**Business Technology Program Advisory Committee Work Plan**

**2012-13**

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| **Annual Goal Area** | **Strategies** | **Timeline** | **Advisory Committee Member Participation** |
| **CURRICULUM****Goal(s):** |  |  |  |
| Provide input on the implementation of program and course outcomes as well as assessments. |  | Fall 2013 | All members |
| Research potential colleges and universities, within the local region, that may be interested in formulating an articulation agreement with Clark College for selected BTEC programs. | Begin investigating the possibility of an articulation agreement with Marylhurst and WSU-V. | Fall 2013 | All members |
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| **INSTRUCTIONAL QUALITY & EFFECTIVENESS****Goal(s):** |  |  |  |
| Review Virtual Notebook data to examine current and future instructional staffing and other programmatic needs of the BTEC unit. | Review unit data and information and provide input and direction to address instructional staffing and other programmatic needs. | Spring/Summer 2013 | All members |
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| **EQUIPMENT/FACILITIES** |  |  |  |
| **Goals(s):** |  |  |  |
| Provide input into the 3-5 year equipment plan for the BTEC unit. |  | Spring 2013 | All members |