

## Clark College Advisory Committees - Agenda

Committee: **Phlebotomy Advisory Committee**

Date: **September 30<sup>th</sup>, 2024**

Time: **6:00 pm – 7:00 pm**

Location: **Zoom Video Call**

The Meeting Agenda integrates the discussion topics with the Academic Plan. Please use the Work Plan boxes on the right hand side to take notes and record any assigned actions that arise from the meeting.

### Work Plan Action Items

Meeting  
Administration  
(5-10 mins)

- Welcome and Introductions.
- Approval of previous meeting minutes.
- Ethics Training & Orientation.
- Set next meeting dates.
- Announcements from the college and/or department

Item:

Action:

Academic Plan Goal #1:  
Establish well-defined  
pathways for all degree  
and certificate programs

- Enrollment and recruitment update.
- Discuss vote to decrease program cohort size from 24 to 16.

Item:

Action:

Academic Plan Goal #2: Align program offerings with regional workforce and community needs

- Discuss committee membership recruitment.
- Clinical placements.

Item:

Action:

### Meeting Guidelines!

- The meeting is run by the committee Chair or Vice Chair
- The meeting will be more effective if the committee is engaged and participates in discussion
- Motions must be proposed, seconded and voted on: you can vote in favor, oppose or abstain.
- Please respect the schedules of members and keep to time