



PARALEGAL ADVISORY COMMITTEE MINUTES

Tuesday, November 10, 2015

11:00 am-1:00 pm

Building AA4, room 107

Members Present: Silvia Czafit, Joshua J. Bean, PLLC; Leslie Hinton, Clark County Skills Center ;Rhonda Kates, Landerholm, Memovich, et. al.; George Middleton, CPA, Limoges Investment Management PC; Pat Janik, Retired, MacDonald Center

Members Absent: Lori Smith, Committee Vice Chair, Horenstien Law Group; Lori Hughes, Miller Nash, LLP; Holly Swofford, Shumsky & Backman

Clark College: Layne Russell, Paralegal Program Director; Genevieve Howard, Dean of Workforce & Career Tech Education; Rachele Bakic, Associate Dean of Instructional Operations; John Maduta, Advising Divisional Manager, Professional Technical Programs; Brianna Lisenbee, Career Services; Andreana DiGiorgio, Secretary Sr., Advisory Committees

The meeting was called to order by member Leslie Hinton at 11:05 am and introductions were made.

The April 22, 2015 meeting minutes were approved by the committee.

Director/Division Chair Report

Offsite meeting discussion. Layne said that with the decision to cut the paralegal program, this discussion is not necessary.

Layne reported the American Bar Association is planning a site visit as part of the accreditation process, however, he said that as soon as they read the minutes of this meeting, they will cancel the process.

A lengthy discussion took place regarding the reduction of the paralegal program. Pat Janik asked if they could make an appointment with President Knight to speak to him about this. Layne said he will forward President Knight's contact information so that Pat can request a meeting on behalf of the committee.

The LLLT and Washington State Bar are coming to Clark. *Layne was there more information about this you'd like to add here? Date?*

Rhonda Kates agreed to serve as chair and Leslie Hinton agreed to serve as vice chair of this committee. A motion was made, seconded and the motion passed unanimously.

Next Meeting Date

The committee agreed to meet again in April 20, 2016.

The meeting was adjourned at 11:59 p.m.