

**Early Childhood Education Advisory Committee**

**Meeting Agenda**

**Date: Friday, October 25, 2013**

**Time: Lunch at 11:15 a.m.; Meeting begins at 11:30 a.m.**

**Meeting Location: Oliva Child & Family Services Building**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A | 5 min. |
| 1. Foundation Presentation-Vivian Cheadle-Manning &   Dr. Larry Easter |  | 10 min. |
| 1. Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair  * **May 10, 2013** | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn  * **2013-14 Perkins** * **2013-14 Worker Retraining** * **Credit for Prior Learning** * **New Member Training** |  | 10 min. |
| 1. Director/division chair Report |  | 10 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair | Implement strategies as outlined in work plan. If necessary, identify work groups. | 20 min. |
| 1. Old Business-Follow-up- Committee Chair |  | 10 min. |
| 1. New Business-Committee Chair  * **Assessment of Program Quality: Our Yearly Assessment Plan (YAP)** * **Unique Education /Training Experiences: IBEST and Early Achievers** * **Validation of Content: Sarah will talk about her capstone class** * **Career Guidance and Student Placement: Discussion regarding building placement partnerships with advisory member facilities.** * **Community Promotion of Programs: Ask the members “How are you promoting our programs?”** * **Credibility: “What is the community’s perception of Clark College ECE program?”** * **Community, Business, and/or Industry Resources: Updates from the Advisory members programs** |  | 40 min. |
| 1. Summary of follow-up action items and adjournment – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date – Committee Chair | Meeting date established. | 5 min. |