

**Welding Advisory Committee**

**Meeting Agenda**

**Date: Weds., December 5, 2012**

**Time: 5:30 – 7:30 p.m.**

**Meeting Room Location: AA2, Room 105**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair
 | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair
* Election: Committee Chair & Vice Chair
 | New members/guests introduced; New Chairs established | 5 min. |
| 1. Approval of Minutes from Last Meeting - Chair
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn
* Review of committee membership
* New member training
* Perkins funding update
* Worker retraining update
 |  | 15 min. |
| 1. Director/division chair Report
 |  | 10 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair
* Next items refer to New Business (below)
 | Implement strategies as outlined in work plan. If necessary, identify work groups. | 5 min. |
| 1. Old Business-Follow-up- Committee Chair
* Redress items 1-4 from 2011-12 Work Plan
* Review 5-yr equipment plan
* Review of assessment training modules; need vote of approval to continue
 |  | 15 min. |
| 1. New Business-Committee Chair
* Committee vote to put Permissions on WELD 113 &114 and WELD 223 & 224-P. Gonzales
* Curriculum presentation WELD 111 & 112-J. Kuhn
* Soliciting for industry employment tests
* Vision 2020
* Quarterly meetings of Advisory committee (3 per year)
* Canvassing for new advisory members
* Mr. Gonzales’s retirement; open position/national search for replacement
 | New business items are addressed by the committee. | 50 min. |
| 1. Summary of follow-up action items– Committee Chair
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair
 | Meeting date established. | 5 min. |