

**Computer Graphics Tech Advisory Committee**

**Meeting Agenda**

**Date:** Thursday, November 1, 2012

**Time:** 6:00-8:00 PM (dinner provided)

**Meeting Room Location:** Joan Stout Hall (JSH), Room 115

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. **Call Meeting to Order** – Committee Chair
 | N/A | 5 min. |
| 1. **Welcome and Introductions** – Committee Chair
 | New members/guests introduced | 5 min. |
| 1. **Approval of Minutes** from Last Meeting – Chair
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. **Office of Instruction Updates &**

**Advisory Committee Business** – Dedra Daehn |  | 15 min. |
| 1. **Dept. Head Report**
 | Election-New Chair and Vice Chair | 10 min. |
| 1. **Work Plan** – Committee Chair & Dept. Head
2. Curriculum(2013-14 catalog revisions)*:*
* Web & Graphic Design programs
* “New” Web Development degree
1. Facilities/Equip*:* (6) video cameras, future needs (Tech Fee, Andersen funding)
2. Instructional Quality*:* WDD program outcomes, CGT course outcomes
3. Instructional Experiences*:* Internships, scholarship-intern fund development, other partnerships
4. Marketing/PR*:* Strategies, priorities, resources
 | Implement strategies as outlined in work plan. If necessary, identify work groups. | 40 min. |
| 1. **Old Business-Follow-up** – Committee Chair
 |  | 10 min. |
| 1. **New Business** – Committee Chair
 | New business items are addressed by the committee. | 15 min. |
| 1. **Summary of follow-up action items and adjournment** – Committee Chair
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. **Establish next meeting date** – Committee Chair
 | Meeting date established. | 5 min. |