

**Computer Programs Development Advisory Committee**

**Meeting Agenda**

**Date: Wednesday, February 5 2013**

**Time: 6—8 pm**

**Meeting Location: Joan Stout Hall, Room 245**

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair  * **April 24, 2013 minutes** | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn |  | 10 min. |
| 1. Director/division chair Report |  | 10 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair  * **Presentation of proposed 2013-15 WorkPlan** | Implement strategies as outlined in work plan. If necessary, identify work groups. | 25 min. |
| 1. Old Business-Follow-up- Committee Chair  * **Update on first year of Web Development AAT** * **Update on CTEC developments impacting this committee** | Informational for committee feedback | 25 min. |
| 1. New Business-Committee Chair  * **Report on CTEC 121-Bruce Elgort** * **Alternatives for coding curriculum preparation and entry points** * **MTA Curricula for Software Application Development** * **New vice chair election** * **Meeting Evaluation** | Informational for feedback by the committee | 25 min. |
| 1. Summary of follow-up action items– Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair | Meeting date established. | 5 min. |