****

**Full-time Temporary Faculty-Surgical Technology/Program Director**

Do you value active learning, meaningful collaboration with classroom faculty, and culturally relevant and equity-minded instruction? Are you excited to work with a diverse student population? Are you eager to work collaboratively to find innovative ways to improve student success? If these questions resonate with you, then we invite you to consider joining our faculty. We value collaboration and are dedicated to guiding all students to achieve their academic and career goals.

Clark College is seeking a professional with expertise in the surgical technology industry to join our team. Clark College is currently accepting applications for a full-time, temporary, Surgical Technology Faculty who will provide oversight of the program, including the curriculum, collaboration with multiple college services, course scheduling and lead efforts to obtain and maintain national accreditation. Department and college service work is expected with the position (as assigned by the Division or college) to support the institutional mission and goals, foremost being student success and retention. All faculty and staff hired at Clark College are encouraged to embrace, continually support and enhance diversity and equity on our campus and in our community. This is a full-time, temporary position for 2023-2024 academic year with the potential for a renewed contract as tenure track faculty. The anticipated start date for this full-time temporary position begins January 2, 2024.

At Clark, we value equity, diversity, and inclusion. We are committed to growing, learning, and supporting our employees.

**FACULTY RESPONSIBILITIES:**

* Instruct all classes as an expert in the discipline using active learning approaches that both engage and facilitate student learning.
* Plan, develop, and refine competency-based curriculum materials for use in surgical technology.
* Advise and assist students in their educational and career development.
* Strive to enhance teaching and learning techniques.
* Pursue professional development to stay current in the field.
* Obtain and maintain Professional-Technical Certification requirements.
* Participate in program, curriculum development and assessment activities.
* Work collaboratively with colleagues, businesses, advisory committees, and other educational partners to create unique learning opportunities at Clark College.
* Participate in decision-making processes by taking part in department and college committees.
* Work well with people of all ages from academically, culturally, and socioeconomically diverse backgrounds.
* Understand and commit to the mission of Clark College.
* Work cooperatively in a variety of department-level activities and college or company-wide projects.
* Pursue professional development to enhance teaching and learning in the department and College.

**POSITION SPECIFIC RESPONSIBILITIES**

* As the Surgical Technology faculty and Program Director, the successful candidate will provide leadership for the Surgical Technology program, maintain third party CAAHEP accreditation, work as practicum coordinator, and provide lab and lecture instruction in the Surgical Technology program. Additional teaching assignments in other Allied Health courses as necessary. Take a leadership role in areas of educational and professional expertise, to include maintaining third party CAAHEP accreditation.

**The practicum coordinator responsibilities include:**

• Work with program coordinator to upload all necessary documents to ACEMAPP.

• Select and approve appropriate practicum sites.

• Provide orientation for on-site supervisors.

• Provide oversight of the practicum experience.

• Ensure appropriate and sufficient evaluation of student achievement in the practicum experience.

**MINIMUM QUALIFICATIONS**

* Surgical Technologist with a Bachelor’s degree in healthcare, education, or related field from a regionally accredited institution **OR** an Associate’s degree with a concentration in surgical technology, from an institution that is accredited by a nationally recognized programmatic accreditation agency.
* Current Certified Surgical Technologist certification that is accredited by the National Commission on Certify Agencies (NCCA)Education or experience in instructional methodology, curriculum design and program planning.
* Five (5) years of experience, either in the operating room scrub role or as an instructor in surgical technology, within the past ten (10) years.
* Serve as Surgical Technology Program Director, maintaining curriculum and supervising program instructors.
* Experience with Microsoft Office Suite, including Word, Excel, Outlook, and PowerPoint.

**SALARY STATEMENT:**

Starting salary is $74,009 (non-negotiable). Faculty may be eligible to advance every other year; current top step is $104,250.

Salary is for a 173-day contract; additional compensation is available for summer and moonlight teaching, and doctoral and vocational stipends.

