

**Computer Graphics Tech Advisory Committee**

**Meeting Agenda**

**Date: Thursday, June 13, 2013**

**Time: 6:00-8:00 PM (dinner provided)**

**Meeting Room Location: Joan Stout Hall (JSH), Room 116**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. **Call Meeting to Order** – Committee Chair | N/A |  |
| 1. **Welcome and Introductions** – Committee Chair | New members/guests introduced | 5 min. |
| 1. **Approval of Minutes** from Last Meeting – Chair | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. **Office of Instruction Updates &**   **Advisory Committee Business** – Dedra Daehn |  | 15 min. |
| 1. **Dept. Head Report** |  | 10 min. |
| 1. **Work Plan** – Committee Chair & Dept. Head   Curriculum:   * 2013-14 catalog revisions approved * Update on Web Development program  1. Facilities/Equip*:*  * New iMacs for classrooms & open labs (Sum13) * Adobe upgrades & new CC licensing for 2013-14 * Need Andersen grant for 2014-15 software  1. Instructional Quality*:*  * CGT 105 UX Design collaboration w/ library * CGT 205 & 206 website clients * CGT Dept site: http://cgt205.clark-cgt.com * Vancouver Summer Adventure logo & website * CGT 214 Summer field trips, guest speakers, etc  1. Instructional Experiences*:*  * Internships: Columbian, Animation, CCE * Scholarship-intern fund of $5000 offered by Michael Downes (2 interns per year @ $500 ea) * CHIFOO Mentorship program proposal  1. Marketing/PR*:* Possible Perkins funding for Web Development marketing & employer outreach | Implement strategies as outlined in work plan. If necessary, identify work groups. | 50 min. |
| 1. **Old Business-Follow-up** – Committee Chair |  | 10 min. |
| 1. **New Business** – Committee Chair | New business items are addressed by the committee. | 15 min. |
| 1. **Summary of follow-up action items and adjournment** – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. **Establish next meeting date** – Committee Chair | Meeting date established. | 5 min. |