

**SURVEYING & GEOMATICS ADVISORY COMMITTEE**

**MINUTES**

**Thursday, November 14, 2013**

**1:00 – 3:00 pm**

**Meeting Room: T-Building, Room 101**

**Members Present:** Janet Wilkins, P.L.S., Committee Chair, Bureau of Land Management; Carla Meritt, P.L.S., MacKay Sposito, Inc.; Jon Yamashita, P.L.S., MacKay Sposito, Inc.; Weston Dorszynski, P.L.S., City of Vancouver Survey Dept.; Chris Sherby, P.L.S., MacKay Sposito, Inc.; Ken Paul, P.L.S., Clark County Public Works;

**Members Absent:** Doug Boheman, P.E., P.L.S., Clark County Public Works; Matt Faulkner, P.L.S., Vice Chair, MacKay Sposito, Inc.; Frank Mifsud, P.L.S., Bonneville Power Administration; Larry Goble, P.L.S. P.E., Western Federal Highway Administration; John Thomas, P.L.S., WDOT

**Clark College:** Tim Kent, P.L.S., Surveying Program Coordinator/Professor; Tina Barsotti, Professor of Engineering; Peter Williams, Dean of STEM; Dedra Daehn, Director, Academic Services; Andreana DiGiorgio, Secretary Sr., Advisory Committees

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The meeting was called to order by Committee Chair, Janet Wilkins, at 1:09 p.m.

Janet asked that we move Old Business to right after Welcome and Introductions on the agenda. She thought it made more sense this way. The committee members agreed.

**Review of the Minutes of the Previous Meeting**

The May 16, 2013 meeting minutes were reviewed by the committee. During the reading about Vision 2020, Weston had a question: What is ideal for the program? Where do we go? Tina said Clark College can take 20 graduates per year, but she asked, can local industry handle this number of employees? Tina said that half of the graduates go on to get a bachelor’s degree so that reduces the number going out to industry to about half that. Tim reported that Renton College run 60 students at full capacity with about 2/3 graduating and he added that Seattle has been able to absorb the graduates. He added that things are different now because of the drop in the labor market. Weston said that some entry level positions are being replaced by technology. Dean of STEM, Peter Williams, mentioned that Lane Community College has an energy program but is not serving the local community but rather students are finding jobs nationally. He said that for a CTE program we must show that there are jobs available for the graduates. Chris asked if the students are tracked as to where they go after graduation. Tim responded that this is being worked on. Tina said that this degree program is still young; the first graduates of the AAS degree was 2012. Tim said he’d like to contact the students who didn’t finish their degree to see if they’ll come back and finish. He also said that he has asked for the name of every person who has taken a SURV course so that he can solicit them as well. Janet said they can speak more to this in New Business.

After the minutes were reviewed, a motion was made to approve them as written. The motion was seconded and unanimously approved.

**Office of Instruction Update**

Director of Academic Services, Dedra Daehn announced to the committee that a new date has been set for the Advisory Chairperson Training. It will be held on Tuesday, January 21, 2014. She said the vice chairs have been invited as well, because ultimately, the vice chair could move into the chair position.

Dedra then spoke about the 2013-14 Perkins Grant funding. She said the college has been awarded $648K in Perkins funding for 2013-14. She explained that this is federal funding that comes from the state and supports Clark’s career and technical programs. The primary focus of using these funds is to prepare students for the workplace, help them improve their technical skills as well as their academic skills. Dedra said there is about $27K available for professional, career and curriculum development and other projects and to let her know if these funds are needed.

Dedra then told the committee about another source of funding available to Clark College, the Worker Retraining funds also received from the state. The amount of money awarded for 2013-14 was over $1,000,000. This funding is used to support and provide education, training, and career services for dislocated and unemployed workers. Dedra said students coming in to Clark who have been laid off or dislocated may be eligible for financial aid and other monetary support because of the Worker Retraining program. These monies can also support some of Clark’s adjunct faculty salaries and equipment needs.

Lastly, Dedra reported that Clark College is implementing a new Credit for Prior Learning program. This past spring a policy was adopted for this program. Students who have had previous experience may be able to convert that experience into credits towards their degree. There will be four assessment methods offered: 1) Credit for military experience using American Council of Education (ACE) guidelines, 2) Course challenge, 3) College Level Examination Program (CLEP) and 4) Crosswalks for certifications and training that line up with current courses. The assessments will be coordinated by the American Counsel of Education (ACE). In each of the four assessment methods, students must demonstrate proficiency in the outcomes for the course in which credit will be awarded. The Credit for Prior Learning program is being implemented during 2013-14 and is anticipating students to be able to participate in late spring or summer 2014.

**Director/Division Chair Report**

Tina asked that the addendum to the May 15, 2013 meeting minutes be shown so that she could show the committee the ~~approved~~ curriculum changes. She went through each item that was voted on so that she could clarify if needed. She said that state approval is not required for these changes. Tina will be taking this to IPT for approval. She mentioned that Applied Math for Surveying is now called Computations and Platting.

*Survey Program Foundation Funds*. Tim reported that the balance is just over $2,000. He said that $1,400 was donated from the LSAW workshop that was held on campus.

*Assessment Program review*. Tim reported that he was asked to sit in on the Certified Survey Technician program exam-grading, which is conducted by the NSPS. He said he traveled to Orlando, Florida and sat in on a 3-day grading assessment. It included 4 levels. Students can take the level one assessment after their 1st year, and the 2nd assessment after their 2nd year. Industry can also use this for advancement purposes. Tim gave a sample test to his students; he said the students aced the first aid part of the test. He said he met with the Yearly Assessment Program (YAP) and they said they can use these tests for outcomes assessments. He said that the tests are always different and can be taken four times per year.

Next, Tim said he took his students to the Mount St. Helen’s area. He said the students loved it!

Tim then reported that the two state land surveying societies from Oregon and Washington, are having a dinner and raffle on the evening of December 5. It will be at the Brickhouse Bar & Grill in Vancouver. He said they’ve named it “It’s All About Us.” He wants to take pictures of the students and have them bring their resumes and students will be able to mingle with industry people. All the raffle money will go to the program. He said it is a class requirement for the Boundary Survey course.

**Work Plan**

Janet and Tim said they put together the 2013-14 work plan. They walked the committee through it and said they will make changes and/or additions and email it to Andreana and Dedra.

**New Business**

Janet wanted to talk a little more about Vision 2020. She said she has a proposal. She said it looks like Dean of STEM, Peter Williams, wants something more formal, such as a document showing their thoughts and ideas for Vision 2020. Tina will get more information from Peter about the type of information that he would like to get. She will send that information to Janet and then Janet will send out an email to the group with the guidelines for the types of suggestions that Peter Williams is interested in receiving. Janet asked the committee to send their ideas to her and she will compile the information, send it back to the committee, and then maybe have a conference call to brain storm. Tim said Peter wants the information by end of 2013-14 academic year (June 2014). They agreed to go over the compiled information at the winter meeting during the work plan time instead of having a conference call.

Janet summarized the meeting.

The committee said the sandwiches are good and to keep them coming.

**Next Meeting Date**

Thursday, February 13, 2014, 1—3 pm.

Janet adjourned the meeting at 2:21pm.

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Prepared and submitted by Andreana DiGiorgio