

**Dental Hygiene Advisory Committee**

**Meeting Agenda**

**Date: Monday, Oct. 29, 2012**

**Time: 6:00 – 8:00 pm**

**Meeting Room Location: PUB 258C**

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair
 | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair
 | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Ann Gilbert
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn
 |  | 15 min. |
| 1. Director/division chair Report Brenda Walstead
 | Review college’s mission and core themes. Dental hygiene's mission and goals. Plan for Advisory Group Support/Suggestions for remodel.  | 20 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair Ann and Brenda
 | Implement strategies as outlined in work plan. If necessary, identify work groups. | 20 min. |
| 1. Old Business-Follow-up- Ann Gilbert
 |  | 10 min. |
| 1. New Business-Ann Gilbert
 | MembershipDiscuss advisory committee’s suggestions for new business.  | 15 min. |
| 1. Summary of follow-up action items and adjournment – Ann Gilbert
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date – Ann Gilbert
 | Meeting date established. | 5 min. |