

Clark College Advisory Committees - Agenda

Committee: **Phlebotomy Advisory Committee**

Date: **Wednesday, May 27th, 2020**

Time: **6:00 – 7:30 pm**

Location: **ZOOM Video call**

The Meeting Agenda integrates the discussion topics with the Academic Plan. Please use the Work Plan boxes on the right hand side to take notes and record any assigned actions that arise from the meeting.

Work Plan Action Items

Meeting Administration
(5-10 mins)

- Call Meeting to order
- Approval of previous meeting minutes from fall
- Set next meeting date
- Announcements from the college

Item:

Action:

Academic Plan Goal #1:
Establish well-defined pathways for all degree and certificate programs

Goal #2: Align program offerings with regional workforce and community needs

- Updates to program due to COVID
- Enrollment update Spring/Fall
- Update on PHLE Program in Medical Assisting (AAT) Degree path and Financial Aid eligibility
- ENGL requirement changed

Item:

Action:

Academic Plan Goal #3:
Improve student preparedness

- Forecast from committee members - ability to place phlebotomy interns for Fall?

Item:

Action:

Meeting Guidelines!

- The meeting is run by the committee Chair or Vice Chair
- The meeting will be more effective if the committee is engaged and participates in discussion
- Motions must be proposed, seconded and voted on: you can vote in favor, oppose or abstain.
- Please respect the schedules of members and keep to time