



ETCM - MINUTES
Thursday, February 15th, 2024, at 4:00 PM
Zoom

Members Present: Robert Bacon, Danielle Samson, Nick Massie, Nick Hendershot, Marie Roza,

Members Absent: Robert Jepsen

Clark College: Tina Barsotti, Elizabeth Flores, Rhianna Johnson, Theo Koupelis

The meeting began at 4:02 pm.

NEXT MEETING DATE

May 16th, 2024, at 4:00 PM

MINUTES OF THE PREVIOUS MEETING

The minutes from the previous meeting on February 1st, 2024, were approved.

ELECTION

Marie Roza volunteered as committee chair. The committee all seconded that motion and all in favor voted for Marie Roza as chair.

Robert Bacon volunteered as vice chair. The committee all seconded that motion and all in favor voted for Robert Bacon as vice chair.

UPDATED OUTCOMES AS APPROVED

Tina displayed the changes made at the previous meeting and asked for committee feedback and suggestions on the program outcomes and assessments.

Robert recommends adding a job description for the construction manager and project manager.

Tina approved adding a job description and titles.

Marie recommended removing drawings and instead adding comprehend drawings.

Robert recommended interpreting the drawing scope and specifications. Additionally, it fulfills the requirements of organizing other contract documents.

Danielle and Robert recommend taking out BMI and replacing it with the current software.

Theo recommended using collaboration platforms instead of collaborative platforms.

Nick M and Robert recommended adding analyzing risk for financial and schedule risks.

Nick M recommended adding language around soft skills, public speaking, or other applicable classes.

Theo recommended organizing project-related group efforts.

Marie recommended engineering competitions that help students collaborate. Competition aspects would be appealing to students.

Danielle recommended organizing project-related group efforts in all sections.

Robert and Danielle recommend writing to ensure that contract documents are fulfilled.

Robert recommended a project management certificate to tie it together or research an avenue.

APPROVAL VOTES

Robert motioned to have all changes to the program outcomes and assessments approved.

Nick seconded the motion, and the committee approved the program outcomes and assessments approval.

POST MEETING AMENDMENTS

The committee approved slight changes to the program outcome and assessments via email on March 11th, 2024.

The meeting was adjourned at 4:56 pm.

Prepared by Elizabeth Flores