



Surgical Tech -MINUTES
October 10th, 2024, at Noon
Zoom

Members Present: Keri Ferraro (Vice Chair), Internal Organizer; Peter Mersereau, Director of Surgical Intervention; Jessica Bunnell, Manager Products Surgical Services; Brian Adair, Surgical Tech; Josh Dodd, Operation Room Manager; Karin LaValla, Business Services Manager

Guests:

Members Absent: Lauri Luepke, Surgical Tech; Ilona Tkachenko, Surgical Tech; Stacy Anderson, Surgical Tech; Sean Moore, Senior Project Manager; Jason K Masuoka, Surgical Tech

Labor Representative:

Clark College: Scot Headley, Dean of Business and Health Sciences; Elizabeth Flores, Advisory Coordinator; Jim Reynolds, Surgical Tech Instructor and Director; Beth Jochim Allied Health Department Head, Alejandra Maciulewicz, Instructor; Heidi Fay, Pharmacy Faculty Lead; Jordan Wilcox, Program Specialist; Kathy Chennault, Foundation; Olga Lyubar, Health Information Management Faculty Lead

The meeting began at 12:03 PM

NEXT MEETING DATE

The committee will meet next on February 27th, 2024, at Noon.

MINUTES OF THE PREVIOUS MEETING

The minutes from the previous meeting on May 16th, 2024, were approved.

ETHICS TRAINING

Elizabeth conducted the annual Advisory Committee Ethics Training.

ADVISORY COMMITTEE ORIENTATION

Elizabeth conducted the annual Advisory Committee Orientation.

COLLEGE UPDATES

Scot announced Jim Reynolds as the Director for the Surgical Tech program.

Scot welcomed Jordan Wilcox for additional program development.

Scot shared an upcoming meeting with the Vice President of Instruction, Jim and Beth to discuss the program cohort launch dates.

Scot discussed labor participation and equal employer vs. employee representation. Scot welcomed committee members to invite potential members or submit nominations.

Beth announced that the program received state approval in the late summer and now the program can develop more in depth.

Program Equipment

Scot discussed the need for program materials and a committee review of inventory.

Pete offered to set aside materials for the program such as instrument desks, trays, and other equipment.

Jim and Beth plan to review the inventory and organize the equipment and materials. Through the HEET Grant, the program will be able to purchase more equipment.

Jim presented a list of equipment needs such as scrub sinks, back tables, OR tables, lights, kick buckets, mayo stands, ring stands, electrical ESU unit, bovie machines, suction, and case carts.

Josh recommended a potential partner with Pedigo Products located in Vancouver.

Kathy noted if the program receives donated items, the Foundation is the entity that accepts these gifts and provides tax receipts and stewardship for these donations.

Pete recommends saving the grant money for larger items such as scrub sinks and OR tables.

Brian inquired if the OR tables must be completely functional, if not PeaceHealth might have an OR table for student use.

Pete suggested a vac pack for lateral positioning.

Keri recommends sharing an updated list of outstanding needs to help keep the members up to date on equipment needs.

Beth noted the need for locking cabinets and storage.

Scot recommended planning for storage needs and space.

Brian inquired if the program has a designated storage room that could be set up as a clean core.

Beth discussed the plans for lab space and the program will inquire when they might use nursing space so coordination will be next.

Clinical Site Development

Scot discussed the program's strong clinical agreements with local hospitals including Peace Health.

The program is looking into expanding to Cowlitz County, recruiting students from that area, and placing them in hospitals in Longview, WA. There will be further updates at the spring meeting.

Beth discussed the potential of clinical placements in the summer.

Pete discussed that the summertime will not affect clinical access, which is a benefit.

Josh shared that summer clinical access would be helpful for the hospitals and students.

Accreditation

Scot discussed accreditation and the committee's role in the program accreditation process.

Surgical Tech
Advisory Committee Meeting
October 10th, 2024

ELECTION OF OFFICERS

Keri volunteered as the committee chair, Brian seconded, and all unanimously approved.
Brian volunteered as the vice chair, Josh seconded, and all unanimously approved.

BYLAWS

The committee will review the bylaws at the spring 2025 meeting.

The meeting adjourned at 1:00 PM

Prepared by Elizabeth Flores