

**Fitness Trainer Advisory Committee**

**Meeting Agenda**

**Thursday, October 8, 2015**

**2:30 p.m.—4:00 p.m.**

**O’Connell Sports Center, Room 204**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A |  |
| 1. Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair  * **August 4, 2015** | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Cathy Sherick  * **Office of Instruction Updates** |  | 10 min. |
| 1. Department chair Report  * Fitness Trainer Program has been identified for elimination. * ***Announcements:***    + Fitness Trainer ***Open House*** Friday, Oct. 16 from 2-4pm in OSC 204.   + Fitness Trainer ***Informational Meeting*** Tuesday, Oct. 20 from 2-3pm in OSC 204.   + ***Fall Fitness & Training Forum*** being hosted at Clark College this year. Sunday, November 8, from 7:30am-5:30pm. |  | 30 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair  * See Old Business | Implement strategies as outlined in work plan. If necessary, identify work groups. | 0 min |
| 1. Old Business-Follow-up- Committee Chair  * **AAS Degree changes** * **Changes to the Internship checklist-** |  | 30 min |
| 1. New Business | See Department Chair Report | 0 min |
| 1. Summary of follow-up action items – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair | Meeting date established. | 5 min. |