# Disability Access Center- Clark College

# **Flexible Attendance or Deadlines Agreement for Pregnancy**

***Instructors: please complete this form with the student or with the DAC member listed at the end of the accommodation letter.***

***Instructors: while determining your flexibility agreement, please provide more flexibility than your standard class allowance, (more than what is outlined in syllabus). As students approved for pregnancy-related accommodations must be provided reasonable additional absences and deadlines.***

***Pregnancy-related accommodations are generally needed for a 3-4 week period. The student will have an idea of the predicted start time for the 3-4 weeks. However, due to the nature of pregnancy the exact date can change.***

1. Estimated date of delivery and when this accommodation begins: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Plan for pregnancy-related absences (remote or in person classes) during the 3-4 week window:

[ ]  Instructor will excuse all with no make-up work needed to be turned in after 3-4 weeks.

[ ]  Instructor will excuse with the following make-up work due after 3-4 weeks:

[ ] Other (Specify):

[ ]  Full attendance is very crucial to this class and instructor needs to meet with Disability Access Center regarding allowance. Missing 3-4 weeks may fundamentally alter this class.

*(Note: Instructors, points on days of approved pregnancy-related absences may not be taken away)*

1. Plan for pregnancy-related missed deadlines during the 3-4 week window:

[ ] All deadlines can be turned in after the 3-4 week window concludes.

[ ]  Most deadlines can be turned in after the 3-4 week window concludes, but these assignments cannot be extended:

[ ] Other (Specify):

[ ]  Deadlines are very crucial to this class and instructor needs to meet with Disability Access Center regarding allowance. Extending assignments for 3-4 weeks may fundamentally alter this class.

1. Any make up work related to online discussions?
2. Preferred mode of communication between student and instructor about a pregnancy-related absence or missed deadline is:

[ ] Clark E-mail:

[ ] Canvas E-mail:

[ ] Other: (Specify):

*(Note: The student will inform the* *Instructor that the absence or missed deadline was* *pregnancy-related.)*

1. Method for turning in out-of-class assignments due during pregnancy-related absence:

[ ] Canvas:

[ ] Email:

[ ] Other:

1. Procedure for making up quizzes, exams or in-class (live) graded assignments due during pregnancy-related absences:
2. Do we need to meet with DAC to finalize the Flexible Attendance and Deadline allowances?

[ ] Yes

[ ] No

1. Other Agreements:

***Student Signature and date:***

***Instructor Signature and date:***

*(Optional) DAC Signature:*

Questions? Email dac@clark.edu