

ETCM  
Advisory Committee Meeting  
April 9, 2025



**ETCM -MINUTES**  
**April 9, 2025, at 4:00 PM**  
**Clark College SBG Room 350**

**Members Present:** Marie Roza (Committee Chair), Senior Emerging Technology Engineer, Skanska; Robert Bacon (Vice-Chair), Capital Projects Manager, City of Portland; Danielle Samson, Project Coordinator, Green Mountain Structural Engineering; Jon Girod, Owner, Quail Homes

**Guests:**

**Members Absent:** Nick Massie, Corporate Advocate, Rotschy, Inc.; Nick Hendershot, Lead Estimator/Design Build Lead, Tapani, Inc.; Robert Jepsen, Assistant Program Manager, Lease Crutcher Lewis

**Labor Representative:** Labor recruitment attempted

**Clark College:** Theo Koupelis, Dean of WPTE & STEM, Clark College; Tina Barsotti, Department Chair, Clark College; Rhianna Johnson, Director of Guided Pathways and Partnerships, Clark College; Elizabeth Flores, Advisory Coordinator, Clark College

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The meeting began at 4:04 PM

**NEXT MEETING DATE**

The committee will meet next on October 22, 2025, at 4:00 PM in person.

**MINUTES OF THE PREVIOUS MEETING**

The minutes from the previous meeting on May 29, 2024, were approved.

**COLLEGE UPDATES**

Theo welcomed advisory committee members to bring forth any questions to future meetings.

Theo discussed that enrollments are steady.

Tina announced that the college welcomed Dr. Terry Brown, the new Vice President of Instruction.

**SBCTC UPDATES**

Tina mentioned that there were some minor changes the state would like represented within the committee.

Theo discussed the state's clarification on union, employer, and employee representation.

## **DEPARTMENT UPDATES**

Tina discussed the program's collaboration with Washington Schools.

Tina discussed the Associate of Applied Science and welcomed committee feedback on whether the course estimating was still needed for the program. The committee was in favor of estimating.

Tina discussed that Pierce College noted a great deal of engineering courses. Tina discussed that Engineering 109 can be removed.

Tina welcomed committee feedback on whether the program should keep college algebra or just trigonometry.

Robert and Jon recommended trigonometry.

Tina discussed surveying courses and the suggestions provided by local partners.

Jon discussed the benefits of surveying and recommended keeping the GIS courses, such as the introduction to field survey.

Robert recommended merging some topics into one course like GIS 101.

Tina drew comparisons from Pierce College and Clark College, such as Excel, which is not listed in the program.

Marie noted the importance of Excel.

Jon recommends Excel.

Danielle emphasized the importance of introducing diverse topics, as some students might be interested in different fields of study, such as civil engineering or HVAC systems.

Robert noted that Microsoft projects and Excel are critical knowledge.

Tina noted that the program can incorporate Excel into construction documents and dovetail into other courses.

Marie recommended consolidating Excel and Microsoft projects for the Microsoft management class. Additionally, students could benefit from creating their own sheets and an Excel template to work with.

Robert recommended risk management in project management.

Tina asked if English 235 covered the needs.

Marie noted that in terms of grammar, yes, but no for content.

Tina noted the program needs to create work groups for some classes. The program will begin in the fall of 2026.

Jon asked where the construction safety will go.

Tina noted that the course can be renamed and add 5 credits or add safety ethics to project management.

Tina discussed hiring adjunct faculty who are working in the field.

Jon emphasized organizational skills, managing teams, problem-solving, and disputes.

Theo asked about the internship for the certificate, but it is not shown in the associates. Tina will look at adding that to the associates.

## **ACTION ITEMS**

The program will add an internship to the associates.

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The program will share the revised pathway and form work groups for the ETCM courses.

The meeting adjourned at 5:00 PM

Prepared by Elizabeth Flores