

**Cost of Attendance Adjustment Form**

Submit this form in person or mail, by fax, or through Secure Form Upload:
Clark College, Financial Aid Office, 1933 Fort Vancouver Way, Vancouver, WA 98663
[Secure Form Upload](#) • Fax (360)992-2864

Student Information:

ctcLink ID Number _____ Date of Birth _____

First Name _____ Last Name _____

You may submit a Cost of Attendance Adjustment Form to have your cost of attendance (COA) budget reviewed if you have unusual financial expenses that are not included in your budget. Completing this form may have no impact on receiving additional Financial Aid if you are fully awarded the maximum amounts for the term and or aid year. If you are unsure of the maximum award amounts you are eligible to receive, or have questions about your COA please contact the Financial Aid Office.

The following items are considered for a Cost of Attendance (COA) adjustment:

Computer Expense. A one-time adjustment for the cost of purchasing a computer (not to exceed \$1500).

Dependent Care Expenses. Childcare expenses for dependent children.

Disability Expenses. Disability-related expenses.

Housing Cost Adjustment. Housing is assumed that you are living off-campus without a parent. You can adjust your housing to reflect that you are living at home with a parent and reduce your cost of attendance.

Instructions:

Complete all steps in the Student Section, sign, and submit the completed form to the Financial Aid Office. This form will be returned if any portion is incomplete and/or required supporting documentation is not included.

Student Section:**1. I am requesting a cost of attendance adjustment for the following term(s):**

☐ Summer 25 ☐ Fall 25 ☐ Winter 26 ☐ Spring 26

2. I am requesting a cost of attendance adjustment for the following reasons:

	Type of Expense	Expense Amount
<input type="checkbox"/>	Computer Expense	\$
<input type="checkbox"/>	Dependent Care Expenses	\$
<input type="checkbox"/>	Disability Expenses	\$
<input type="checkbox"/>	Housing Cost Adjustment	NA

(Continued on next page)

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3. Provide the required personal statement and documentation listed below:

Type of Expense	Required Statement and Supporting Documentation
Computer Expense	Statement that includes what you purchased, or need to purchase, the term it will be purchased, and provide supporting documentation. Itemized receipt or estimated cost documentation is required.
Dependent Care Expenses	Statement that includes the name(s), age(s) and relationship to dependent(s). Include the name of the childcare provider, monthly costs, and supporting documentation. Itemized receipt or estimated cost documentation is required.
Disability Expenses	Statement that includes your circumstances, expenses, and supporting documentation. Itemized receipt or estimated cost documentation is required.
Housing Cost Adjustment	Statement indicating that you would like to adjust your housing budget to reflect that you are living at home with your parent(s) and reduce your cost of attendance budget. No supporting documents or receipts needed.

4. Provide itemized receipt or estimated cost documentation with the submission of this form.**Student Certification:**

By signing and submitting this form, I certify that all information reported is true and correct. I understand that by purposely giving false or misleading information, I may be fined, sentenced to jail or both.

Student Signature _____ Date _____

The college affirms a commitment to freedom from discrimination for all members of the college community. The responsibility for, and the protection of, this commitment extends to students, faculty, administration, staff, contractors, and those who develop or participate in college programs. It encompasses every aspect of employment and every student and community activity. The college expressly prohibits discrimination on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, citizenship, immigration status, or use of a trained guide dog or service animal. Harassment is a form of discrimination.

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