

**Fitness Trainer Advisory Committee**

**Meeting Agenda**

**Wednesday, August 14, 2013 \* noon—2 p.m. \* OSC 219**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair  * February 6, 2013 * May 8, 2013 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn  * Advisory Committee Chair Training   Monday, Oct. 21, 2013 – 6—8 pm   * 2013-14 Perkins * 2013-14 Worker retraining * Credit for prior learning * Other |  | 15 min. |
| 1. Director/division chair Report    1. Report in Professional Interview Boot Camp June 13, 2013    2. Report on Student Survey/NASM results |  | 10 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair  * Secret Shopper * Vote to approve FT 154 as required * Vote to approve FT 156 & 150 = cert of completion Yoga. Add yoga class too or just recommend experience with Yoga? * Add service learning component to program. Which class? | Implement strategies as outlined in work plan. If necessary, identify work groups. | 40 min. |
| 1. Old Business-Follow-up- Committee Chair |  | 10 min. |
| 1. New Business-Committee Chair | New business items are addressed by the committee. | 20 min. |
| 1. Summary of follow-up action items and adjournment – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date – Committee Chair | Meeting date established. | 5 min. |