



Mechatronics -MINUTES
October 8th, 2024, at 6:00 PM
Zoom

Members Present: Jon Pfister, Controls Engineer; Monte Gantka; Jim Malinowski, Assistant Program Manager

Guests:

Members Absent: Nathan Pierce, BMS Controls Engineer

Labor Representative:

Clark College: Theo Koupelis, Dean of WPTE & STEM; Tina Jenkins, Faculty Lead; Wende Fisher, Academic Advisor; Alex Kison, Career Services; Carl Douglas, Director, Semiconductor & Electronics High-Tech; Ben Saunders, Instructor; Doug Miller, Instructor; Elizabeth Flores, Advisory Coordinator

The meeting began at 6:07 PM

NEXT MEETING DATE

The committee will meet next on May 20th, 2024, at 5:00 pm

MINUTES OF THE PREVIOUS MEETING

The minutes from the previous meeting on May 21st, 2024, have been approved.

ETHICS TRAINING

Elizabeth conducted the annual Advisory Committee Ethics Training.

ADVISORY COMMITTEE ORIENTATION

Elizabeth conducted the annual Advisory Committee Orientation.

COLLEGE UPDATES

Theo discussed a recent meeting with various Workforce Professional Technical Education Colleges within the state.

Theo discussed that the College has been in touch with different members from the state. The College has been advised that the equal number of employers versus employee guidelines have been rescinded.

Jim noted that labor representation and union involvement is very beneficial.

Theo welcomed all industry members to alert the program if there are potential colleagues or community partners they recommend for the advisory committee.

DEPARTMENT UPDATES

Tina introduced Ben Saunders the program's new tenure track faculty.

Tina announced two new adjunct faculty hires. Paul will be teaching the semiconductor class and Alex will be teaching the electronic-based classes.

CLEAN ENERGY

Tina discussed the program evaluations of the clean energy technician degree program. The program is currently brainstorming ideas for the degree and revamping the program itself. Adjusting classes or adding classes. The program is considering weaving the clean energy technician into the mechatronics program.

Jon extended support for equipment information or resources.

Tina discussed new equipment needs and currently mapping out areas for more floor space.

ELECTION OF OFFICERS

The committee will need to elect a vice-chair at the spring 2025 meeting.

BYLAWS

The committee reviewed the quorum stated on the bylaws. Jon motioned to change the language from a simple majority to 2 appointed members. Jim Seconded the motion and all unanimously approved the changed the quorum stated on the bylaws.

WORKPLAN

Tina presented the 2024-25 work plan.

Tina discussed the program development of the Clean Energy Technician degree.

Tina discussed program equipment needs, additional classes, eLearning classes, student industry tours, and faculty development fund use.

Tina announced the upcoming open house on October 30th, 2024.

Tina will be visiting sixteen local high schools to conduct outreach for the open house. The Marketing team will be visiting the program tomorrow to capture clips for social media for further media outreach.

Theo shared potential Perkins funding for faculty development funds.

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Carl shared that the Center of Excellence is offering the Dacum training in Washington for \$700 per student. The training is useful for developing a curriculum and provides important insights.

Carl inquired about what specific avenue of the clean energy route the program wants to investigate.

Tina will have more updates by the spring meeting.

ACTION ITEMS

The program will work on recruiting more members by the spring 2025 meeting.

The committee will need to elect a vice-chair at the spring 2025 meeting.

The meeting adjourned at 7:00 PM.

Prepared by Elizabeth Flores