

**Culinary Arts Advisory Committee**

**Meeting Agenda**

**Date: Monday, May 13, 2013**

**Time: 2:30 – 4:30 p.m.**

**Meeting Room Location: Gaiser Hall Dining Room**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting - Chair | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn  * Advisory Committee Recognition Reception June 6, 2013 5:30—7:30 p.m. Come & Go |  | 15 min. |
| 1. Director/division chair Report.  * Program updates/Reports from Industry |  | 10 min. |
| 1. Old Business-Follow-up- Committee Chair |  | 10 min. |
| 1. New Business-Committee Chair  * Culinary Taskforce Update | New business items are addressed by the committee. | 60 min. |
| 1. Summary of follow-up action items and adjournment – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date – Committee Chair | Meeting date established. | 5 min. |