

**Dental Hygiene Advisory Committee**

**Meeting Agenda**

**Date: Monday, June 3, 2013**

**Time: 6—7:30 p.m.**

**Meeting Location: Penguin Union Bldg. Room 258-C**

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair | Introduce guests |  |
| 1. Approval of Minutes from Last Meeting - Chair | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn  * **Advisory Committee Member Recognition Reception June 6, 2013 \*Come & Go\* 5:30—7:30 p.m.** |  | 15 min. |
| 1. Director/division chair Report  * **Thank you to Dental Society** * **Remodel** * **BAS** |  | 20 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair | Create 2013-2014 Work Plan | 20 min. |
| 1. Old Business-Follow-up- Committee Chair |  | 10 min. |
| 1. New Business-Committee Chair | New business items are addressed by the committee. | 10 min. |
| 1. Summary of follow-up action items and adjournment – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date – Committee Chair | Meeting date established. | 5 min. |