## Clark College Advisory Committees - Agenda

Committee: HIM

Date: November 12th, 2024

Time: **5:30 PM**Location: **Zoom** 

The Meeting Agenda integrates the discussion topics with the Academic Plan. Please use the Work Plan boxes on the right-hand side to take notes and record any assigned actions that arise from the meeting.

Meeting
Administration
(5-10 mins)

- Welcome and Introductions
- Approval of Previous Meeting Minutes
- •Plan the Next Meeting Date
- Ethics Training
- Orientation Training

Action: Members, please put your name and workplace affiliation in the chat box

Action: Elizabeth will conduct the ethics and

orientation training

College Updates

College updates

Action: The Dean will discuss college updates

Department Updates

- Summer 2024 Graduates
- Selective admissions numbers
- Janine Tenure Track
- Marketing

Action: Olga will share program updates

Bylaws & Work Plan

- Review of the bylaws
- Discuss the development of the annual work plan

Action: Elizabeth will display and discuss the bylaws

Action: Elizabeth will discuss the work plan

development

and changes

Industry Feedback

- Industry Feedback
- Recruitment of HIM Advisory Members

Action: Elizabeth and Olga will discuss advisory

Action: Industry members are welcomed to provide comments and feedback regarding industry updates

member recruitment