[*Clark College offers an exceptional benefits package that includes vacation/sick leave; medical, dental, life and long-term disability insurance; retirement; and tuition waiver.*](https://www.clark.edu/about/jobs-and-employment/benefits/index.php)

**APPLICATION PROCESS**

**Required Online Application Materials:**

* Clark College Online Application, including names of five (5) references.
* Cover letter describing background and experience related to qualifications and responsibilities of the position.
* Current résumé.
* Unofficial copy of all transcripts/certifications uploaded with online application or delivered to the Human Resources office.
* Responses to the supplemental questions included in the online application:
  + Please describe how you have implemented practices and/or participated in initiatives that promote racial and cultural equity.

Please apply online at [www.clark.edu/jobs](http://www.clark.edu/jobs)

To contact Clark College Human Resources, please call (360) 992-2105 or email recruitment@clark.edu.

**APPLICATION DEADLINE:**

Required application materials must be completed and submitted online by 3 p.m., DATE, 2023. OR

Open until filled. Priority consideration given to completed application materials submitted online by MONTH XX, 2023.

**CONDITION OF EMPLOYMENT**

Prior to a new hire, a background check including criminal record history will be conducted. Information from the background check will not necessarily preclude employment but will be considered in determining the applicant’s suitability and competence to perform in the position. Completion of academic degrees will also be verified through receipt of official transcripts. Please note that upon being hired, Washington Administrative Code (WAC) and the State Board of Community and Technical Colleges (SBCTC) require a Vocational Certification plan be in place prior to the first day of classes. Under the standard specified in WAC 131-16-070 through 131-16-094 Vocational Certification is a condition of continued employment for all professional technical education personnel.

**DISABILITY ACCOMMODATIONS**

Upon request, accommodations are available to persons with disabilities for the application process. Contact Human Resources at (360) 992-2105 or by video phone at (360) 991-0901.

**SECURITY**

The security of all the members of the campus community is of vital concern to Clark College. Information regarding crime prevention advice, the authority of the Security/Safety Department, policies concerning reporting of any crimes which may occur on or near college property, and crime statistics for the most recent 3-year period may be requested from the Clark College Security/Safety Department, (360) 992-2133 or security.requests@clark.edu. The most recent Annual Security Report, written in compliance with the Clery Act, can be reviewed here: http://www.clark.edu/campus-life/student-support/security/report.php.

**ELIGIBILITY VERIFICATION**

If you are hired, you will need proof of identity, and documentation of U.S. citizenship or legal authorization to work.

**CORRECTIONS OR EXTENDED NOTICES**  
Corrected or extended notices will be posted online and in the Human Resources Office.

At Clark, we value equity, diversity, and inclusion. We are committed to growing, learning, and supporting our employees. Our Office of Diversity, Equity, and Inclusion (ODEI) supports individuals with their academic, personal, and professional development, as well as provides training and educational resources for all members of the college community around diversity, inclusion, power, privilege, inequity, social equity, and social justice. The college offers further professional development for our employees through opportunities such as Employee Resource Groups, Social Justice Leadership Institute, Cross Institution Faculty of Color Mentorship program, Administrators of Color Leadership Program, and Faculty and Staff of Color Conference.

Clark College values diversity and is an Equal Opportunity Employer and Educator. Protected group members are strongly encouraged to apply. Clark College provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, genetic information, sex, sexual orientation, marital status, creed, religion, honorably discharged veteran or military status, citizenship, immigration status or use of a trained guide dog or service animal. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types). The college considers equal opportunity, affirmative action, and non-discrimination to be fundamental to the mission, vision and values of the college. All faculty and staff hired at Clark College are encouraged to embrace, continually support and enhance social equity on our campus and in our community. The college provides reasonable accommodations for qualified students, employees, and applicants with disabilities in accordance with the Americans with Disabilities Act and Federal Rehabilitation Act. The following person has been designated to handle inquiries regarding non-discrimination policies, Title II and Title IX, and Affirmative Action: Gerald Gabbard, Director of Labor and Compliance, 360-992-2317, ggabbard@clark.edu, 1933 Fort Vancouver Way, Baird 142, Vancouver, Washington 98663. Clark College is a smoke-free/drug free environment. This recruitment announcement does not reflect the entire job description and can be changed and or modified without notice.

Clark College Human Resources

Month XX, 2023

23-