

 **Computer Programs Development Advisory Committee**

**Meeting Agenda**

**Date: Wednesday, April 24, 2013**

**Time: 6—8 p.m.**

**Meeting Room Location: JSH 115**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair
 | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair
 | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting - Chair
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates/Advisory Committee Business-Dedra Daehn
* Advisory Committee Recognition Reception June 6, 2013 Come & Go 5:30—7:30 p.m.
 |  | 15 min. |
| 1. Director/Division Chair Report
* Status of new degree
* Update on online course initiatives
* Meet new Faculty Bruce Elgort & Chris Martin
* CGT 105 Fall Qtr Collaboration with Cannell Library
* Mark Smith & his contributions to CTEC & Clark
 | Informational and committee feedback | 20 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair
* Ad Hocs revisited (items on server solution and MS certifications to be presented as New Business)
* Marketing Plan
 | Implement strategies as outlined in work plan. If necessary, identify work groups. | 20 min. |
| 1. Old Business-Follow-up- Committee Chair
* Industry contacts for advisory, guest speakers and internships
 | Committee will update  | 10 min. |

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| 1. New Business-Committee Chair
* Election of Officers
* Microsoft MTAs
* Amazon Hosting
* New collaborations and direction
 | New business items are addressed by the committee. | 20 min. |
| 1. Summary of follow-up action items and adjournment – Committee Chair
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date – Committee Chair
 | Meeting date established. | 5 min. |