



PHARMACY TECHNICIAN ADVISORY COMMITTEE MINUTES

Tuesday, February 25, 2014

6:00--8:00 p.m.

Meeting Location: CCW 124

Members Present: Gina Garrison, CPhT, Committee Chair, Hi-School Pharmacy Services, LLC; Rene Bloemke, Net-RX; Anthony Mauer, PeaceHealth St. John's Hospital; Zachary McCall, Legacy Good Samaritan Medical Center

Members Absent: Jeremy Hughes, Vice Chair, Pacific University; Steve Mosier, Legacy Salmon Creek; Merrie Kay Alzola, Fred Meyer Pharmacy; Carol Garrand (Fortin), Pro Pac Pharmacy; Janice Hogue, Adventist Medical Center; Melissa Hansen, Fred Meyer Pharmacy

Clark College: Debra Ortiz, Director, Allied Health; Dawn Shults, Dept. Head, Pharmacy Tech Department; Heidi Fay, Adjunct, Pharmacy Tech; Devin Hastay, Adjunct, Pharmacy Tech; Blake Bowers, Dean, Business & Health Sciences; Dedra Daehn, Director, Academic Services; Shelley Ostermiller, Advising Divisional Manager; Andreana DiGiorgio, Secretary Sr., Advisory Committees

Committee Chair, Gina Garrison, called the meeting to order at 6:11 p.m. and introductions were made. For billing purposes, Gina asked how many people used parking passes and seven members raised their hand.

Review of the Minutes of the Previous Meeting

After some discussion of corrections to the minutes, the four members present voted to approve the minutes with the changes. Andreana said she would make the changes and send the minutes via email for a vote from the entire committee.

Office of Instruction/Advisory Committee Business

Dean of Business and Health Sciences, Blake Bowers, asked the committee to take a look at the advisory website for updates, training and information on Vision 2020 and Clark's Strategic Plan. He then told the committee that new information has come from the State of Washington regarding adjunct faculty and the State's requirements. He said that because of a possible conflict of interest, adjunct faculty are not allowed to be a voting member. He emphasized how important their input is and would still like for them to attend the meetings. They will be listed as "Ex-Officio" members.

Next, Blake suggested that the commit take a look at the bylaws to find out what the quorum requirements are for this committee. He mentioned that the Nursing Advisory Committee recently changed their quorum from a simple majority to 5 members need to be present for a quorum. He said this would be a good idea if the committee finds it difficult to meet quorum at the meetings. He also reviewed the employer/employee ratio and said this committee is a little heavy on employer reps. Blake said he would like to see 2 more techs on the committee, which would put us in compliance with the State.

Director/Division Chair Report

Mission Statement/Purpose Statement. Blake explained to the committee that Clark College, as a whole, has a “Mission Statement.” The committees need to change the name of their mission statements to “Purpose Statement,” so that there is no confusion between Clark College’s Mission Statement and Clark’s programs’ Mission Statements.” He asked the committee if they like the Purpose Statement and the members present said they liked it.

Continuity of Operations Plan (COOP). Blake asked if anyone has heard of COOP. He explained that if there was a problem with our facility (i.e. plane crash, earthquake, fire, flood, etc.), could the committee help us with using their facilities to ensure that the students are able to continue their education? Gina asked why we wouldn’t partner with Hela High School. Blake said that is a possibility. Zach said he would like COOP more clearly defined. He said the conversation is just beginning and would like to see it kept on the agenda under Old Business.

Work Plan

Review ASHP Accreditation Requirements. Dawn Shults began by handing out the new ASHP Accreditation Standard. She said her focus today is on a couple of sections. The first was Section 3, Program Length and Composition. She said that the standard is now a minimum of 600 clock hours of health related education training extended over a period of 15 weeks or longer. She said that we are in compliance with this. She said the sticky part is that for simulator/lab hours, the new standard is 80 hours and our current program has only 40. Dawn explained that they will have to double the lab training hours. Dawn added that this lab time “must occur before the experiential component.” She said this is troublesome because they now need to have 80 hours of lab and have it occur prior to externship. Dawn had some suggestions including transitioning some credits from PHAR 105 (Intro to Pharmacy) into lab; Move co-requisites to pre-requisites to make room in first quarter for additional lab hours; and possibly make externships a five week session in the third quarter.

