



Phlebotomy -MINUTES
September 30th, 2024, at 5:00 PM
Zoom

Members Present: Lisa Parkman (Committee Chair), Phlebotomy Supervisor, Lab Services, The Vancouver Clinic; Forrest Murphy, Training Coordinator, Providence; Heather Havins, Sr. Phlebotomist, Compass Oncology

Guests:

Members Absent: Heather Harris, Phlebotomy Supervisor, Kaiser Permanente

Clark College: Scot Headley, Dean of Business & Health Sciences, Clark College; Amy Castellano, Department Chair, Clark College; Ryan Johnson, Program Specialist, Clark College; Lori Anderson, Alex Kison, Career Services, Clark College; Elizabeth Flores, Advisory Coordinator, Clark College

The meeting began at 5:02 PM, and a quorum was met.

NEXT MEETING DATE

The committee will meet next on Monday, April 28th, 2024, at 5:00 PM.

MINUTES OF THE PREVIOUS MEETING

The minutes from the previous meeting on June 12th, 2024, and the older minutes from December 6th, 2023, were approved.

ETHICS TRAINING

Elizabeth conducted the Advisory Committee Ethics Training.

ADVISORY COMMITTEE ORIENTATION

Elizabeth conducted the Advisory Committee Orientation.

COLLEGE UPDATES

Scot shared that the College's enrollment has slightly increased from the last academic year.

Scot announced that the College recently welcomed Dr. Terry Brown as the permanent Vice President of Instruction.

Scot announced that the Surgical Technology Program has been approved by the State. The first cohort might begin Spring or Fall of 2025. The Program has hired Jim Reynolds as the Director of the Program.

DEPARTMENT UPDATES

Amy discussed a meeting with Scot and the Impaired Driving Section of the Washington State Patrol Coordinator regarding Police Officers seeking education about drawing blood. The Impaired Driving Section of Washington is looking to train officers in rural areas and throughout Vancouver in partnership with the Clark College Phlebotomy Program.

Scot noted this program is solely for the Vancouver Police Department and will not carry credit. Lisa and Forrest are in favor of this program.

RECRUITMENT UPDATES

Amy discussed the program's recent new recruiters and their efforts over the summer in middle school outreaches.

Amy discussed upcoming events that the recruiters will attend.

Amy shared that Scot will be attending a meeting to reach more recruitment and at the spring meeting, the program can offer more updates.

ENROLLMENT UPDATES

Amy discussed the challenges of reaching a cohort size of twenty-four students.

Amy discussed that the current cohort is reserved for the Medical Assisting program and those students are in the Phlebotomy pathway. The program received eleven students and four were on the waitlist that were Phlebotomy students only.

Amy discussed the College's protocols for reviews on enrollment and capacity. The program has been under the current capacity of twenty-four students for some time.

Amy suggested decreasing the cohort size from twenty-four to sixteen students. The amount of content that the students are expected to go through, and the competencies would work well with faculty oversight. The amount of content that the students are expected to go through, the competencies, and safety ratio of students, instructors would work well with a smaller cohort size. Forrest shared that Portland Community College's Phlebotomy program had reached a waitlist, and this has been quite some time since the program has seen that. There are efforts to reach more students.

Forrest shared that Portland Community College has a capacity of fifteen students and Clackamas Community College has a capacity of sixteen students. Both schools have been struggling to meet those capacities.

Amy noted that since the pandemic of 2020, there has been less interest in healthcare programs overall, so most Allied Health programs are having difficulty meeting enrollment capacity.

Amy discussed the lack of clinical site placements for students with a larger cohort.

Amy discussed potentially hiring adjunct faculty if the cohort increased.

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Lori noted some challenges of student clinical placements due to staffing resignations and new hires. Lori is in favor of decreasing the cohort size to fulfill clinical site placements.

Forrest noted that LabCorp might be available to take on students. Forrest noted that they struggle a bit with finding internships for their students as well at Portland Community College and he's hoping that LabCorp will begin to take students at their sites.

Lisa motioned to decrease the program's cohort size from twenty-four to sixteen. Forrest motioned to approve, and Heather Havins seconded the motion. All unanimously approved to decrease the program's cohort size.

BYLAWS

The committee reviewed, amended, and adopted the bylaws on September 30th, 2024.

WORKPLAN

The work plan was not available for review. Amy will share the work plan at the spring 2025 meeting.

VOTE TO DECREASE PROGRAM COHORT SIZE

Lisa motioned to decrease the program's cohort size from twenty-four to sixteen. Forrest motioned to approve, and Heather Havins seconded the motion. All unanimously approved to decrease the program's cohort size from twenty-four students to sixteen.

ACTION ITEMS

The committee will re-elect the chair and vice-chair.

The committee will review the work plan.

The program will discuss the ACEMAPP change.

The meeting adjourned at 6:25 pm.

Prepared by Elizabeth Flores