

**Pharmacy Technician Advisory Committee**

**Meeting Agenda**

**Date: Tuesday, September 30, 2014**

**Time: 6:00 pm**

**Meeting Location: Clark College @ WSU, room 124**

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair
 | N/A |  |
| 1. Welcome and Introductions – Committee Chair
 | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair
* **June 3, 2014**
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business
* **Perkins & Worker Retraining Grant awards 2014-15**
* **Credit for Prior Learning—program launch**
* **Updated Advisory Committee Handbook**
* **Committee rosters**
* **Advisory Committee Recognition event – Weds., March 18, 2015, 7:30 a.m. – 9:00 a.m. Regional economist Scott Bailey will be guest speaker**
 |  | 15 min. |
| 1. Director/division chair Report
* **PTEC report**
* **Foundation celebration**
* **PTCB accreditation update**
 |  | 15 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair
 | Implement strategies as outlined in work plan. If necessary, identify work groups. | 40 min. |
| 1. Old Business-Follow-up- Committee Chair
* **OHSU internship update**
* **Vision statement discussion**
* **HeW grant update-Adriana Ghan**
 |  | 10 min. |
| 1. New Business-Committee Chair
 | New business items are addressed by the committee. | 20 min. |
| 1. Summary of follow-up action items – Committee Chair
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair
 | Meeting date established. | 5 min. |