

## Clark College Advisory Committees - Agenda

Committee: Diesel Advisory  
Committee

Date: Tuesday, February 20<sup>th</sup>, 2024

Time: Noon – 1PM

Location: PUB 258B

The Meeting Agenda integrates the discussion topics with the Academic Plan. Please use the Work Plan boxes on the right hand side to take notes and record any assigned actions that arise from the meeting.

### Work Plan Action Items

Meeting Administration (10 min)	<ul style="list-style-type: none"><li>• Introductions - Committee Chair</li><li>• Approval of previous meeting minutes - Committee Chair</li><li>• Set next meeting date - Committee Chair</li><li>• Announcements from the college or departments - Staff/ Administrators/Faculty</li></ul>	Item:  Action:
(5 mins)	<ul style="list-style-type: none"><li>• Enrollment - Department Chair</li></ul>	Item:  Action:
Academic Plan Goal 2 Align program offerings with regional work force and community needs (5 min)	<ul style="list-style-type: none"><li>• Student interviews, first year/second year</li></ul>	Item:  Action:
Academic Plan Goal 3 Improve student preparedness (10 min)	<ul style="list-style-type: none"><li>• Career Launch grants</li><li>• RTA Fleet Management software</li></ul>	Item:  Action:
(25 - 30 min)	<ul style="list-style-type: none"><li>• Work Plan review</li><li>• Bylaws review</li><li>• New Business</li></ul>	Item:  Action:

### Meeting Guidelines!

- The meeting is run by the committee Chair or Vice Chair
- The meeting will be more effective if the committee is engaged and participates in discussion
- Motions must be proposed, seconded and voted on: you can vote in favor, oppose or abstain.
- Please respect the schedules of members and keep to time