

**Dental Hygiene Advisory Committee**

**Meeting Agenda**

**Date: Monday, October 5, 2015**

**Time: 6:00 p.m. – 7:30 p.m.**

**Meeting Location: Health Sciences Building, room 139**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A |  |
| 1. Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair  * **January 26, 2015** | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-  * **Ethics training & OOI updates** |  | 15 min. |
| 1. Director/division chair report  * **BAS update: Courses for summer & class of 2016** * **NW Educators’ Meeting update** * **Children’s Dental Health Day update** |  | 30 min. |
| 1. Work Plan-Committee Chair & Program Director/Division Chair | Review work plan & implement strategies. If necessary, identify work groups. | 20 min. |
| 1. Old Business-Follow-up- Committee Chair  * **Were calls made to inactive members? Moved to “honorary member status”?** |  | 10 min. |
| 1. New Business-Committee Chair | New business items are addressed by the committee. | 10 min. |
| 1. Summary of follow-up action items – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair | Meeting date established. | 5 min. |