

**Fitness Trainer Advisory Committee**

**Meeting Agenda**

**Date: Wednesday, Nov 7, 2012**

**Time: 2:00-4:00 p.m.**

**Meeting Room Location: OSC 204**

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair |  | 5 min. |
| 1. Approval of Minutes from Last Meeting - Chair | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn  * Review of committee membership * Elections for chair/vice chair (if needed) * New member training * Perkins Funding Update * Worker Retraining Update |  | 15 min. |
| 1. Director/division chair Report    1. Program changes approved    2. PSU agreement    3. Discuss 2020 vision for Fitness training |  | 20 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair | Create 2012-13 work plan. | 40 min. |
| 1. Old Business-Follow-up- Committee Chair    1. Discuss 2013 Triathlon    2. Discuss adding Yoga Instructor certification as new option for activity based classes. |  | 10 min. |
| 1. New Business-Committee Chair    1. Election of officers    2. Internship fair planning | New business items are addressed by the committee. | 10 min. |
| 1. Establish next meeting date – Committee Chair | Meeting date established. | 5 min. |
| 1. Summary of follow-up action items and adjournment – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |