



**MTX/CET -MINUTES**  
**Tuesday, May 21<sup>st</sup>, 2024, at 6:00 PM**  
**Zoom**

**Members Present:** Paul Cunningham, Jim Malinowski, Nathan Pierce

**Members Absent:** Jon Pfister, Jerome Davis

**Clark College:** Theo Koupelis, Tina Jenkins, Ken Luchini, Carl Douglas, Elizabeth Flores, Wende Fisher, Monte Gantka

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The meeting began at 6:05 PM.

**NEXT MEETING DATE**

October 8<sup>th</sup>, 2024, at 6:00 PM.

**MINUTES OF THE PREVIOUS MEETING**

The minutes from February 20<sup>th</sup>, 2024, have been approved.

**COLLEGE UPDATES**

Theo underwent a series of job interviews for the College's Vice President of Instruction position.

Theo mentioned that the Advanced Manufacturing building is expected to be ready by October 2024.

The college is actively recruiting faculty for the Advanced Manufacturing Program, with the first cohort scheduled to begin in the fall of 2024.

Theo mentioned that the CTC building hours will be extended, and the College plans to expand the Mechatronics program. They are also in the process of hiring new faculty when Ken retires.

**CLEAN ENERGY TECHNICIAN UPDATES**

Ken discussed the administrative process for the Clean Energy Technician Program (CET)

Ken discussed the request for additional lab space at the CTC building for CET.

Ken discussed the CET prerequisite updates and potential changes.

Ken announced the search for a Mechatronics tenured faculty position and the recruitment of new adjunct faculty positions.

Ken mentioned his recent interview with the Columbian about the CET program.

Ken mentioned that the CET syllabi are currently being finalized.

**DEPARTMENT UPDATES**

Ken announced that enrollment has been increasing slowly. The program hopes to secure more Career Launch Grants to support additional students.

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Jim inquired about internships at Power Utilities, proposing to promote the program to the utilities field due to their similar backgrounds.

Carl inquired if the College's marketing team could help promote the Mechatronics program.

Ken responded that the program intends to hire more faculty so there is more capacity to promote and expand the program.

### **INDUSTRY FEEDBACK**

Jim expressed concerns about the utilities and nuclear industry and the challenges with power data facilities. He emphasized the industry's urgent need to recruit future employees.

Carl welcomed instructors to contact him for summer externships.

Tina inquired about the possibility of organizing a tour of the facilities for a group of graduating students. Carl noted there are some guidelines, but there could potentially be an opportunity to organize a site visit.

### **BYLAWS**

The committee reviewed the bylaws. Nathan proposed to approve the bylaws, and Paul seconded the motion. All members unanimously approved.

### **ACTION ITEM**

The committee, faculty lead, and advisory coordinator will establish a work plan.

The committee will elect a Vice Chair at the fall meeting.

The meeting adjourned at 7:06 PM.

Prepared by Elizabeth Flores