

**Nursing Education Advisory Committee**

**Meeting Agenda**

**Date: Monday, October 21, 2013**

**Time: 8—10 am**

**Meeting Location: CCW, Room 124**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair  * **May 21, 2013 Minutes** | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn  * **Advisory Committee Chair Training – Cancelled** * **2013-14 Perkins** * **2013-14 Worker Retraining** * **Credit for Prior Learning** |  | 15 min. |
| 1. Director/division chair Report  * **Cindy Myers**   + **Transitions in staffing-Cindy**   + **Nursing Fact Card**   + **ACEN self-study forum in Anaheim**   + **Perkins Innovation Grant**   + **Hosted WCN event** * **Ellen Wirtz**   + **NAC update**   + **Electronic Health Record** |  | 10 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair  * **Consider addition of strategic plan for advisory input** * **2013-14 course outcome** | Implement strategies as outlined in work plan. If necessary, identify work groups. | 40 min. |
| 1. Old Business-Follow-up- Committee Chair |  | 10 min. |
| 1. New Business-Committee Chair   Pinning dates for fall and winter   * **5-year strategic plan for nursing** | New business items are addressed by the committee. | 20 min. |
| 1. Summary of follow-up action items and adjournment – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date – Committee Chair | Meeting date established. | 5 min. |