

**Computer Graphics Tech Advisory Committee**

**Meeting Agenda**

**Date:** Thursday, November 1, 2012

**Time:** 6:00-8:00 PM (dinner provided)

**Meeting Room Location:** Joan Stout Hall (JSH), Room 115

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. **Call Meeting to Order** – Committee Chair | N/A | 5 min. |
| 1. **Welcome and Introductions** – Committee Chair | New members/guests introduced | 5 min. |
| 1. **Approval of Minutes** from Last Meeting – Chair | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. **Office of Instruction Updates &**   **Advisory Committee Business** – Dedra Daehn |  | 15 min. |
| 1. **Dept. Head Report** | Election-New Chair and Vice Chair | 10 min. |
| 1. **Work Plan** – Committee Chair & Dept. Head 2. Curriculum(2013-14 catalog revisions)*:*  * Web & Graphic Design programs * “New” Web Development degree  1. Facilities/Equip*:* (6) video cameras, future needs (Tech Fee, Andersen funding) 2. Instructional Quality*:* WDD program outcomes, CGT course outcomes 3. Instructional Experiences*:* Internships, scholarship-intern fund development, other partnerships 4. Marketing/PR*:* Strategies, priorities, resources | Implement strategies as outlined in work plan. If necessary, identify work groups. | 40 min. |
| 1. **Old Business-Follow-up** – Committee Chair |  | 10 min. |
| 1. **New Business** – Committee Chair | New business items are addressed by the committee. | 15 min. |
| 1. **Summary of follow-up action items and adjournment** – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. **Establish next meeting date** – Committee Chair | Meeting date established. | 5 min. |