**Phlebotomy Program Advisory Committee Work Plan**

**2012-2013**

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| **Annual Goal Area** | **Strategies** | **Timeline** | **Advisory Committee Member Participation** |
| 1. Student selection process | Review criteria | Fall 2012-14 | All |
| 1. Review handbook | Stephanie will send out handbook for review | Spring 2013 | Heather, Lisa P. Lori, Eva |
| 1. Review Clinical Evaluation Form | Stephanie will send out Clinical Evaluation Form for review | Spring 2013 | Heather, Lisa P. Lori, Eva |
| 1. Equipment review | Meet at CCW lab to review & discuss | Spring 2013 | All |
| 1. Vision statement |  | Winter 2013 | All |
| 1. Vision 2020 | Develop vision 2020 for the Phlebotomy program. | Fall 2013 | All members |