



**DENTAL HYGIENE ADVISORY COMMITTEE**  
**MINUTES**  
**Monday, October 28, 2013**  
**6:00 pm--8:00 pm**  
**Penguin Union Building Room 258A**

**Members Present:** Michelle Vincent, Committee Chair, Laws Family Dentistry; Melody Scheer, RDH, New Day Com. Dental Clinic; Jana Sarkkinen, RDH, Rose Family Dental; Dr. David Swan, Retired Dentist; Dr. Steven Hokett, Salmon Creek Periodontics; Dr. Michael Rue, Minnehaha Family Dentistry; Dr. David Fitch, Retired Dentist; Dr. Peter Lubisich, Vancouver Pediatric Dentistry; Dr. Richard Mielke, Retired Dentist; Kaili Rutkowski, Palena Dental Arts, Kelly Pfeifer, Portland Community College

**Members Absent:** Kramer Ragan, RDH, Dr. Ryan Lewis; Ann Gilbert, University of Washington; Kim Milne, DDS, Vice Chair, Family Health Center, Longview; Trisha Simcox, RDH, Dr. Dr. Peter Lubisich; Dr. Russell G. Church DMD; Kelli Venetucci, Clark College

**Clark College:** Brenda Walstead, RDH, Director, Dental Hygiene; Karla Sylwester, RDH, Professor, Honey Knight, RDH, Professor; Becky Herman, Instructor; Kristi Taylor, Instructor; Kristi Heick, Dental Hygiene Student; Blake Bowers, Dean, Business & Health Sciences; Dedra Daehn, Director, Academic Services; Shelley Ostermiller, Health Occupations & Education Advising-Divisional Manager; Andreana DiGiorgio, Secretary Sr., Advisory Committees

**Guests:** Lisa Gibert, Foundation President, Glen Hollar, Foundation Board Member, Vivian Cheadle Manning, Director of Annual Fund & Alumni Relations

---

Committee Chair, Michelle Vincent, called the meeting to order at 6:04 pm and introductions were made. Dental Hygiene Director, Brenda Walstead introduced members of the Foundation, Foundation President, Lisa Gibert, Foundation Board Member, Glen Hollar, and Vivian Cheadle Manning, the Director of Annual Fund & Alumni Relations. Mr. Hollar began by telling the advisory members that he began his relationship with the Foundation a couple of years ago when he was asked to help raise money, mainly for the Dental Hygiene program. He said it's been a great experience for him, and he thanked the advisory members for their dedication to helping make Clark College's Dental Hygiene program the best in the nation.

Next, Foundation President, Lisa Gibert, thanked the members for their time and effort to the Dental Hygiene program. She said working in the Foundation has been a pleasure. She then gave the committee a Foundation update: She spoke about the renovation of the dental hygiene space and it's going very well. She said that this is a \$3M project and in the end, it will be state of the art, it's what the program needs and will last many years to come. She said that the faculty, staff and students are being troopers as there is a lot of noise and dust. Ms. Gibert said this new facility will help put the program in compliance, help with accreditation, and offer the program new and much needed technology. She also reported that since 2008, 48 students have been enrolled in the program and have received 67 scholarship awards that total \$108K. Also, she said, with the help of the advisory committee, \$237K has been awarded to the program outside of the renovation funding. Ms. Gibert then explained the endowment funds and how it works. She told the committee that endowment funds are very important. She explained the funds live in perpetuity, but allow the earnings to be spent. She said the Dental Hygiene program currently has three

endowment funds. One provides maintenance and operations for the clinic and it is at \$200K; another is directly for the Dental Hygiene program and is at \$184K. Any earnings that rolls off this one is used for such things as supplies, continuing education, or other needs for the program; the last is at \$29K and is used for scholarships for the students. She told the committee that the Foundation and the Dental Hygiene program are committed to making sure the students who graduate are workforce ready. Dr. Michael Rue asked where the most funds come from for the foundation. Lisa said surprisingly enough it comes from the community members.

### **Approval of Minutes from Last Meeting**

After some discussion, a motion was made to approve the June 3, 2013 meeting minutes. The motion was seconded and unanimously approved.

