



**DIESEL TECHNOLOGY ADVISORY COMMITTEE
MINUTES
Wednesday, May 15, 2013
12:00-2:00 PM
AA4 Room 108**

Members Present: Tim Shellenberger, Vice Chair, C-Tran; Bob Mohagen, Clyde West Company; Fred Suckow, DSU Peterbuilt; Jerry Walker, Pacific Power Products

Members Absent: Max Smith, Committee Chair, Cummins NW; Phil Baus, Clark County Skills Center; Eric Freimuth, Hydraulic Training Associates; Mike Taylor, Cummins Northwest; Lowell McMurray, Pacific Power Products; Pat Thomas, McCoy Freightliner

Clark College: Don Gonser, Department Head/Professor, Diesel Tech; Dennis Lloyd, Instructor; Jessica Clark, Student in the program; Johnny Watson, Student in the program; Genevieve Howard, Dean, Workforce and Career Tech Ed; Dedra Daehn, Director, Academic Services; John Maduta, Advising Divisional Manager - Prof Tech Programs; Judy Schilz, Secretary Sr., Andreana DiGiorgio, Secretary Sr., Advisory Committees

The meeting was called to order at 12:02 by Committee Vice Chair Tim Shellenberger as Committee Chair Max Smith was unable to attend. Introductions followed.

Review of the Minutes of the Previous Meeting

After reviewing the May 15, 2013 meeting minutes, a motion was made to approve the minutes with the correction of one typo. The motion was seconded and the minutes were unanimously approved.

Office of Instruction/Advisory Committee Business

Director of Academic Services, Dedra Daehn, reminded the committee of the Advisory Committee Recognition Reception being held on Thursday, June 6, 2013. She explained that it's a "come and go" event between 5:30 and 7:30 p.m. Dedra told the committee members that the reception is a way for Clark College to thank all of the committee members for the time and effort they give to Clark and its students. She said that if they plan to attend the reception to please RSVP with Andreana.

Dedra passed around the roster for the members to mark their attendance, but also asked them to make sure their "employee/employer" representation is accurate.

There was some discussion of the roster and it was decided that Jerry Walker of Pacific Power Products be moved back up to "voting member." Jerry also reported that Lowell

McMurray has moved to Kent, Washington, and is no longer able to serve on the committee. The roster will be updated after the meeting.

Division Chair Report

Diesel Program Director Don Gonser reported on the 4-year business management degree. Genevieve mentioned that the Diesel Tech students can funnel into the management degree and end up with a baccalaureate degree. This degree is slated to begin fall of 2014.

Don said he and instructor Dennis Lloyd have talked about better and more professional attire for the students in the program. He said that he has visited PCC and Clark County Skill Center and their students all wear the same coveralls with a nice logo. A catalog of industrial uniforms was passed around for the members to look at. Don noted that most in the industry wear coveralls and he said that the dress code for Diesel Tech would be easier to enforce if the students all had a “uniform.” One member said that when students all wear the same uniform, they have a better connection with each other and they may take more pride in what they are doing. Don also mentioned that the Diesel staff should wear shirts with the same logo as students. He said the coveralls would be around \$50 including the logo. Genevieve thought that if something could be worked out with the bookstore, the cost could be added to the class fees and financial aid could cover the added cost. She also mentioned that maybe students can have a second coverall for their second year, possibly a different color, so that was they won’t look and worn out by the end of their program.

After some discussion, Don proposed that a gray or blue coverall with logo would be appropriate. He said the students could launder them over the weekend or a laundry service could be used, however, student fees would increase to cover the cost of a laundering service. Genevieve said that they could find out from culinary as to who Culinary uses and how their program handles laundering their uniforms. In the end, it was decided that for the first year, student can launder their own uniform. If this doesn’t work out well, a laundry service can be looked into. The timeline to have uniforms in place for students is fall of 2013. A motion was made to support uniforms for the student in the Diesel program. The motion was seconded and unanimously approved by the committee members.

A motion was also made to recommend a standard dress code and uniform (pants, shirt, and shop coat) for staff. The motion was seconded and unanimously approved.

Work Plan:

Dedra reminded the committee that the work plan was updated at the last meeting. However, she recommended that the committee review the items and at the fall meeting they can set the plan for the 2013-14 academic year. They reviewed the work plan and made changes as follows:

Examine and update admissions criteria for students enrolling in the Diesel program. Genevieve reported that the CTE unit is looking at this. She said that there is a subcommittee who is working with the English and math departments to create applied

college level English and math courses for all of the CTE programs. For example, an applied math course could be a “shop math” or “metric conversions, she said. This item will stay on the work plan and the timeline will be extended to June 2014.

Investigate software management programs that would provide students learning opportunities to prepare work orders, etc. The timeline was moved out one year, to June 2014. In the meantime, it was agreed that the Clark County Skills Center would be contacted to possibly access a program template that the Diesel program can utilize.

Investigate outside vendor training options to help fill the gaps in curriculum and provide networking opportunities for students. This item is ongoing.

Establish a subcommittee to review remodeling options for the diesel instructional area. Don reported the plan for a smart classroom is currently on hold. He said this year a wall was removed between classrooms 101 and 102 to make the room larger. He also said a small garage door was installed so that some of the equipment can be brought into the classroom. There is a \$20K proposal to the Foundation to replace unreliable equipment. This item will stay on the work plan as is.

Update Diesel equipment list. The committee will provide input into a 3-5 year equipment plan/list which will be reviewed in the fall.

Items that were added to the work plan are as follows:

- *Provide input into Foundation request for funding.*
- *Engage in Vision 2020 discussions for the Diesel program.* Tim said he would love to see a more organized training area. Don said more storage space is needed. Right now, engines are left out in the open and they really should be stored inside and away from the elements. Don said that PCC has a robust storage space with limited footprint.
- *Collaborate with Clark County Skills Center to help increase membership on Diesel Advisory Committee.*

Old Business

Asset management software was discussed earlier. Tim added that there is software which will document individual student “task” data. When students are done with a lecture they go to the lab and “clock in” as they would in a job. The software will also enable instructors to see who has clocked in and it will make student accountable.

Next Meeting Date

Wednesday, November 13, 2013. Andreana to send Save the Date.

The meeting was adjourned at 1:56 p.m.