



Preparatory Coursework Contract

Submit this form in person or mail, by fax, or through Secure Form Upload:
Clark College, Financial Aid Office, 1933 Fort Vancouver Way, Vancouver, WA 98663
[Secure Form Upload](#) • Fax (360)992-2864

Student Information:

ctcLink ID Number _____ Date of Birth _____

First Name _____ Last Name _____

You are applying for a Federal Direct loan for studying prerequisites (preparatory coursework) to gain entrance or admissions into a particular program of study. Prerequisite coursework does not count as credits needed to complete the program you are pursuing. Per federal regulations, you may receive a limited amount of Federal Direct Subsidized or Unsubsidized loan for a maximum of one consecutive 12-month period.

Instructions:

To apply for this type of loan, you must read and complete all sections of this form **AND** submit with a signed and dated Educational Plan from your academic advisor outlining the required courses for program admission. Incomplete applications will delay the processing of your loan.

Student Section:

Program Information: Please tell us about the program you are taking preparatory coursework for admission to.

Degree, Program of Study, College (i.e. Bachelor, Applied Management, Clark College):

Mark the loan type or types and amount you want to borrow: Please note that loan amounts are for the year and loans will be disbursed evenly throughout all terms indicated below.

☐ Subsidized Amount: \$_____ Terms you want loan: ☐ Sum 25 ☐ Fall 25 ☐ Win 26 ☐ Spr 26

☐ Unsubsidized Amount: \$_____ Terms you want loan: ☐ Sum 25 ☐ Fall 25 ☐ Win 26 ☐ Spr 26

Preparatory Coursework for...	Maximum Dependent Students Loan	Maximum Independent Students Loan
Undergraduate Degree/Certificate	Subsidized/Unsubsidized: TOTAL: \$2625	Subsidized/Unsubsidized: \$2,625 Additional Unsubsidized: <u>\$6,000</u> TOTAL: \$8,625
Graduate/Professional Degree	Subsidized/Unsubsidized: TOTAL: \$5,500	Subsidized/Unsubsidized: \$5,500 Additional Unsubsidized: <u>\$7,000</u> TOTAL: \$12,500

(Form continued next page)

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Read the following statements: To be eligible for a preparatory coursework loan, I understand I must meet the following conditions:

- I certify that I have never received a prior preparatory coursework loan.
- I must provide this office with an Educational Plan completed by my academic advisor documenting the required coursework or other documentation showing required coursework.
- The consecutive 12-month period begins with my first loan disbursement. After this period has ended, this contract is null and void and I cannot qualify for an additional preparatory coursework loan.
- I must enroll in a minimum of 6 credits of required classes per the Educational Plan provided. My enrollment will be verified prior to disbursement of funds, and I understand the Financial Aid Office has the right to cancel my loan if I am not registered in required coursework.
- I am responsible for completing all enrolled credits and I will consult with the Financial Aid Office before making any schedule changes.
- I must meet Clark College's Satisfactory Academic Progress Policy each term to remain eligible for the loan. Failure to meet this policy may result in loss of funding, which will nullify and void this contract.
- I cannot borrow a preparatory coursework loan to take courses solely for the purpose of raising my GPA or earning a better grade for the course.

Student Certification:

I have read this application in its entirety and understand that students can only borrow a Federal Stafford or Direct Student loan ONCE for the purposes of studying preparatory or prerequisite coursework for entrance into a degree or certificate program.

I declare I have not previously borrowed a Federal Stafford or Direct loan to study preparatory or prerequisite coursework for entrance into a degree or certificate program.

Student Signature _____ **Date** _____

The college affirms a commitment to freedom from discrimination for all members of the college community. The responsibility for, and the protection of, this commitment extends to students, faculty, administration, staff, contractors, and those who develop or participate in college programs. It encompasses every aspect of employment and every student and community activity. The college expressly prohibits discrimination on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, citizenship, immigration status, or use of a trained guide dog or service animal. Harassment is a form of discrimination.

For Office Use Only

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