

# Clark College Advisory Committees - Agenda

Committee: Mechatronics

Date: October 8, 2024

Time: 6:00pm-7:00pm

Location: Zoom

The Meeting Agenda integrates the discussion topics with the Academic Plan. Please use the Work Plan boxes on the right-hand side to take notes and record any assigned actions that arise from the meeting.

Meeting Administration (5-10 mins)	<ul style="list-style-type: none"><li>•Welcome and Introductions</li><li>•Approval of Previous Meeting Minutes</li><li>•Plan the Next Meeting Date</li><li>•Ethics Training</li><li>•Orientation Training</li></ul>	<p>Action: Elizabeth will conduct the ethics and orientation training.</p> <p>Action:</p>
College Updates	<ul style="list-style-type: none"><li>•Labor Representation</li></ul>	<p>Action: The Dean will discuss college updates and labor representation.</p> <p>Action:</p>
Department Updates	<ul style="list-style-type: none"><li>•Annual work plan.</li><li>•Quroum review on the bylaws.</li><li>•Ben Sauders - New Tenure-Track Faculty</li><li>•Two new Adjuct Faculty</li><li>•CET program -updates</li><li>•Mapping out equipment need floor space</li></ul>	<p>Item:</p> <p>Action:</p>
Outreach	<ul style="list-style-type: none"><li>•Working with student recrtrument and visiting local high schools.</li><li>•MTX Open House 8/30/24 at 5:00pm</li></ul>	<p>Item:</p> <p>Action:</p>
Bylaws Review	<ul style="list-style-type: none"><li>•Review</li><li>•Update</li></ul>	<p>Item:</p> <p>Action:</p>