

**Fitness Trainer Advisory Committee**

**Meeting Agenda**

**Wednesday, August 14, 2013 \* noon—2 p.m. \* OSC 219**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair
 | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair
 | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair
* February 6, 2013
* May 8, 2013
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn
* Advisory Committee Chair Training

Monday, Oct. 21, 2013 – 6—8 pm* 2013-14 Perkins
* 2013-14 Worker retraining
* Credit for prior learning
* Other
 |  | 15 min. |
| 1. Director/division chair Report
	1. Report in Professional Interview Boot Camp June 13, 2013
	2. Report on Student Survey/NASM results
 |  | 10 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair
* Secret Shopper
* Vote to approve FT 154 as required
* Vote to approve FT 156 & 150 = cert of completion Yoga. Add yoga class too or just recommend experience with Yoga?
* Add service learning component to program. Which class?
 | Implement strategies as outlined in work plan. If necessary, identify work groups. | 40 min. |
| 1. Old Business-Follow-up- Committee Chair
 |  | 10 min. |
| 1. New Business-Committee Chair
 | New business items are addressed by the committee. | 20 min. |
| 1. Summary of follow-up action items and adjournment – Committee Chair
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date – Committee Chair
 | Meeting date established. | 5 min. |