### **Office of Instruction**

Director of Academic Service, Dedra Daehn, spoke about the 2013-14 Perkins Grant funding. She said the college has been awarded \$648K in Perkins funding for 2013-14. She explained that this is federal funding that comes from the state and supports Clark's career and technical programs. The primary focus of using these funds is to prepare students for the workplace, help them improve their technical skills as well as their academic skills. Dedra said there is about \$27K available for professional, career and curriculum development and other projects. She added that the Dental Hygiene program was awarded about \$1,700 for faculty to work on curriculum, and the program was awarded another \$16K to be applied towards on-site Dental Hygiene training software. These funds, called a Leadership Grant, are separate from the normal Perkins funds in that there is a different application and approval process. The most that can be awarded is \$16K and she was happy that the program was awarded the maximum amount. Dr. Steven Hokett thanked Brenda and her staff for their work on obtaining the funds.

Dedra then told the committee about another source of funding available to Clark College, the Worker Retraining funds also received from the state. The amount of money awarded for 2013-14 was over \$1,000,000. This funding is used to support and provide education, training, and career services for dislocated and unemployed workers. Dedra said students coming in to Clark who have been laid off or dislocated may be eligible for financial aid and other monetary support because of the Worker Retraining program. These monies can also support some of Clark's adjunct faculty salaries and equipment needs.

Lastly, Dedra reported that Clark College is implementing a new Credit for Prior Learning program. This past spring a policy was adopted for this program. Students who have had previous experience may be able to convert that experience into credits towards their degree. There will be four assessment methods offered: 1) Credit for military experience using American Council of Education (ACE) guidelines, 2) Course challenge, 3) College Level Examination Program (CLEP) and 4) Crosswalks for certifications and training that line up with current courses. The assessments will be coordinated by the American Council of Education (ACE). In each of the four assessment methods, students must demonstrate proficiency in the outcomes for the course in which credit will be awarded. The Credit for Prior Learning program is being implemented during 2013-14 and is anticipating students to be able to participate in late spring or summer 2014.

### **Director/Division Chair Report**

BAS. Brenda reported to the committee that she is still working on the Baccalaureate in Applied Science (BAS). The BAS has been approved to move forward to the Executive Cabinet which includes the president of the college. She said the Statement of Need is currently at the State of Washington for a 30-day approval. A motion was made and seconded to continue support of the BAS to begin in fall of 2015. The members voted their approval unanimously.

*Remodel.* Brenda told the committee the remodel is going very quickly. The program's clinical facility will double in size. She said that the Leadership Grant funds Dedra discussed earlier are coming in tomorrow and the funds are to be used for training on the paperless management system the program is implementing. The system is called a2 and is a program for dental hygiene education. She said this program is the dental hygiene version of axiUm. She commended the faculty for moving all the winter didactic courses into fall. She also commended the 2014 graduating students for their hard work and flexibility. Brenda said long clinical hours are coming and thanked Dr. Mielke for his willingness to work with the students on Saturdays. Blake said Brenda's leadership and role in the dental hygiene program, the remodel, and the BAS degree is very valuable and said she has been the perfect person to have at the helm in getting all this done.

CDHD. Brenda reported that the Children's Dental Health Day will be April 26, 2014. Dr. Lubisich said he wants to sign up the kids who participate to come back to Clark to get their teeth cleaned. He is looking to secure funding.

### **2013-14 Work Plan**

Brenda and Michelle walked the committee through the work plan and gave an overview and status of items. For the equipment plan, Brenda said that the faculty will come up with a list of needs and wants and will bring this to the next meeting for committee discussion.

### **2020 Plan**

Dr. David Swan asked the committee for ideas to raise money for the program now and on an on-going basis. He suggested the committee find a possible "super" donor who would match the endowment fund. Blake said this would be a challenge because out of the \$3.3M in funding, only \$80K was donated from the dental community. Blake offered that the committee should identify projects, find the monetary goal, and have the Foundation help with fundraising ideas. A motion was made to approve both the 2013-14 and 2020 work plans. The motion was seconded and unanimously carried.

### **New Business**

Brenda announced the hiring of a full-time temporary instructor, Mike Ludwig, who is taking on the restorative lead position, replacing Karla Sylwester. Karla is still teaching in restorative and is therefore able to work with Mike as he learns the lead position's responsibilities. Mike has been an adjunct restorative instructor in restorative clinic for many years making the transition smooth for Karla's eventual retirement. Brenda said Mike spent many hours working through the anesthesia curriculum over the summer. Blake said that the Instructional Council has approved the hiring of a tenure track position to start fall 2014.

### **Next Meeting Date**

After some discussion, the committee agreed to meet again Monday, February 10, 2014.

Michelle adjourned the meeting at 7:37 pm.