



T TEN -MINUTES
Thursday, May 23rd, 2024, at 10:30 AM.
Toyota Portland Region Office

Members Present: Scott Sandford, Tim Noll, Kevin Swenson, John Krebsbach, Thomas Johnson, Matthew Crystal, Steve Schumacher, Andrew Fabian, Brian Herbert, Don Waters, Rick Fernandez, Kerrie Keese

Members Absent: Mike Moffitt, Kerry Copeland, Garrett Griffith, Jeff Harbaugh, Dan Morton, Chuck Boyer, Aric Savage, Jim Waters

Guests Present: Michael Theurer, Saya Betzler

Clark College: Dannie Nordsiden, Theo Koupelis, Elizabeth Flores, Mike Godson, Wende Fisher, Hernan Garzon

The meeting began at 10:30 AM.

NEXT MEETING DATE

The committee will next on October 9th, 2024, at 10:30 AM.

MINUTES OF THE PREVIOUS MEETING

The committee approved the minutes from February 13th, 2024.

ASE EDUCATION FOUNDATION

Dannie discussed the Clark College Midcycle Review.

Dannie shared the program's self-evaluation and discussed each item on the list.

Brian discussed the dealer counselor's necessity for the ASE training program. Brian discussed changes with some manufacturers, industry standards, the importance of the ASE test, and continuing with the ASE test unless instructed otherwise.

FIRST AND SECOND-YEAR COHORTS

Dannie discussed the first—and second-year students and the significance of ASE education. The program's passing rate for the ASE test is 93%.

- First-year students: 15 passed the ASE test.
- Second-year students: 60 passed the ASE test.

INTERNSHIPS

Dannie announced that internships will begin on July 8th, 2024. The faculty plans to visit the dealerships to discuss mentorship and review work logs and the T'TEN book. Dannie noted that students will help schedule visits with managers.

RECRUITING

Hernan discussed the need to support 25 students who are set up with work. There are 13 students employed and 12 spots available, and the program is actively seeking a sponsored dealer. If industry members are looking to hire, please get in touch with Hernan.

Important note: Hernan notifies the service manager or foreman, and if they have not heard from the candidates, please inform the faculty. Otherwise, students should reach out to the shops.

Hernan shared that student orientation will be on June 12th, 2024.

Hernan displayed the program map, calendar, and the ASE program map.

Hernan inquired if a tuition reimbursement exists to help aide students outside of the Oregon border.

Brian noted that a field rep should bridge communication.

Andrew requested a checklist they can use for students for tips on professionalism and more.

DEALER EMPLOYEE NEEDS

Dannie discussed the upcoming employee dealer needs survey, which will be carried out again in the summer and the following year. Dannie also shared the participants from the 2023 dealer survey.

PARTNERSHIPS

Brian discussed the partner and mentor flowchart.

- Dealerships
- TMNA
- School
- Region

Brian discussed recruiting and retention as the focus of sustaining technicians.

Brian noted helpful ways to support intern's and externs' portfolios.

Brian asked the committee about the outcome of the portfolios.

Kerrie noted they did not see as much.

Brian inquired about the coursework.

Kerrie noted her dealership changed their process and tried to match the schedule with the student's coursework.

Kerrie discussed job shadowing.

Brian inquired about work journals and evaluation booklets.

Brian welcomed feedback from dealerships.

Dannie discussed the importance of enforcing uniforms.

NEW BUSINESS

TTEN

Advisory Committee Meeting

May 23, 2024

Scott discussed needing more technicians and shared updates on the Job Corp training center.

Scott discussed the local program at Timber Lake, tiers of instruction, and student engagement.

BYLAWS

The committee reviewed the current bylaws. Don motioned to approve the bylaws. Kerrie seconded the motion, and all unanimously approved.

ACTION ITEMS

The committee will review the work plan.

The committee will elect a new set of officers.

The meeting adjourned at 12:03 PM.

Prepared by Elizabeth Flores