

**Cost of Attendance Adjustment Form**

Submit this form in person or mail, by fax, or through Secure Form Upload:
Clark College, Financial Aid Office, 1933 Fort Vancouver Way, Vancouver, WA 98663
[Secure Form Upload](#) • Fax (360)992-2864

Student Information:

ctcLink ID Number _____ Date of Birth _____

First Name _____ Last Name _____

Clark College sets a **Cost of Attendance (COA)** each academic year. This is an estimate of what an average student may spend on school-related costs, including:

- Tuition and fees
- Housing and food
- Transportation
- Personal expenses

Your **COA is the maximum amount of financial aid you can receive**. Even if a loan is approved for more, your total aid cannot go over this limit.

When can I submit a COA appeal?

You may request a COA adjustment only if you have unexpected, unusually high education-related expenses during the current academic year that exceed your COA.

Submitting this appeal:

- Does **not** guarantee approval
- Does **not** increase your financial aid automatically
- Does **not** reduce your bill

The Financial Aid Office will review your request after the form and all required documents are submitted.

Expenses That May Be Considered

You may request an adjustment for the following expenses:

- **Computer Expense**
One-time cost to purchase a computer (up to \$1,500 maximum)
- **Dependent Care Expenses**
Childcare costs for dependent children
- **Disability-Related Expenses**
Expenses related to a documented disability
- **Housing Cost Adjustment**
If you live at home with a parent, you may request a reduced housing budget
(*This adjusts your COA only and does not increase aid or reduce tuition and fees*)

Student Section:

1. I am requesting a cost of attendance adjustment for the following term(s):

Summer 26 Fall 26 Winter 27 Spring 27

2. I am requesting a cost of attendance adjustment for the following reasons:

Type of Expense	Expense Amount	Required Statement and Supporting Documentation
Computer Expense	\$ _____	Statement that includes what you purchased, or need to purchase, the term it will be purchased, and provide supporting documentation. Itemized receipt or estimated cost documentation is required.
Dependent Care Expenses	\$ _____	Statement that includes the name(s), age(s), and relationship to dependent(s). Include the name of the childcare provider, monthly costs, and supporting documentation. Itemized receipt or estimated cost documentation is required.
Disability Expenses	\$ _____	Statement that includes your circumstances, expenses, and supporting documentation. Itemized receipt or estimated cost documentation is required.
Housing Cost Adjustment	NA	Statement indicating that you would like to adjust your housing budget to reflect that you are living at home with your parent(s) and reduce your cost of attendance budget. No supporting documents or receipts needed.

3. Provide the required personal statement and supporting documentation listed above.

Student Certification:

By signing and submitting this form, I certify that all information reported is true and correct. I understand that by purposely giving false or misleading information, I may be fined, sentenced to jail or both.

Student Signature _____ Date _____

<p>For Office Use Only:</p> <p>Adjustment Made: \$ _____ Term _____ Date _____ Staff _____</p> <p>Comment: _____</p>
--

The college affirms a commitment to freedom from discrimination for all members of the college community. The responsibility for, and the protection of, this commitment extends to students, faculty, administration, staff, contractors, and those who develop or participate in college programs. It encompasses every aspect of employment and every student and community activity. The college expressly prohibits discrimination on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, citizenship, immigration status, or use of a trained guide dog or service animal. Harassment is a form of discrimination.

<p>For Office Use Only</p> <p>FCL 247</p>
