

**Pharmacy Tech Advisory Committee**

**Meeting Agenda**

**Tuesday 27th September 2016**

**Meeting Location: CCW 124 (WSU-V, Clark Building)**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Dawn Shults
 | N/A |  |
| 1. Welcome and Introductions – Dawn Shults
 | New members/guests introduced* Huy Huong
* Thuan Dang- student
 | 5 min. |
| 1. Approval of Minutes from Last Meeting – Dawn Shults
* **June 7th, 2016**
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Cathy Sherick
 |  | 15 min. |
| 1. Director/Dept. Head Report-Dawn Shults/Heidi Fay
 | * New Course Outlines for ASHP Accreditation Guidelines
* Removal of BMED 138 from PHAR Core Curriculum
* Cohort Updates
 | 15 min. |
| 1. Old Business-Follow-up- Dawn Shults
 | * Curriculum enhancement- soft skills
* 2nd annual interprofessional Healthy Penguin Walkabout (day TBD)
 | 10 min. |
| 1. New Business
* **Election of committee chair**
 | New business items are addressed by the committee. | 20 min. |
| 1. Summary of follow-up action items – Committee Chair
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair
 | Meeting date established. | 5 min. |