Dawn asked the committee members if they had any ideas. Gina said that students are looking for cheapest and quickest program. Dawn said they would have to get agreement from some facilities for externships. Blake asked if Dawn could bring Clover Park examples to the next meeting. Gina asked if we should break down the accreditation piece on the work plan. Blake explained that getting any changes in the catalog is too late right now. Need to have this done by Oct. 2014 for them to be in effect summer/fall 2015. Shelley had comments and said that she can do some research about this at the next meeting. Timeline: Spring 2014.

Develop a list of courses to be considered for online development and offering. Timeline: Ongoing through spring 2014. Deferred to the next meeting.

Vision Statement. Fall 2013 - spring 2014. Deferred to next meeting.

Vision 2020. Deferred to next meeting. However, Blake told the committee that Clark College will be purchasing land in North County (Ridgefield area) for a new Allied Health facility. Should this occur, this program will be moving, along with Nursing, Medical Radiography, Phlebotomy, Medical Assisting, etc., making this new building an Allied Health center.

Blake added that he wants to add to the work plan, “work-alike teams.” Meaning integrated learning and experiential lab work with the various allied health programs here at Clark. Nursing students could simulate working with Pharmacy Tech students, etc.

Lastly, Blake told the committee that he’s talking to every health sciences advisory board asking them to think about creating an endowment. These monies can be used for student scholarships, etc. He gave examples of other program endowments and shared that Dental Hygiene has a \$200K endowment and the Nursing Education program has a \$5M endowment. He thought that maybe the Foundation could come and speak to the committee about endowments and fundraising.

New Business

Health Informatics (HeW) Grant. Rachele Bakic, Program Manager for the Health e-Workforce Consortium Grant, gave a quick review and update to the committee about the HeW Grant and the currently enrolled students. She reminded the members that they are infusing health informatics into both the Nursing and Pharmacy Tech programs. The grant is funded by the Department of Labor and \$11.7M was given to the consortium as a whole, of which Clark College received about \$500K. Rachele recapped that a special focus is placed on veterans, their eligible spouses, and Trade Adjustment Assistance (TAA) eligible workers. Rachele explained that TAA supports dislocated employees whose jobs have been outsourced overseas. She said they are holding three selection spots per selection period for these students who meet the minimum admission qualifications of the programs. In fall 2014 they had one veteran; in winter 2014 there are four student veterans, spouses and TAAs enrolled in the program. With the funds allocated, Clark College will:

1. Develop and pilot Health Information Technology infusion concepts into the existing Nursing and Pharmacy Technician programs
2. Provide academic, life and career coaching to students enrolled in the programs.
3. Develop an Articulation Agreement with Bellevue College for students to earn a BAS degree in Healthcare Technology and Management

Rachele introduced Adriana Ghan, who is an academic and career coach for the students benefiting from the HeW Grant curriculum. Adriana works with the students on test preparation, finance management, time management and other academic and life coaching topics. Rachele said as the students are in the last few quarters of their programs, Adriana will assist them with resumes, mock interviews, and life challenges in general. Adriana gave a presentation on the resources that are available to the students via Canvas.

Selection process (repeated courses). Dawn told the committee that she wanted to know if there was a solid correlation between students who struggle on the front end before they reach the high level of qualification into the program. She added that the program is quite rigorous and students need to be ready when they are selected into the program. She said she spoke to Shelley Ostermiller, the Advising Divisional Manager of the Allied Health programs and she said that Shelley was able to obtain data from the Planning & Effectiveness Department. She said the data showed that the students who were successful on the first round of prerequisites were also successful in the program. Dawn questioned how many times they should allow students to take the prerequisites and asked if this could be managed. Shelley said that they can see how many times a student has taken a class and they could add to the program requirements, “No more than two repeats.” However, they can’t prevent a student from taking a class six time. Dawn said she

just wanted to start a conversation about this. She would like to try and identify students who are having trouble and give them some extra support.

Next Meeting Date

The committee agreed to meet again June 3, 2014.

The meeting was adjourned at 8:01 p.m.

Electronic Vote on Previous Meeting Minutes

As of this writing, the July 30, 2013 meeting minutes have been voted on and approved by the committee. The vote was taken via email on March 26, 2014.