology), [Genevieve Howard](#) (Instruction), [Jennifer Ward](#) (ECD), and [Tanya Kerr](#) (Finance and CS Business Analyst).

Overall, the project is progressing very well. There are snags and areas where we had hoped we would be further along. I want to acknowledge that it is not perfect and that this is a substantial amount of change. And, I appreciate how far we have come in preparing for this significant change because of the work of so many of you. Thank you.



Shanda Haluapo

Associate Vice President of Planning and Effectiveness
 Clark College
 9/4/2019