

**Culinary Arts Advisory Committee**

**Meeting Agenda**

Date: Wednesday, February 6, 2013

Time: 2:30-4:00p.m.

Meeting Room Location: Clark Dining Room Gaiser Hall

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair
 | N/A | 5 min. |
| 1. Welcome and Introductions – Committee Chair
 | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting - Chair
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Dedra Daehn
* Review of committee membership
* New member training
* Perkins funding update
* Worker retraining update
 | N/A | 15 min. |
| 1. Director/division chair Report
* Cooking student program update-Daryl
* Management program update-Tierre
* Health Restaurant Program (HRP)-Daryl
* Reports from industry
 |  | 10 min. |
| 1. Vision 2020-Genevieve Howard
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| 1. Old Business-Follow-up-Committee Chair
 |  | 10 min. |
| 1. New Business-Task Force Agenda-Division Chair/Unit Dean
 | New business items are addressed by the committee. | 20 min. |
| 1. Outline Work Plan-Committee Chair & Program Director/Division Chair
* Develop equipment/small wares needs based on new food service design and input from industry
* Review new curriculum when finalized
 | Implement strategies as outlined in work plan. If necessary, identify work groups. | 20 min. |
| 1. Summary of follow-up action items and adjournment – Committee Chair
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date – Committee Chair
 | Meeting date established. | 5 min. |