

## Student Career Development: Faculty Resource Guide

The purpose of this guide is to assist faculty at Clark College in navigating the resources available for student career development. This document aims to provide information about the resources provided by Career Services and the framework of the college-wide Career Connected Learning Initiative. By understanding the specific functions and collaborative opportunities of each service, faculty can enhance their existing efforts in integrating career preparation into their curriculum and fostering meaningful connections between students' academic experiences and career aspirations.

---

### Career Services

Career Services is primarily student-facing, focusing on direct support to students in their career development. They work with faculty to coordinate opportunities and assist students in achieving their career goals through personalized advising, employment support, internships, events, and workshops.

- Provides personalized guidance for career exploration, planning, and major selection to help students identify their interests and career aspirations.
- Assists students with resume creation, LinkedIn profiles, interview preparation, and job search strategies to effectively market themselves to potential employers.
- Helps students identify and secure internships and job opportunities, including student employment and work-based learning, to gain practical experience in their field.
- Organizes career assessment workshops and provides resources for exploring careers and researching potential employers to help students make informed career choices.
- Hosts workshops focused on student success and career readiness to enhance students' career-related skills and knowledge.
- Collaborates with faculty to coordinate opportunities, deliver presentations, and ensure students receive comprehensive support tailored to their career development needs.
- Facilitates connections between students and local employers, industry professionals, and community organizations to provide practical experience and build professional networks.

Visit this link for additional information:

[Clark College Career Services](#)



## Career Connected Learning Initiative

The goal of the college-wide career connected learning initiative is to infuse career connected learning into the classroom through curriculum development, pedagogical practices, and intentional relationship between courses and workplace environments. This is primarily achieved through close collaboration with faculty and instructional areas.

- Manages the Career Hub to house career-connected learning and curriculum development tools and resources.
- Serves as a content expert in career-connected curriculum development, integrating industry insights, labor market needs, and workforce trends into academic programs and coursework, while working alongside faculty and other content experts to align education with real-world opportunities.
- Collaborates with campus stakeholders to ensure that communication and knowledge of career connected learning is highlighted internally and externally.
- Collaborates with the Teaching and Learning Center to offer training and professional development to faculty related to embedding career connected learning into courses and students' career pathways.
- Partners with Career Services and other staff to develop relationships and identify opportunities with local employers, industry professionals, and community organizations to facilitate internship opportunities, mentorship programs, and other experiential learning experiences.
- Coordinates interdisciplinary projects and events that connect students with real-world challenges and industry partners.
- Develops scalable models for experiential learning that can be implemented across departments and programs to enhance student career readiness.

Visit this link for additional information:

[Clark College Career Hub](#)